



STATE OF NEW JERSEY

FINAL ADMINISTRATIVE ACTION
OF THE
CIVIL SERVICE COMMISSION

In the Matter of Principal Parole
Counselor State Parole Board
(PS4623I), State Parole Board

CSC Docket No. 2017-831

Request for List Revival and Extension

ISSUED: **NOV 29 2016** (SLK)

The State Parole Board requests that the eligible list for Principal Parole Counselor State Parole Board (PS4623I), be revived and then extended for one year beyond its original expiration date.

By way of background, the subject eligible list promulgated on September 5, 2013 and expired on September 4, 2016. A total of 5 certifications were issued from the symbol and 5 eligibles were appointed. There are 16 active eligibles remaining on the list.

In the instant request, the appointing authority states that it is currently in the process of promoting current Principal Parole Counselors to Hearing Officer 1 positions. As a result, it will need to promote employees to the subject title to fill positions vacated by the promotions. Additionally, the appointing authority would like to use the subject list for future appointments that may occur from retirements, promotions, resignations, removals, and other circumstances. It is noted that there is no announcement pending for the subject title and the Division of Agency Services (Agency Services) indicates its agreement with the appointing authority's request. Further, Agency Services submitted the request on September 1, 2016, prior to the expiration date of the subject list. However, due to a lack of quorum, the Civil Service Commission (Commission) was not able to review the request at that time. Therefore, the list was administratively revived and then extended by this agency to September 4, 2017.

CONCLUSION

N.J.S.A. 11A:4-6 and *N.J.A.C.* 4A:4-3.4 provide that an eligible list may be revived in order to implement a court order or decision of the Commission in the event of a successful appeal instituted during the life of a list, to correct an administrative error, or for other good cause. *N.J.A.C.* 4A:4-3.3(b)1 provides that an eligible list may, for good cause, be extended, except that no list shall have a duration of more than four years.

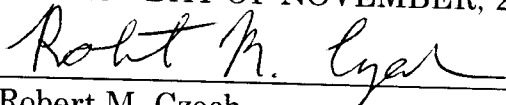
In the present matter, the appointing authority states that it is currently in the process of promoting current Principal Parole Counselors to Hearing Officer 1 positions. As a result, it will need to promote employees to the subject title to fill positions vacated by the promotions. Additionally, the appointing authority would like to use the subject list for future appointments that may occur from retirements, resignations, removal, and other circumstances. Moreover, Agency Services recommends reviving the subject eligible list and then extending it for one year as the filling of a vacancy from an active list is preferable to, and more expedient than, announcing a new examination at this time. Therefore, under these circumstances, good cause has been established to ratify the action of this agency and revive the eligible list for Principal Parole Counselor State Parole Board (PS4623I), State Parole Board and extend it for one year or until a new list becomes available.

ORDER

Therefore, it is ordered that this request be granted and the eligible list for Principal Parole Counselor State Parole Board (PS4623I) be revived and then extended until September 4, 2017.

This is the final administrative determination in this matter. Any further review should be pursued in a judicial forum.

DECISION RENDERED BY THE
CIVIL SERVICE COMMISSION ON
THE 23rd DAY OF NOVEMBER, 2016



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