

## **Auditor 3 – Audit Division**

### **Description:**

The Auditor 3, under the direction of a Supervising Auditor, will be responsible for conducting performance audits of State agencies, independent authorities, county and municipal governments, and boards of education in accordance with Government Auditing Standards. The Auditor 3 must possess sound written and verbal communication skills. Travel throughout the State of New Jersey is required.

### **Responsibilities:**

- Assist with audit planning and risk assessments.
- Identify control weaknesses and develop recommendations to address those weaknesses.
- Review audits performed by internal/external auditors.
- Assist with financial statement reviews and financial analysis.
- Conduct audit procedures and prepare audit documentation.

### **Requirements:**

- Graduation from an accredited college with a Bachelor's degree, including or supplemented by 21 semester hour credits in accounting subjects.
- A valid CPA certificate may be substituted for accounting credits.
- Zero to two years of accounting or auditing experience.

Travel: 30-40%

Location: Trenton

Salary: \$46,296 - \$65,370

Interested candidates should submit a cover letter, resume, and references to:

Elissa Westbrook Smith, Esq.  
Administrator  
Office of the State Comptroller  
P.O. Box 024  
Trenton, NJ 08625  
(609) 292-5431  
comptroller.staff@osc.nj.gov

Residency Requirements -New Jersey First Act (the Act) - Be advised, the New Jersey First Act, P.L. 2011, c.70, effective September 1, 2011, requires all employees of State and local government to reside in the State of New Jersey, unless exempted under the law. If you already work for State or local government as of September 1, 2011, and you do not live in New Jersey, you are not required to move to New Jersey. However, if you begin your office, position or employment on September 1, 2011 or later, you must reside in New Jersey. If you do not reside in New Jersey, you have one year after the date you take your office, position or employment to relocate your residence to New Jersey. If you do not do so, you are subject to removal from your office, position or employment. Questions regarding the exemption process should be directed to the Employee Residency Review Committee at (609) 777-2960.