

N.J. S.T.E.P. - Developing the Leader in You

The N.J. S.T.E.P. Program (Supervisory Training Empowering Performance) is designed to provide supervisors in NJ government with skills that will build and enhance their foundational understanding of the roles, tasks and practices of effective supervision. Through interactive activities and classroom exercises, students will build their competence in applying these concepts in the workplace.

The N.J. S.T.E.P. Program was designed with input from our State customers to capture the needs of the target population: supervisors who may be new to the role as well as supervisors who have mastered the transition but have not received formal training in supervisory practices. The program has been developed in partnership with the County College Consortium who will take the lead in delivering the training.

N.J. S.T.E.P. is a 7 day (42 hour) program that consists of 12 modules that have been organized around 3 main principles essential to the success of supervisors.

1. Managing Yourself - Leadership; Making the Transition from Co-Worker to Supervisor; Communication-Verbal; Communication-Written;

2. Managing Others - Performance Management; Motivation; Managing Change and Resistance; Addressing Workplace Conflicts;

3. Managing the Work - Planning and Organizing; Team Effectiveness; Problem Solving and Decision Making; and Cultural Competence.

Classes are currently scheduled for one day a week for a period of seven weeks.

As state and local government continues to do more with less, it is vital for every organization to have well trained supervisors who have the skills to meet these ongoing challenges.

Price: \$1049