

2015 National FFA Convention and Big E Materials Timeline

- **June 1 – National and/or Big E Career Development Event Declaration**
 - Intent to Compete at Nationals and/or Big E form signed and submitted via fax (609) 633-2421 or email erin.noble@ag.state.nj.us. Please submit one form per event. **ONLY THE OFFICIAL INTENT TO COMPETE FORM WILL BE ACCEPTED!**

- **June 1 –New Jersey Housing Block Request**
 - New Jersey Housing Block Request submitted with Intent to Compete form.

- **August 1 – Convention Attendee List*, Room List, Room Deposit, Signed Code of Conduct* and Advisor Statement of Assurances*:**
 - *The Convention Attendee List, Signed Code of Conduct, and Advisors Statement of Assurances are needed for all National Convention participants.
 - **FAILURE TO TURN IN THE ROOM LIST ON TIME, WILL AFFECT YOUR ABILITY TO REGISTER FOR NATIONAL CONVENTION IN LATE AUGUST WITH EASE.**
 - Submitting these materials in advance of the deadline is encouraged. Seeking student and parent signatures before school is out will help make a less stressful summer for you.
 - Complete the “National Convention Participant” registration form at http://www.jerseyageducation.nj.gov/agriculture/ag_ed/bulletin/

- **August 1 – Big E Certification Form and Waivers Due**
 - Certification form and waivers available via www.thebige.com
 - Waivers are due directly to Big E Coordinator
 - Registration submitted through www.judgingcard.com

- **September 15 – National Certification Form and Waivers**
 - Certification available via ffa.org
 - Waivers are to be printed from ffa.org after competing certification.
 - Waivers due directly to National FFA

***For Summer Career Development Events:**

- **Within one week of event** - Intent to compete at Nationals and/or Big E declared

National FFA Convention Rooms

A block of rooms has been reserved (Tuesday, October 27 - Sunday, November 1, 2015) for the New Jersey FFA delegation at the **Holiday Inn Airport & Fair/Expo Center**, 447 Farmington Avenue, Louisville, KY 40209. The contact is Brooke Potter and the phone number is (502) 637-4500, brooke.potter@holidayinnlouisville.com. *Please note: the hotel will NOT have your information until October 1. Please do not contact the hotel prior to October 1. **Room rates for the Holiday Inn Airport & Fair/Expo Center per day are \$190.76 (inclusive of tax).** This amount, minus the \$50.00 deposit/room, will be due directly to the hotel upon arrival/departure from the hotel. The hotel’s website is <http://www.ihg.com/holidayinn/hotels/us/en/louisville/sdfcd/hoteldetail>.



National and Big E Career Development Events

Intent to Compete

Official Form

Due June 1 via fax (609) 633-2421 or email ag.ed.registration@ag.state.nj.us

Please complete one form per event

Chapter Name: _____

Event: _____

Team Members: _____

National FFA Convention

Is your team/individual competing at the National CDE in October? (circle one) **YES** **NO**

*Are you using the NJ FFA Housing Block for National FFA Convention? (circle one) **YES** **NO**

If yes, how many rooms do you need? _____

Anticipated Arrival Date: _____

Anticipated Departure Date: _____

**Rooms are limited and will be available on a first come, first served basis*

Big E

Is your team/individual competing at the Big E in September? (circle one) **YES** **NO**

(Ag Issues and Ag Sales are not events held at the Big E)

Summer Contact: Advisor Name: _____

Cell Phone Number: _____

Email: _____

Signature: _____

Date: _____

This signature declares my chapter's intention of participating at the National FFA Convention and/or Big E. This signature also represents my acknowledgement of the \$35 National CDE Fee (per event) and the \$10 Big E CDE Fee (per event). Program Affiliation does not cover these fees.



NATIONAL
FFA ORGANIZATION

Awards & Recognition Programs

How Do I Certify a Team or Member for National Competition?

Rev. March 12, 2015

Teams / Members must be declared by state staff to participate at the national level. Once a team or member has been declared, a chapter instructor can begin to certify the member / members.

LOGON TO WWW.FFA.ORG

To begin, go to FFA.org and select the *My FFA Registration and Login* dropdown at the top right corner.



From the dashboard, select provide your Username and Password and select *Sign In*



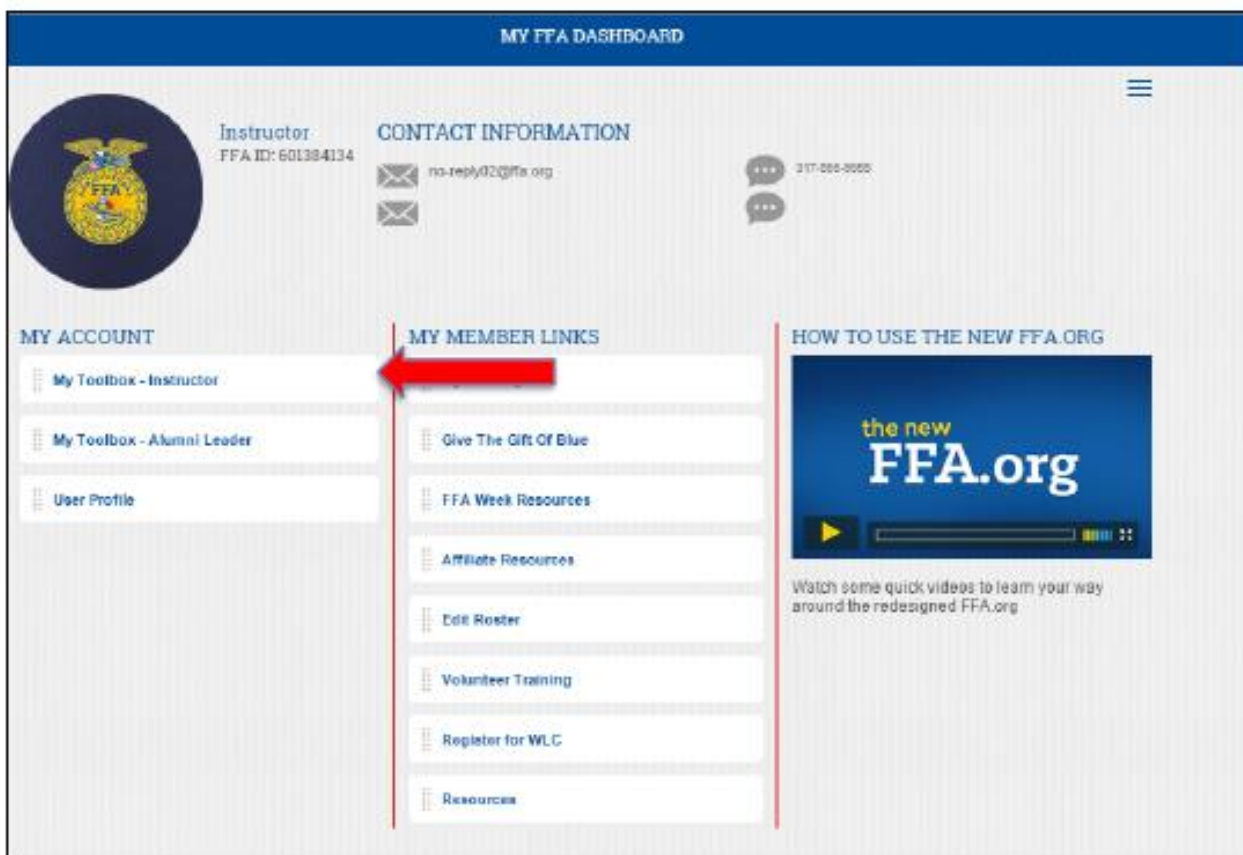


NATIONAL
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Awards & Recognition Programs

OPEN YOUR DASHBOARD

Using the *Open your FFA Dashboard* drop down arrow found at the upper right hand corner of the page, open your dashboard and locate *My Toolbox – Instructor*. This will open the toolbox area.





MY TOOLBOX - INSTRUCTOR

My Toolbox allows state staff to quickly locate key activities.

To certify your national team/ member, select *Declarations/Certifications* found in the *Applications Hub* box.

The screenshot shows the "My Toolbox" interface for an instructor. At the top, there is a navigation bar with "Welcome Instructor | Sign Out" on the left and "Open your FFA Dashboard" with a dropdown arrow on the right. Below the navigation bar is a large yellow banner with the text "My Toolbox". To the right of the banner is a link "» Manage My FFA". Below the banner is a box labeled "My Role: Instructor". The main content area is divided into four columns: "Roster Tools", "Application Hub", "Reports & Invoices", and "Apply Now". The "Application Hub" column contains a red arrow pointing to the "Declarations/Certifications" link. Below the main content area are four more columns: "Account Settings", "Resources", "How To", and "What's New".

Roster Tools	Application Hub	Reports & Invoices	Apply Now
<ul style="list-style-type: none">Manage RosterSearch StudentsPrint Membership InvoicesManage Subscriptions	<ul style="list-style-type: none">Declarations/CertificationsSAC Applications CenterSearch Degrees	<ul style="list-style-type: none">ReportsMy InvoicesPrint Membership Invoice	<ul style="list-style-type: none">Coming SoonComing Soon

Account Settings	Resources	How To	What's New



NATIONAL
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Awards & Recognition Programs

CERTIFICATION / DECLARATION

Proceed to the Certification/Declaration page and choose award area to begin certification process.

Certification/Declaration/Results System

Dashboard

Please choose an event: [Staff Contact Info](#)

2015

- [2015 National FFA CDEs](#)
- [2015 National FFA Agriscience Fair](#)
- [2015 American Degree Declaration \(Certification\)](#)
- [2015 Star/Proficiency Certification & Check Request](#)
- [2015 State CDE Pledge Request](#)
- [2015 National Chapter Award](#)

2014

- [2014 National FFA CDEs](#)
- [2014 National FFA Agriscience Fair](#)
- [2014 National Chapter Award](#)

2013

- [2013 National FFA CDEs](#)
- [2013 National FFA Agriscience Fair](#)
- [2013 National Chapter Award](#)