NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS

JOB VACANCY POSTING

POSTING NUMBER:	HR-0064	**ISSUE DATE:**	August 15, 2016
TITLE:	Fire Code Assistance Representative 2	**CLOSING DATE:**	August 29, 2016
DIVISION / UNIT:	Division of Fire Safety, Local Assistance Unit	**SALARY RANGE:**	I22: $53,315.21 - $75,547.28
LOCATION:	101 South Broad Street Trenton, NJ		
POSITIONS:	1	**DISTRIBUTION:**	DEPARTMENT

DESCRIPTION OF MAJOR DUTIES: Under the supervision of the Supervisor of Local Assistance, Fire Safety, Department of Community Affairs, provides technical assistance to officials and inspectors involved in the enforcement of the Uniform Fire Safety Act and Regulations at the Rutgers campuses throughout the State and conducts related investigations; does other related duties.

REQUIREMENTS

EXPERIENCE: Six (6) years of experience enforcing a fire safety code based on a model code such as Fire Prevention Code of the Building Officials and Code Administrators International or the National Fire Prevention Code.

NOTE: A Bachelor's Degree in fire science technology, fire protection engineering or related field may be substituted for four (4) years of the required experience.

CERTIFICATION: Applicants must possess a Fire Official Certification issued by the Division of Fire Safety, Department of Community Affairs.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

[X] Promotional list exists within the Unit Scope of the Division of Fire Safety (PS8950D). Only applicants on the civil service list for this title may be considered.

Please submit a resume and any required documents (licenses, certification and or transcripts) along with a letter of interest, including a phone number, by the closing date to:

Office of Human Resources
New Jersey Department of Community Affairs
HR#0064
101 South Broad Street
PO Box 800
Trenton, New Jersey 08625
Resumes may be emailed to:

resume1@dca.nj.gov

Interviews are granted on the basis of the resume

NOTE: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," all new public employees are required to obtain principal residence in the State of New Jersey within one (1) year of employment.

The New Jersey Department of Community Affairs is an Equal Opportunity Employer