

o 5C-B-54



STATE OF NEW JERSEY

In the Matter of Gwendolen S. Chein,  
Social Worker (S0039S)

FINAL ADMINISTRATIVE ACTION  
OF THE  
CIVIL SERVICE COMMISSION

CSC Docket No. 2015-276

Examination Appeal

ISSUED: OCT 01 2014 (BS)

Gwendolen S. Chein appeals the decision of the Division of Selection Services denying her request for a make-up examination for Social Worker (S0039S).

The subject examination was administered on June 19, 2014. The appellant was recorded as not showing up for the examination.

On appeal to the Civil Service Commission, the appellant states that she did not receive her notice to appear for the subject examination until June 30, 2014. In support of her appeal, she provides a sworn affidavit stating that she did not receive the notice to appear for the June 19, 2014 examination until June 30, 2014.

CONCLUSION

N.J.A.C. 4A:4-2.9(a), Make-up Examinations, provides that make-up examinations, except for police, fire and professional level engineering promotional examinations, may be authorized for the following reasons:

1. Error by the Civil Service Commission or appointing authority;
2. Serious illness or disability of the candidate on the test date, provided the candidate submits a doctor's certificate specifying that the candidate was not able to take the test on that day for medical reasons;
3. Documented serious illness or death in the candidate's immediate family;

4. Natural disaster;

5. Prior vacation or travel plans outside of New Jersey or any contiguous state, which cannot be reasonably changed, as evidenced by a sworn statement and relevant documentation; and

6. Other valid reasons.

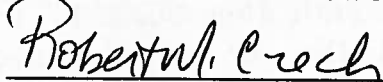
In the instant matter, the appellant indicated the she did not receive the notice to appear for the June 19, 2014 examination until June 30, 2014 and, on appeal, submitted a sworn statement attesting to same. Under these circumstances, good cause exists to afford the appellant a make-up examination under *N.J.A.C. 4A:4-2.9(a)6* for prospective appointment only, and the appellant has satisfied her burden of proof in this matter.

### ORDER

Therefore, it is ordered that this appeal be granted and a make-up examination be administered as soon as possible. If the appellant passes the examination, the appellant's name should be added to the list for prospective appointment consideration only.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

DECISION RENDERED BY THE  
CIVIL SERVICE COMMISSION ON  
THE 1ST DAY OF OCTOBER, 2014



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c: Gwendolen S. Chein  
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