



STATE OF NEW JERSEY
CIVIL SERVICE COMMISSION

Chris Christie
Governor
Kim Guadagno
Lt. Governor

Robert M. Czech
Chair/Chief Executive Officer

**MINUTES OF REGULAR MEETING OF
THE CIVIL SERVICE COMMISSION
SEPTEMBER 18, 2013**

**Robert M. Czech, Chairperson
Thomas J. Perna
Richard E. Williams**

SEPTEMBER 18, 2013

A regular meeting of the Civil Service Commission was held on Wednesday, September 18, 2013, in Trenton, New Jersey.

PRESENT: Robert M. Czech, Chairperson, Members Thomas J. Perna and Richard E. Williams; Pamela Ullman, Deputy Attorney General; Henry Maurer, Director, Division of Appeals and Regulatory Affairs.

In accordance with L.1975, c.231, the Secretary to the Civil Service Commission opened the meeting with the following statement:

Notice of this meeting was filed with the Secretary of State and sent to the Trentonian, Trenton Times, Courier-Post and Star Ledger on November 30, 2012, and posted at the Civil Service Commission, 3 Station Plaza, Trenton, New Jersey.

All actions were by unanimous vote unless otherwise specified.

SECTION A – HEARING MATTERS

A-1 SETTLEMENTS

In the Matter of Loretta Hill
New Jersey Veterans Memorial Home-Paramus
Department of Military and Veterans Affairs
Removal

In the Matter of Joseph Herzberg
Bordentown Township
Fire District 2
Removal

In the Matter of Alberta Stokes
Mercer County
Department of Public Safety
Suspension

In the Matter of Robert Stroman
Trenton Psychiatric Hospital
Department of Human Services
Removal

In the Matter of Del Theoway
Trenton Psychiatric Hospital
Department of Human Services
Removal

In the Matter of Nicholas Wagner
City of Somers Point
Department of Public Safety
Removal

In the Matter of Isaac Wilson
Camden County
Department of Health Service
Removal

**RECOMMENDATION OF THE ADMINISTRATIVE LAW JUDGE IN
THE ABOVE CASES – SETTLEMENTS**

ACTION: The Civil Service Commission acknowledged the settlements with the exception of Loretta Hill and Joseph Herzberg which were held over for clarification.

A-2 ROBERT MACREADY ET AL. (CONSOLIDATION)

Robert MacReady, Curtis F. Williams, Police Sergeants, Joyce Mollineaux, Senior Clerk, and Neil Anderson, *et al*, Fire Fighters and Owen C. Ingenito, Police Sergeant, Atlantic City, appeal the good faith of their layoff/demotion effective May 27, 2010, and September 30, 2010, for reasons of economy and efficiency.

Recommendation of the Administrative Law Judge – Uphold the layoff/demotion appeals.

ACTION: The Civil Service Commission affirmed the recommendation of the Administrative Law Judge.

A-3 UMAR SALAHUDDIN

Umar Salahuddin, Assistant Youth Opportunity Coordinator, Atlantic City, Department of Health and Human Services, appeals the good faith of his demotion to the title of Community Service Aide in lieu of layoff effective May 27, 2010, for reasons of economy and efficiency.

Recommendation of the Administrative Law Judge – Reverse the demotion to the title of Community Service Aide in lieu of layoff.

ACTION: The Civil Service Commission rejected the recommendation of the Administrative Law Judge and upheld the demotion to the title of Community Service Aide in lieu of layoff.

A-4 SHERRY LEAKS

Sherry Leaks, Correction Lieutenant, Mid-State Correctional Facility, Department of Corrections, 10 working day suspension on charges of other sufficient cause, violation of a rule, regulation, policy, procedure, order, or administrative decision and serious mistake due to carelessness which may result in danger and/or injury to persons or property.

Recommendation of the Administrative Law Judge – Uphold the 10 working day suspension.

ACTION: The Civil Service Commission affirmed the recommendation of the Administrative Law Judge.

A-5 JENNIFER BOYER

Jennifer Boyer, Court Services Supervisor 2, Superior Court of New Jersey, Essex Vicinage, removal effective March 23, 2012, on charges of insubordination, conduct unbecoming a public employee, neglect of duty, other sufficient cause, falsification and violation of code of conduct and performance of duties. It is noted that Ms. Boyer's permanent Civil Service title is Master Probation Officer.

Recommendation of the Administrative Law Judge – Uphold the removal.

ACTION: The Civil Service Commission directed that this matter be held over at the appointing authority's request to file cross exceptions.

A-6 AUGUSTO CACOILO (CONSOLIDATION)

Augusto Cacoilo, Senior Correction Officer, Adult Diagnostic and Treatment Center, Department of Corrections, 15 working day suspension and removal effective August 10, 2011, on charges of chronic or excessive absenteeism or lateness and unsatisfactory attendance.

Recommendation of the Administrative Law Judge – Reverse the 15 working day suspension and the removal.

ACTION: The Civil Service Commission rejected the recommendation of the Administrative Law Judge and reversed the 15 working day suspension and modified the removal to a 15 working day suspension.

A-7 BELINDA CAMPBELL

Belinda Campbell, Cottage Training Technician, Vineland Developmental Center, Department of Human Services, removal effective March 1, 2012, on charges of physical or mental abuse of a patient, client, resident, or employee, mistreatment of a client, conduct unbecoming a public employee and other sufficient cause.

Recommendation of the Administrative Law Judge – Reverse the removal.

ACTION: The Civil Service Commission affirmed the recommendation of the Administrative Law Judge.

A-8 KARIN HAYNES

Karin Haynes, Police Aide, City of Newark, Police Department, removal on charges of violation of Police Department rules and regulations regarding incompetency, inefficiency or failure to perform duties and disobedience of orders.

Recommendation of the Administrative Law Judge – Modify the removal to a six-month suspension.

ACTION: The Civil Service Commission rejected the recommendation of the Administrative Law Judge and upheld the removal.

A-9 ROBERT PETRY

Robert Petry, Fire Fighter, City of Hackensack, Fire Department, removal effective June 12, 2012, on the charge of other sufficient cause. This matter was held over from the July 17, 2013, Civil Service Commission meeting at the request of the appellant for a determination regarding his appeal.

Recommendation of the Administrative Law Judge – Uphold the removal.

ACTION: The Civil Service Commission affirmed the recommendation of the Administrative Law Judge.

A-10 NAOMI RIVERA

Naomi Rivera, Data Entry Machine Operator, Hudson County, Department of Corrections, removal effective February 13, 2013, on charges of conduct unbecoming a public employee, insubordination, neglect of duty and other sufficient cause.

Recommendation of the Administrative Law Judge – Uphold the removal.

ACTION: The Civil Service Commission affirmed the recommendation of the Administrative Law Judge.

SECTION B – MISCELLANEOUS MATTERS

B-1 KRISTINE GOULD

Kristine Gould, a Court Services Officer 1 with the Judiciary, Vicinage 9, Monmouth County, appeals the denial of sick leave injury (SLI) benefits.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-2 CHRISTINE RISDEN

Christine Ridsen, a Court Services Officer 1 with the Judiciary, Vicinage 9, Monmouth County, appeals the denial of sick leave injury (SLI) benefits.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-3 ROSEMARY COLEMAN

Rosemary Coleman, a Senior Account Clerk, with the Cumberland Manor, Cumberland County, represented by Ryan Sweeney, Esq., appeals the determination of her layoff rights by the Division of Classification and Personnel Management.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-4 STEVEN ALTIMARI

Steven Altimari appeals the denial of his request for a make-up examination of the Bilingual Communicative Ability Test portion of the promotional examination for Judiciary Clerk 2 Bilingual Spanish/English (S0633P), Statewide.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-5 DIANA BURNEO-FERNANDEZ

Diana Burneo-Fernandez appeals the determination of the Division of Selection denying her request for a make-up examination for the open competitive examination for Judiciary Clerical Series (S0291P), Statewide.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-6 PAULA KAMRAD

Paula Kamrad appeals the denial of her requests for a make-up examination for the promotional examination for Secretarial Assistant 2 (Non-Stenographic) (PS3994K), Department of Human Services.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-7 CHARLES MILLS

Charles Mills, a Senior Water Repairer with the Passaic Valley Water Commission, represented by Mario Rivera, Senior Staff Representative, Communications Workers of America (CWA) Local 1032, requests a hearing regarding his 180-day suspension.

ACTION: The Civil Service Commission directed that this request be granted.

B-8 TAMIKA SESSION

Tamika Session, a former Juvenile Detention Officer with Hudson County, Department of Corrections, represented by Hassan Malone, Administrative Organizer, District 1199J, National Union of Hospital and Healthcare Employees, AFSCME, AFL-CIO (District 1199J), petitions the Civil Service Commission for a hearing with respect to her removal effective October 3, 2012.

ACTION: The Civil Service Commission directed that this petition be denied.

B-9 MARIA LOSTRANGIO

Maria Lostrangio appeals the decision of Greystone Park Psychiatric Hospital, Department of Human Services, to remove her name from the Social Worker 2 (S2041N) eligible list on the basis that she lacked the requirements for the position.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-10 LUKE CERCHIO

Luke Cerchio, represented by Bassel Bakhos, Esq., appeals the decision of the Division of Classification and Personnel Management, which found that the appointing authority had presented a sufficient basis to remove the appellant's name from the Fire Fighter (M2377H), City of Newark subject eligible list based on his failure to maintain residency.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-11 WILLIAM MAURO

William Mauro appeals the decision of the Division of Classification and Personnel Management which found that the appointing authority had presented a sufficient basis to remove his name from the County Correction Officer (C9972M), Morris County, eligible list on the basis that he falsified his employment application.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-12 ALEXIS OLIVERO

Alexis Olivero, represented by Fred Shahrooz Scampato, Esq., appeals the decision of the Division of Classification and Personnel Management which found that the appointing authority had presented a sufficient basis to remove his name from the eligible list for Police Officer (S9999M), Elizabeth based on an unsatisfactory background report.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-13 WILLIS PARKER

Willis Parker appeals the determination of the Division of Selection Services and Recruitment that denied his admittance to the promotional examination for Section Chief Health Care Facility (PS2526K), Greystone Park Psychiatric Hospital, due to non-receipt of an application.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-14 JONATHAN SIMPKINS

Cape May County appeals the decision of the Division of Classification and Personnel Management which found that there was insufficient reason to remove Jonathan Simpkins' name from the Sheriff's Officer (S9999M), Cape May County, eligible list on the basis of an unsatisfactory driving record.

ACTION: The Civil Service Commission directed that this appeal be granted, and Jonathan Simpkins' name be removed from the eligible list.

B-15 BESNIK TURKA

Besnik Turka appeals the denial of his request for a make-up examination for the open competitive examination for Security Guard (C0065R), Passaic County.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-16 YAHSYN WARD

Yahsyn Ward, represented by D. William Subin, Esq., appeals the decision of the Division of Classification and Personnel Management, which found that the appointing authority had presented a sufficient basis to remove his name from the eligible list for Fire Fighter (M2321H), Atlantic City, on the basis of having an unsatisfactory criminal record.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-17 JOHN BURKE

John Burke appeals the determination of the former Division of State and Local Operations that his position with the Department of Environmental Protection is properly classified as an Executive Assistant 2. The appellant seeks an Administrative Analyst 1, Accounting job classification.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-18 MICHAEL FABIAN

Michael Fabian appeals the determination of the Division of Classification and Personnel Management that his position with the Department of the Treasury is properly classified as Technical Support Specialist 1. The appellant seeks a Software Development Specialist 3 job classification.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-19 HOWARD GREENBERG

Howard Greenberg appeals the decision of the Division of Classification and Personnel Management that his position with the Department of the Treasury is properly classified as Administrative Analyst 2 (Data Processing). The appellant seeks an Administrative Analyst 1, (Data Processing) job classification.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-20 GREGORY K. HARCUM

Gregory K. Harcum appeals the determination of the Division of Classification and Personnel Management that his position with the Department of the Treasury is properly classified as Personnel Assistant 3. The appellant seeks a Personnel Assistant 2 job classification.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-21 JESSICA LANNA

Jessica Lanna appeals the decision of the Division of Classification and Personnel Management that her position with the Department of the Treasury is properly classified as Principal Field Representative, Local Property Tax. The appellant seeks a Supervising Field Representative, Local Property Tax job classification.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-22 DOROTHY MITCHELL

Dorothy Mitchell appeals the decision of the Division of Classification and Personnel Management that her position with the Department of the Treasury is properly classified as Technical Assistant 2, Treasury. The appellant seeks a Technical Assistant 1, Treasury job classification.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-23 JAMES SCHMIDT

James Schmidt appeals the determination of the Division of Classification and Personnel Management that the proper classification of his position with the Department of Transportation is Garage Supervisor 1. The appellant seeks a Transportation Services Specialist 1 job classification.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-24 GODFREY TISSEVERASINGHE

Godfrey Tisseverasinghe appeals the determination of the Division of Classification and Personnel Management that his position with the Department of Transportation is properly classified as Senior Engineer Materials (Non-Destructive Testing). The appellant seeks a Principal Engineer Materials (Non-Destructive Testing) job classification.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-25 WALTER HILLMAN

The Division of Classification and Personnel Management, on behalf of the Department of the Treasury, requests that Walter Hillman's out-of-title work experience be accepted to qualify him for a prospective promotional examination for Technical Support specialist 2.

ACTION: The Civil Service Commission directed that this request be granted.

B-26 C. Z.

C. Z., a Shift Supervisor, Emergency Service Patrol, with the Department of Transportation, appeals the determination of the Director of the Division of Civil Rights and Affirmative Action, stating that there was sufficient evidence to support a finding that the appellant had violated the New Jersey State Policy Prohibiting Discrimination in the Workplace (State Policy).

ACTION: The Civil Service Commission directed that this appeal be granted in part.

B-27 K. R.

K. R., a Quality Assurance Specialist, Health Services with the Division of Developmental Disabilities, Department of Human Services, appeals the decision of the Assistant Commissioner, which found sufficient evidence that the appellant had violated the New Jersey State Policy Prohibiting Discrimination in the Workplace (State Policy).

ACTION: The Civil Service Commission directed that this appeal be denied.

B-28 M. M.

M. M., a Supervisor, Emergency Service Patrol with the Department of Transportation, appeals the determination of the Director of the Division of Civil Rights and Affirmative Action, stating that there was sufficient evidence to support a finding that the appellant had violated the New Jersey State Policy Prohibiting Discrimination in the Workplace.

ACTION: The Civil Service Commission directed that this appeal be granted in part.

B-29 S. M.

S. M., an Emergency Service Patrol Operator, with the Department of Transportation, appeals the determination of the Director of the Division of Civil Rights and Affirmative Action, stating that there was sufficient evidence to support a finding that the appellant had violated the New Jersey State Policy Prohibiting Discrimination in the Workplace.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-30 EXECUTIVE ASSISTANT (M0416P), ROSELLE

Roselle, represented by Rachel M. Caruso, Esq., requests permission not to make an appointment from the November 13, 2012 certification for Executive Assistant (M0416P).

ACTION: The Civil Service Commission granted an appointment waiver and assessed selection costs in the amount of \$2,048.

B-31 JUDICIARY CLERICAL TITLES

The Judiciary requests that the eligible lists resulting from the August 2013 open competitive announcements for its clerical titles be limited to one year in duration.

ACTION: The Civil Service Commission directed that this request be granted.

B-32 JUDICIARY CLERK 1, ET AL.

The Judiciary requests the extension of the eligible lists for Judiciary Clerk 1, Judiciary Clerk 1 (Bilingual), Judiciary Account Clerk 1, Judiciary Account Clerk 1 (Bilingual), Court Services Representative, and Court Services Representative (Bilingual).

ACTION: The Civil Service Commission directed that this request be granted.

B-33 SENIOR GARDENER (C0489P), ESSEX COUNTY

The matter of whether Essex County should be granted permission not to make an appointment from the October 15, 2012 certification for Senior Gardener (C0489P) has been referred to the Civil Service Commission or review.

ACTION: The Civil Service Commission granted an appointment waiver and assessed selection costs in the amount of \$2,048.

B-34 WAYNE COZART

Wayne Cozart, a former Program Development Specialist, Youth Services with Passaic County, requests reconsideration of the decision rendered on March 6, 2013, which upheld his layoff.

ACTION: The Civil Service Commission directed that this request be denied.

B-35 ERICK ALEGRIA

Erick Alegria appeals his score for the Bilingual Communicative Ability Test portion of the examination for Parole Officer Recruit, Bilingual in Spanish/English (S0740M), Statewide.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-36 CHIMANLAL ANTALA

Chimanlal Antala appeals the promotional examination for Supervising Engineer 2 Surface Design (PS7138T), Department of Transportation.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-37 TONYA BADILLO

Tonya Badillo appeals the determination of the Division of Selection Services and Recruitment that she did not meet the experience requirement for the promotional examination for Assistant Library Director (PM1077P), Long Branch.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-38 JOETTA BELARDO

Joetta Belardo appeals the determination of the Division of Selection Services and Recruitment which found that she was below the minimum requirements in experience for the open competitive examination for Senior Income Maintenance Technician (S0926P).

ACTION: The Civil Service Commission directed that this appeal be denied.

B-39 ROSEMARY BOGACZ, ET AL.

Rosemary Bogacz, Alice Castiglione, Patricia McVicker and Cindy Melendez appeal the decisions of the Division of Selection Services and Recruitment that they did not meet the experience requirements per the substitution clause for education for the promotional examination for Personnel Assistant 2 (PS4949G), Department of Environmental Protection.

ACTION: The Civil Service Commission directed that these appeals be denied.

B-40 FRED BONDA

Fred Bonda appeals the validity of the promotional examination for Fire Official, UFD PM0984P), Elizabeth.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-41 THERESA BOTTINI

Theresa Bottini appeals the decision of the Division of Selection Services and Recruitment which found that she did not meet the experience requirements for the promotional examination for Administrative Analyst 1 (PS6800G), Department of Environmental Protection.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-42 NICOLE BOYCE

Nicole Boyce appeals the determination of the Division of Selection Services and Recruitment which found that she did not meet the education and experience requirements for the promotional examination for the title of Administrative Analyst 1, Fiscal Management (PS2955I), State Parole Board.

ACTION: The Civil Service Commission directed that this appeal be denied and the appellant's provisional position undergo a classification review.

B-43 CLAUDIA BUITRAGO, ET AL.

Claudia Buitrago, Fanny Domenech, Susanna Kerwin-Madden, Jomarie Negron, Zuleika Reyes, Lamanai Richardson, and Rosemary Richardson request that their score on the Unemployment Insurance Clerk (PS8072N) promotional examination, Department of Labor and Workforce Development, be applied to the promotional examination for Unemployment Insurance Clerk, Reemployment Call Center (PS8432N), Department of Labor and Workforce Development.

ACTION: The Civil Service Commission directed that these requests be granted in part.

B-44 DANIEL CULLEN

Daniel Cullen appeals the determination of the Division of Selection Services and Recruitment which found that he did not meet the experience requirements for the promotional examination for Custodian (PM1173N), Brick Township School District.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-45 JULIANA EBEWO, ET AL.

Juliana Ebewo, Joanne Gaglani and Andrew Oji appeal that the appointing authority did not make them aware of the announcement for the promotional examination for County Services Specialist (PS1394K), Department of Children and Families.

ACTION: The Civil Service Commission directed that these appeals be denied.

B-46 BERNICE ECKEARD

Bernice Eckeard appeals the determination of the Division of Selection Services and Recruitment that she did not meet the experience requirement for the promotional examination for Affirmative Action Officer 2 (PS3656K), Department of Human Services.

ACTION: The Civil Service Commission directed that this appeal be denied and the classification of the appellant's provisional position undergo a classification review.

B-47 VIRGILIO FERNANDEZ

Virgilio Fernandez appeals his score for the Bilingual Communicative Ability Test portion of the examination for Parole Officer Recruit, Bilingual in Spanish/English (S0740M), Statewide.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-48 KYLE FOUNTAIN

Kyle Fountain appeals the determination of the Division of Selection Services and Recruitment which found that he did not meet the experience requirements for the open competitive examination for Communications Systems Technician 1 (S0152R), Statewide.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-49 SUNEET GUPTA AND PREMIAL RAMACHANDRAN

Suneet Gupta and Premial Ramachandran appeal the determinations of the Division of Selection Services and Recruitment which found that Mr. Gupta did not meet the experience requirements, and Mr. Ramachandran did not meet the experience requirements, per the substitution clause for education, for the promotional examination for Administrative Analyst 2 Data Processing (PS2073N), Department of Labor and Workforce Development.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-50 BARBARA HARRIS

Barbara Harris appeals the determination of the Division of Selection Services and Recruitment which found that, per the substitution clause for education, she did not meet the experience requirements for the promotional examination for Administrative Analyst 2 Data Processing (PS7549K), Department of Children and Families.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-51 JAMEEL IBRAHIM

Jameel Ibrahim appeals the determination of the Division of Selection Services and Recruitment which found that he did not meet the experience requirements for the open competitive examination for Clinical Laboratory Evaluator 1 (S0213R), Statewide.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-52 TODD JACKSON

Todd Jackson appeals the determination of the Division of Selection Services and Recruitment which found that he did not meet the minimum education and experience requirements for the promotional examination for Technical Assistant 2 Treasury (PS2132U), Department of the Treasury.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-53 THOMAS KEY

Thomas Key appeals the determination of the Division of Selection Services and Recruitment which found that, per the substitution clause for education, he did not meet the experience requirements for the promotional examination for Principal Technician, Management Information Systems (PS6186J), Rowan University.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-54 DAVID KRZYZANOWSKI

David Krzyzanowski appeals the determination of the Division of Selection Services and Recruitment which found that he did not meet the requirements for the promotional examination for Supervisor of General Services (PC0596P) Monmouth County.

ACTION: The Civil Service Commission directed that this appeal be granted.

VOTE: **Robert M. Czech** **(Abstained)**
 Thomas J. Perna **(Yes)**
 Richard E. Williams **(Yes)**

B-55 SUSAN LANGSTON

Susan Langston appeals the decision of the Division of Selection Services and Recruitment which found that she did not meet the experience requirements for the promotional examination for Principal Audit Account Clerk (PS6720K), Department of Human Services.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-56 ANN LORD

Ann Lord appeals the determination of the Division of Selection Services and Recruitment that found that she did not meet the experience requirements for the promotional examination for Administrative Analyst 2 Data Processing (PS4540N), Department of Labor and Workforce Development.

ACTION: The Civil Service Commission directed that this appeal be denied and the appellant's provisional position undergo a classification review.

B-57 MARVIN MACK

Marvin Mack appeals the decision of the Division of Selection Services and Recruitment which found that he did not meet the experience requirements for the promotional examination for Construction and Maintenance Technician 5 (PS8087T), Department of Transportation.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-58 AMY MARINO

Amy Marino appeals the determination of the Division of Selection Services and Recruitment that she did not meet the experience requirement for the open-competitive examination for Administrative Analyst 1, Fiscal Management (S0931P).

ACTION: The Civil Service Commission directed that this appeal be denied and the matter of the appellant's provisional position undergo a classification review.

B-59 FERNE MARONNA

Ferne Maronna appeals the decision of the Division of Selection Services and Recruitment which found that she did not meet the experience requirements for the promotional examination for Chief of Administrative Services (PC0508R), Middlesex County.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-60 CHRISTINA MARTEL

Christina Martel appeals the determination of the Division of Selection Services and Recruitment that she does not meet the education and experience requirements in order to qualify her for a prospective promotional examination for Information Technology Specialist.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-61 YOLANDA MARTINEZ

Yolanda Martinez appeals the determination of the Division of Selection Services and Recruitment which found that she did not meet the experience requirements for the promotional examination for Principal Clerk Typist (PS3855J), William Paterson University.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-62 LISA NEWKIRK

Lisa Newkirk appeals the determination of the Division of Selection Services and Recruitment which found that she was below the minimum requirements in experience for the promotional examination for Senior Clerk Transcriber (PM0960R), Dover.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-63 MARIA PISAPIA

Maria Pisapia appeals the decision of the Division of Selection Services and Recruitment which found that she did not meet the experience requirements for the promotional examination for Supervisor 1 MVC (PS3710T), Motor Vehicle Commission.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-64 ALEXANDER SOLANIK

Alexander Solanik appeals the determination of the Division of Selection Services and Recruitment which found that he was below the minimum requirements in experience for a prospective provisional appointment to the title of Executive Assistant 2, South Woods State Prison, Department of Corrections.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-65 PREETI SOOD

Preeti Sood, an Investigator 3, Taxation, appeals her score on the promotional examination for Investigator 2, Taxation (PS1478U), Department of the Treasury.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-66 ROBERT SQUIRES, JR.

Robert Squires, Jr. appeals the determination of the Division of Selection Services and Recruitment which found that he did not meet the experience requirements for the promotional examination for Custodian (PM1173N), Brick Township School District.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-67 SHAWNA SUPEL

Shawna Supel appeals the determination of the Division of Selection Services and Recruitment that she did not meet the experience requirements for the promotional examination for Assistant Municipal Clerk (PM0952P), Irvington.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-68 CHRISTINA TABORELL

Christina Taborell appeals the determination of the Division of Selection Services and Recruitment that she was not eligible for the promotional examination for Senior Investigator, Public Defender (PS5832Q), Office of the Public Defender, because she was not employed in the mentioned unit scope.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-69 RECENT COURT DECISIONS

Submitted for the Civil Service Commission's review are summaries of recent court decisions involving Civil Service Commission determinations.

ACTION: The Civil Service Commission noted the decisions.

B-70 LEON CRAIG

Leon Craig, a Police Officer with the City of East Orange, Police Department, represented by Wolodymyr P. Tyshchenko, Esq., requests that the Civil Service Commission reinstate his appeal of his 45-day suspension, which was dismissed based on his failure to appear at his scheduled settlement conference.

ACTION: The Civil Service Commission directed that this request be granted.

B-71 TELINA HAIRSTON

Telina Hairston, a Police Officer with the City of East Orange, Police Department, represented by Wolodymyr P. Tyshchenko, Esq., requests that the Civil Service Commission reinstate her appeal of her 45-day suspension, which was dismissed based on her failure to appear at her scheduled settlement conference.

ACTION: The Civil Service Commission directed that this request be granted.

B-72 JAMES ANDERSON

James Anderson, a Building Inspector with the Township of Berkeley, represented by Susan E. Di Maria, Esq., appeals his placement on a temporary unpaid leave effective February 9, 2009.

ACTION: The Civil Service Commission directed that this appeal be dismissed as untimely, and assessed fines against Berkeley Township in the amount of \$5,000.

B-73 WILLIAM MOLEINS

William Moleins, a former Correction Major with the Department of Corrections appeals the determination to place him on step nine of salary range 4-27, upon his return to his permanent title of Correction Captain.

ACTION: The Civil Service Commission directed that this appeal be granted in part.

B-74 JEFFREY MARTIN

Jeffrey Martin requests that he be permitted to submit an application for the promotional examination for Police Lieutenant (PM1480R), Little Egg Harbor Township, after the application filing deadline.

ACTION: The Civil Service Commission directed that this request be granted.

B-75 ROBERT CHRISTOPHER, ET. AL.

Robert Christopher, Edward Hobor, Patrick Joyce and George Kelly appeal the determinations of the Division of Selection Services and Recruitment which found that they were ineligible for the promotional examination for Equipment Operator (PC0677R), Middlesex County, because the announced title did not represent a promotion.

ACTION: The Civil Service Commission directed that these appeals be granted.

B-76 ROBERT JOBST

Robert Jobst appeals the decision of the Division of Selection Services and Recruitment which found that he did not meet the experience requirements for the promotional examination for the “dual title” Mechanic/Senior Public Works Repairer (PM0345P), Ewing Township.

ACTION: The Civil Service Commission directed that this appeal be denied and the appellant’s position undergo a classification review.

B-77 SHARON KELLEY

Sharon Kelley appeals the determination of the Division of Selection Services and Recruitment which found that she did not meet the experience requirements, per the substitution clause for education, for the promotional examination for Auditor 2 (PS4836P), Department of Law and Public Safety.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-78 JAMIE MORRIS

Jamie Morris appeals the determination of the Division of Selection Services and Recruitment that found that she did not meet the experience requirements for the promotional examination for Classification Officer 1 (PS5033I), Department of Corrections.


ACTION: The Civil Service Commission directed that this appeal be denied.

B-79 CHANGE IN CLASSIFICATION PLAN – TITLE REACTIVATION

The Division of Classification and Personnel Management requests the reactivation of the Investigator Trainee, Law and Public Safety title.



MEMORANDUM

DATE: September 3, 2013
TO: Civil Service Commission
FROM: Kenneth Connolly, Director 
Division of Classification and Personnel Management
SUBJECT: Change in State Classification Plan

Department of Law and Public Safety

The Department of Law and Public Safety requests the reactivation of the title Investigator Trainee, Law and Public Safety (33854). The title was inactivated in January 2013 due to non-use. The AA requests reactivation as they have intentions of filling positions.

We have notified union representatives of our plans to reactivate, and provided them with the opportunity to review and comment.

The effective date of this title reactivation will be the first pay period that follows the Commission's approval of the action.

Title Reactivation

Investigator Trainee, Law and Public Safety
P95-33854 NC C NE12

KC/JT/BP/TL

www.state.nj.us/csc

ACTION: The Civil Service Commission directed that this request be granted.

B-80 CHANGE IN CLASSIFICATION PLAN – TITLE INACTIVATION

The Division of Classification and Personnel Management requests the inactivation of six titles in the Investigator, Insurance title series.



MEMORANDUM

DATE: September 3, 2013
TO: Civil Service Commission
FROM: Kenneth Connolly, Director *Kenneth Connolly*
Division of Classification and Personnel Management
SUBJECT: Change in State Classification Plan

Department of Banking and Insurance Administration

The Department of Banking and Insurance (DOBI) requests the inactivation of six titles they do not anticipate utilizing in the future. DOBI has elected to use the generic title series in lieu of the department-specific series, thus eliminating need for the latter titles. The generic titles share the same compensation as the department-specific titles and the movement will pose no change for employees. Four incumbents in the Principal Investigator Insurance title (55154G) will be reclassified into the generic title, Investigator 1 (56674). The other titles to be inactivated are unencumbered.

We have notified union representatives of our plans to inactivate, and provided them with the opportunity to review and comment.

The effective date of these title inactivations will be the first pay period that follows the Commission's approval of the action.

Title Inactivations

Investigator, Insurance
P19-55152A C NE12

Senior Investigator, Insurance
P22-55153A C NE12

Principal Investigator, Insurance
R25-55154A C NL12

Supervising Investigator, Insurance
S28-55156A C NL12

Principal Investigator, Insurance, Enforcement
R25-55154G C NL12

Supervising investigator, insurance, Enforcement
S28-55156G C NL12

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ACTION: The Civil Service Commission directed that this request be granted.

B-81 T. J.

T. J., a Public Health Consultant 1, Nursing, with the Department of Health (DOH), appeals the decision of the DOH which denied her request to participate in the Donated Leave Program.

ACTION: The Civil Service Commission directed that this appeal be denied.

B-82 SONYA MCRAE-RICHARDS

Sonya McRae-Richards appeals the denial of her request for a make-up examination for the promotional examination for Administrative Secretary (PM0400N), Trenton.

ACTION: The Civil Service Commission directed that this appeal be granted.

B-83 NANCY ZECCA

Nancy Zecca, a Legal Secretary 2, requests a permanent appointment as a Legal Secretary 1 with the Department of Law and Public Safety.

ACTION: The Civil Service Commission directed that this request be denied.

B-84 DEL THEOWAY

The appeal of Del Theoway, a Human Services Assistant at Trenton Psychiatric Hospital, Department of Human Services, of his removal, effective April 12, 2012, on charges, was heard by Administrative Law Judge Edward J. Delanoy, Jr., (ALJ), who rendered his initial decision on July 26, 2013. At its meeting on September 4, 2013, the Civil Service Commission accepted and adopted the Findings of Fact as contained in the initial decision. However, the Commission did not adopt the ALJ's recommendation to modify the removal to a six-month suspension. Rather, the Commission upheld the removal.

ACTION: The Civil Service Commission adopted the final decision.

B-85 KEITH WICKHAM, JR.

The appeal of Keith Wickham, Jr., a Senior Correction Officer with New Jersey State Prison, Department of Corrections, of his removal effective October 15, 2012, on charges, was heard by Administrative Law Judge Robert Bingham, II, (ALJ), who rendered his initial decision on August 1, 2013. At its meeting on September 4, 2013, the Civil Service Commission adopted the ALJ's recommendation to modify the removal to a six-month suspension. However, the Commission found it necessary to address the exceptions filed by the appellant. The proposed final decision is now submitted for the Commission's review.

ACTION: The Civil Service Commission adopted the final decision.

B-86 STAFF CLINICAL PSYCHOLOGIST 1 AND STAFF CLINICAL PSYCHOLOGIST 1, MENTAL HEALTH SERVICES

The Division of Classification and Personnel Management recommends reallocation of the Staff Clinical Psychologist 1 and Staff Clinical Psychologist 1, Mental Health Services titles to the non-competitive division of the career service in accordance with *N.J.A.C. 4A:3-1.2*.

ACTION: The Civil Service Commission directed that this request be granted.

B-87 CIVIL SERVICE COMMISSION MINUTES

Submitted for adoption are the Civil Service Commission minutes of its meeting of September 4, 2013.

ACTION: The Civil Service Commission adopted the minutes of its meeting of September 4, 2013.

There being no further business before the Civil Service Commission, the meeting was adjourned to convene on Wednesday, October 2, 2013, at 10:00 a.m., at 3 Station Plaza, Trenton, New Jersey.

Robert M. Czech
Chairperson
Civil Service Commission