NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS

JOB VACANCY POSTING

POSTING NUMBER: HR-0121 **ISSUE DATE:** October 8, 2013

TITLE: Subcode Official – Fire **CLOSING DATE:** October 22, 2013

DIVISION/UNIT: Codes and Standards / Office of Local Code Enforcement / Northern Region

LOCATION: Statewide

SALARY RANGE: R26 – $63,564.71 - $90,429.35

POSITION(S): 1 **DISTRIBUTION:** Statewide

DESCRIPTION OF MAJOR DUTIES: Conducts construction code inspections in municipalities where the state is the municipal enforcing agency in order to protect the health, safety and welfare of employees, general public and other occupants; does other related duties as required.

REQUIREMENTS:

Administrative License:
Applicants must also possess a valid Sub-Code Official license in building, electrical, fire protection, plumbing, elevator, amusement rides, or boiler/pressure vessel and refrigeration, issued by the New Jersey Department of Community Affairs, appropriate to the position.

NOTE: Appointees must continue to complete the continuing education requirements to maintain their Sub-Code Official license.

Technical License:
Applicants must possess a valid High Rise and Hazardous Specialist (HHS) construction code enforcement license in building, fire protection, electrical, plumbing, elevator, amusement rides, or boiler/pressure vessel and refrigeration, issued by the Department of Community Affairs, appropriate to the position.

NOTE: Appointees must continue to complete the continuing education requirements to maintain their HHS license.

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

☐ A promotable eligible exist within the unit scope.
☒ A SPECIAL REEMPLOYEMNT and Open Competitive list exists.
☐ Depending upon the qualifications of applicants, appointment may be made at a lower level.

Please submit a resume and any required documents (licenses, certification and or transcripts) along with a letter of interest, including a phone number to:

Office of Human Resources
New Jersey Department of Community Affairs
HR# 0121
PO Box 800
Trenton, New Jersey 08625
Resumes may be emailed to: resume1@dca.state.nj.us

Interviews will be granted on the basis of the resume.
NOTE: In accordance with the New Jersey First Act P.L. 2011 c70, effective September 1, 2011, new public employees are required to obtain New Jersey residency within one (1) year of employment.

The New Jersey Department of Community Affairs is an Equal Opportunity Employer