

SANDY FUNDING CRITERIA WORKSHEET

State Department: Department of Human Services
New Jersey Department of Human Services
Name of Expenditure Program: Division of Mental Health and Addiction Services Request for Proposal to provide housing navigation services for supportive housing to 354 individuals with a mental illness or co-occurring mental illness and substance use disorder served by the SSBG temporary voucher initiatives.
Amount: \$1,000,000

Overview:
DMHAS will be awarding funds for three Housing Navigator Programs (“Navigators”) to assist the Supportive Housing Providers (“Providers”) awarded contracts through other RFPs to residents of the 10 counties identified, (Atlantic, Bergen, Cape May, Cumberland, Essex, Hudson, Middlesex, Monmouth, Ocean, and Union). Navigators will be regionally based with the equivalent of at least 3 FTEs serving in each of 3 regions: North, Central and South. Additionally, funding to support other-than-personnel (OTP) costs, including one time and travel funds, will be available.
Federal Department of Origin:
US Department of health and Human Services, Administration for Children and Families, Office of Community Services- the Disaster Relief Appropriations Act, 2013 (P.L. 113-2)
Federal Requirements / Restrictions:
SSBG funding and compliance requirements will be adhered to.
Procurement Process:
This Request for Proposal will be posted to the DHS web site. The successful vendor will be selected using current review protocols.
Eligibility Standards:
<p>The individual must be a citizen of the United States or have permanent residency. This will be evidenced by an original or certified birth certificate, passport, consular registration of birth abroad certificate, certificate of citizenship, or a certificate of naturalization or green card. Residency will be evidenced by presenting a NJ driver’s license, passport, shelter records, school records showing address, utility records, credit card bill, checking or savings account statement showing address, original lease or rental agreement, property tax bill, statement or record from the past year, any letter or correspondence received from the IRS or state tax office, first class mail received from any federal state or local government agency in the past year or provider agency service documentation.</p> <p>In addition to documenting need, individuals must also attest that other funding resources have been exhausted.</p>
Implementation/Timeline:
A Request for Proposal will be posted to the DHS web site (goal is for this to occur by May 5, 2014 pending OSC approval). A newspaper notification should precede this posting (goal is to complete this notification by April 28th, 2014). How to and the process for application will be announced through our extensive provider and community based network. The Department’s web site will reflect information on how to access said services.
IT Requirements:
N/A

SANDY FUNDING CRITERIA WORKSHEET

State Department: Department of Human Services
New Jersey Department of Human Services
Name of Expenditure Program: Division of Mental Health and Addiction Services Request for Proposal to provide housing navigation services for supportive housing to 354 individuals with a mental illness or co-occurring mental illness and substance use disorder served by the SSBG temporary voucher initiatives.
Amount: \$1,000,000

Tracking/Monitoring: Same principles and methods as the usual contract process dictates will be followed. Vendor is responsible for segregate Sandy clients and report on the clients served exclusively through this initiative.
Reporting Requirements: The Provider Agency shall submit to the Department programmatic and financial reports on forms provided by the Division of Mental Health and Addiction Services.
Allocation Formula: Funds will be utilized until grant is expired on 9/2015 or funding is depleted, whichever comes first.