

**NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS
JOB VACANCY POSTING**

POSTING NUMBER: HR-0119

ISSUE DATE: November 14, 2014

TITLE: Sub-code Official (Elevator)

CLOSING DATE: November 28, 2014

DIVISION / UNIT: Codes and Standards / Bureau of Code Services (BCS)/ Elevator Safety Unit

LOCATION: Statewide

SALARY RANGE: R26 / \$64,677.09 - \$92,011.89

POSITIONS: 13

DISTRIBUTION: Statewide

DESCRIPTION OF MAJOR DUTIES: Under the general supervision of a supervisory officer in the Bureau of Code Services performs work involving enforcement and administration of the Uniform Construction Code Act and Regulations performing routine periodic and acceptance inspections for the elevator sub-code, does other related work as required.

REQUIREMENTS

Administrative License:

Applicants must also possess a valid Sub-Code Official license in building, electrical, fire protection, plumbing, elevator, amusement rides, or boiler/pressure vessel and refrigeration, issued by the New Jersey Department of Community Affairs, appropriate to the position. **NOTE:** Appointees must continue to complete the continuing education requirements to maintain their Sub-Code Official license.

Technical License:

Applicants must possess a valid High Rise and Hazardous Specialist (HHS) construction code enforcement license in building, fire protection, electrical, plumbing, elevator, amusement rides, or boiler/pressure vessel and refrigeration, issued by the Department of Community Affairs, appropriate to the position. **NOTE:** Appointees must continue to complete the continuing education requirements to maintain their HHS license.

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

SPECIAL NOTES:

Appointees to the Liquefied Petroleum Gas Unit will be required to complete specialized training.

Appointees to Amusement Ride Subcode Official positions will be required to successfully complete the approved 90-hour educational program for the elevator inspector H.H.S. as detailed at NJAC 5:23-5.202(n) to conduct routine six-month elevator inspections, as permitted by NJAC 5:23-5.5(d)4.

Appointees to **Elevator Subcode Official** positions who do not possess the National Association of Amusement Ride Safety Officials (NAARSO) Level I (Basic) certification will be required to complete an in-house training program to conduct operational ride inspections.

A promotional or open competitive list exists.

Please submit a resume and any required documents (licenses, certification and or transcripts) along with a letter of interest, including a phone number to:

Office of Human Resources
New Jersey Department of Community Affairs
HR#0119
PO Box 800
Trenton, New Jersey 08625
Resumes may be emailed to: resume1@dca.state.nj.us

Interviews will be granted on the basis of the resume.

NOTE: Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," all new public employees are required to obtain principal residence in the State of New Jersey within one (1) year of employment.

The New Jersey Department of Community Affairs is an Equal Opportunity Employer.