

# Steps to the New Jersey Agricultural Education Directory Update Process

1. Go to [www.ffa.org](http://www.ffa.org)
2. Click "Sign In" at the top of the site.

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3. Complete the sign-in process (if resetting your password doesn't work, please contact Erin Noble at 877-243-3332)

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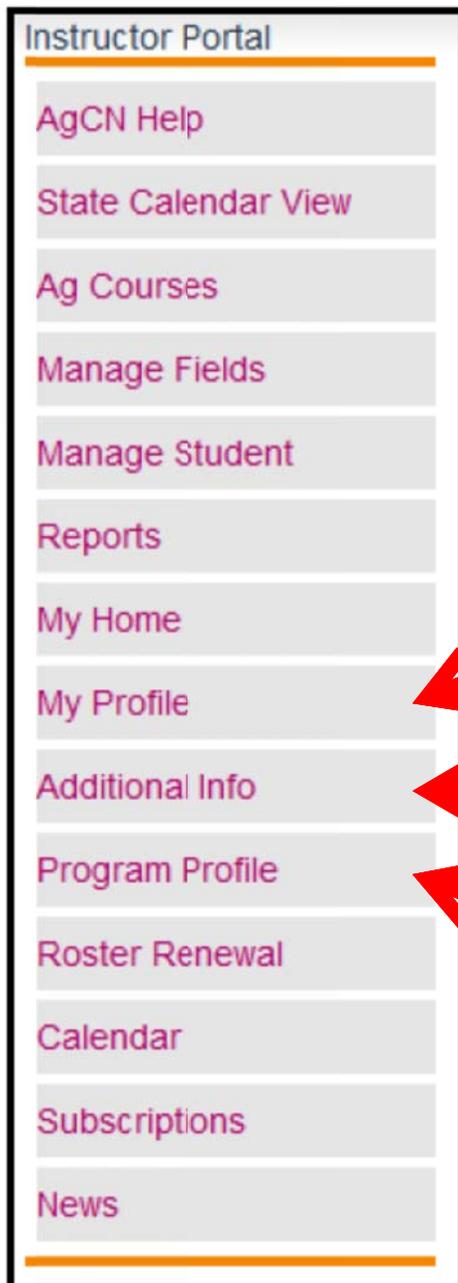
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If you have forgotten the username or password, you can reset at Reset Your Password.



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4. Along the left-hand side of the screen, locate the “Instructor Portal” and complete the following forms:
- Instructor Profile
  - Additional Info
  - Program Profile



**My Profile:** Add your personal contact information, demographics, professional history, interests and opt-in for publications and newsletters.

**Additional Info:** This is information state staff is specifically requesting from all instructors.

**Program Profile:** This is the place to add information about your agricultural education program and FFA chapter.

Updated Profiles are due September 15