

## FIELD TECHNICIAN

### **SUMMER FOOD SERVICE PROGRAM (SFSP)** **New Jersey State Department of Agriculture**

#### **Definition:**

Under the direction of the unit Coordinator in the Summer Food Service Program, Food and Nutrition, New Jersey Department of Agriculture, assist in the training of Summer Food Service Program (SFSP) sponsors in the evaluation of their program operations; does related work as required.

#### **Examples of Work:**

Provides technical assistance to public or private nonprofit organizations; monitors site operations in the field to assure compliance with federal regulations; completes reports for individual sites regarding food service operations; submits weekly written report to supervisor on sponsor activities; provides on-site training as needed; disallows meals determined to be ineligible for reimbursement.

#### **Minimum Requirements**

#### **Education**

Two years of college in social work, sociology, community development, social services, nutrition or related field. Documentation and verification (official transcript, diploma) required.

#### **NOTE:**

**Official transcript and diploma are required for interview.**

#### **Experience**

Minimum of six months experience in social services activities or community work.

#### **License**

Must possess a valid driver's license, car and insurance meeting state minimum requirements.

#### **Availability**

Must be available from June 27, 2016 thru September 2, 2016.

#### **Conditions of Employment**

Staff will report directly to the field four days per week, and directly to Trenton (office) one day per week. All candidates must be willing to work independently in urban areas. All candidates must be willing to work flexible hours, as early as 7 a.m. or as late as 8 p.m. (not to exceed 35 hours per week). All candidates must have access to an automobile, meet state minimum insurance coverage requirements and be willing to travel. All applicants must live in the general area for which they are hired. *Temporary position. No benefits.*

#### **Pay Rate**

***Starting at \$15.00 per hour. Travel Reimbursement = \$0.31 cents per mile.***

Fax resume and a letter of interest to Ms. Stephanie Sutton-Page, Acting Coordinator, SFSP, at 609-984-0878, no later than:

**Friday, April 15, 2016**