



STATE OF NEW JERSEY

In the Matter of Regina Appleby,
Parole Counselor Apprentice State
Parole Board (S0129R), State Parole
Board

FINAL ADMINISTRATIVE ACTION
OF THE
CIVIL SERVICE COMMISSION

CSC Docket No. 2017-556

List Removal Appeal and Request for
List Revival and Extension

ISSUED: **NOV 28 2016** (SLK)

Regina Appleby requests that her name be restored to the Parole Counselor Apprentice State Parole Board (S0129R), State Parole Board eligible list. The State Parole Board requests that the eligible list for Parole Counselor Apprentice State Parole Board (S0129R), be revived and extended for one year beyond its original expiration date, and Regina Appleby's name be restored to the list.

By way of background, the subject eligible promulgated on August 1, 2013 with 532 eligibles. Six certifications were issued from the symbol and 5 eligibles were appointed. The list expired on July 31, 2016 with 488 active eligibles remaining on the list. Ms. Appleby's certification history indicates that she was removed from the list for failing to respond to the certification notice issued for a vacancy in Mercer County (certification OS150874).

In the instant request, Ms. Appleby states that she never received certification OS150874. The appointing authority presents that Ms. Appleby was the second ranked interested eligible on the list and it would like to appoint her. However, before it was able to do so, the list expired and her name was removed from the list. It is noted that there is no active open competitive list nor is there a pending announcement. There is an outstanding certification for the subject title. However, the vacancy is located in Essex County. The Division of Agency Services (Agency Services) indicates its agreement with the appointing authority's request. Further, Agency Services submitted the request on August 12, 2016. However, due to a lack of quorum, the Civil Service Commission (Commission) was not able to

review the request at that time. Therefore, the list was administratively revived and extended by this agency to July 31, 2017, and Ms. Appleby's name was restored to the list.

CONCLUSION

N.J.S.A. 11A:4-6 and *N.J.A.C.* 4A:4-3.4 provide that an eligible list may be revived in order to implement a court order or decision of the Commission in the event of a successful appeal instituted during the life of a list, to correct an administrative error, or for other good cause. *N.J.A.C.* 4A:4-3.3(b)1 provides that an eligible list may, for good cause, be extended, except that no list shall have a duration of more than four years.

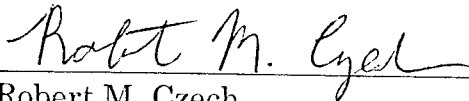
In the present matter, Ms. Appleby states that she never received the notice for certification OS150874 and the appointing authority presents that Ms. Appleby was the second ranked interested eligible on the list and it would like to appoint her. However, before it was able to do so, the list expired and her name was removed from the list. Moreover, Agency Services recommends reviving the subject eligible list, extending it for one year, and restoring Ms. Appleby's name as the filling of a vacancy from an active list is preferable to, and more expedient than, announcing a new examination at this time. Therefore, under these circumstances, good cause has been established to ratify the action of this agency and revive the eligible list for Parole Counselor Apprentice State Parole Board (S0129R), State Parole Board, extend it for one year or until a new list becomes available, and restore Regina Appleby's name to the list.

ORDER

Therefore, it is ordered that this request be granted and the eligible list for Parole Counselor Apprentice State Parole Board (S0129R) be revived, extended until July 31, 2017, and Regina Appleby's name be restored to the list.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

DECISION RENDERED BY THE
CIVIL SERVICE COMMISSION ON
THE 23rd DAY OF NOVEMBER, 2016


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