



**State of New Jersey
Board of Public Utilities**

ANTICIPATED JOB VACANCY

JOB POSTING #: 12-13

DATE OF POSTING: May 20, 2013

DATE OF CLOSING: June 3, 2013

TITLE: Legal Specialist/Entry Level

SALARY: Commensurate with Experience

EXISTING VACANCIES: One (1)

DIVISION/LOCATION: Board of Public Utilities
Office of Chief Counsel

GENERAL DESCRIPTION: Under direction of the Chief Counsel or other supervisory official in a state department, institution, or autonomous agency, performs confidential legislative, legal, and policy-influencing research related to department programs, in conformance with guidelines established by the State Attorney General; acts as liaison between a state department and the Office of the Attorney General in receiving, formulating, and transmitting requests for legal advice on behalf of a state agency; prepares reports and recommendations on the impact of proposed or existing legislation; does related work as required.

REQUIREMENTS: Graduation from an accredited law school with Juris Doctor (J.D.) or a Bachelor of Laws (L.L.B.) degree.

Graduation from an accredited college or university with a Bachelor's degree.

EXPERIENCE: One (1) to three (3) years of experience in a law firm, utility or corporate setting with particular emphasis on utility law. The candidate must have strong interpersonal and communication skills, together with proven ability to work as part of a cross-functional team, and ability to interface with industry and government officials. The candidate must also have proven skills in analyzing and solving complex legal issues and in managing complex legal projects.

NOTE: Applicants currently serving in judicial clerkships may substitute such employment the one (1) to three (3) years of required experience on a year-for-year basis.

OPEN TO THE FOLLOWING: Open to NJ Residents.

NOTE: RESIDENCY LAW: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the “New Jersey First Act,” which became effective September 1, 2011, all persons newly hired by the Executive Branch on or after that date shall have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey. New Jersey State employees hired prior to September 1, 2011 who transfer from within the Executive Branch or from another State of New Jersey appointing authority without a break in service greater than seven days but who reside outside the State of New Jersey are not required to change their principal residence to New Jersey in order to comply with the act.

The State of New Jersey is an Equal Opportunity Employer.

PLEASE FORWARD RESUMES VIA MAIL, FAX, OR EMAIL:

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