

**NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS**

**JOB VACANCY POSTING**

**POSTING NUMBER:** HR- 0032

**ISSUE DATE:** April 29, 2016

**TITLE:** Boarding Home Evaluator (Facilities)

**CLOSING DATE:** May 13, 2016

**DIVISION/UNIT:** Codes and Standards / Bureau of Rooming and Boarding House Standards

**LOCATION:** Statewide

**SALARY RANGE:** I19 \$46,587.72-\$65,779.14

**POSITION(S):** 1

**DISTRIBUTION:** Department

**DESCRIPTION OF MAJOR DUTIES:**

Performs inspections and evaluates the physical facilities of boarding and rooming housing ensuring that they are protected from building hazards and meet safety standards established under the provisions of the Rooming and Boarding House Act; does other related duties as required.

---

**REQUIREMENTS:**

**EXPERIENCE:**

Four (4) years of experience conducting physical evaluations of the condition of housing or health care facilities for safety and habitability according to established codes.

**LICENSE:**

Appointees will be required to possess a driver's license valid in NJ only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

---

**Please submit a resume and any required documents (licenses, certification and or transcripts) along with a letter of interest, including a phone number to:**

Office of Human Resources  
New Jersey Department of Community Affairs  
HR# 0032  
PO Box 800  
Trenton, New Jersey 08625  
Resumes may be emailed to: [resume1@dca.nj.gov](mailto:resume1@dca.nj.gov)

**Interviews will be granted on the basis of the resume.**

**NOTE:** Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," all new public employees are required to obtain principal residence in the State of New Jersey within one (1) year of employment.

**The New Jersey Department of Community Affairs is an Equal Opportunity Employer**