

**NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS**  
**JOB VACANCY POSTING**

**POSTING NUMBER:** HR18-002

**ISSUE DATE:** January 8, 2018

**CLOSING DATE:** January 22, 2018

**TITLE:** Construction Official (Building)

**DIVISION/UNIT:** Codes and Standards / Bureau of Construction Project Review

**LOCATION:** DCA Building, 101 S Broad Street, 4<sup>th</sup> Floor, Trenton

**SALARY RANGE:** S27: \$67,714.29 - \$96,415.56

**POSITION(S):** 1

**DISTRIBUTION:** Statewide

**DESCRIPTION OF MAJOR DUTIES:**

In the Bureau of Construction Project Review will be responsible to perform work involving the enforcement and administration of the Uniform Construction Code Act and Regulations including supervising subcode officials and conducting plan review for the bureau; does other related duties as required.

**REQUIREMENTS:**

**EXPERIENCE:**

One (1) year of supervisory experience in architecture, engineering, code enforcement project review or construction project management with responsibilities for the technical and/or skilled work of construction projects subject to the New Jersey Uniform Construction Code.

**LICENSE:**

Applicants must possess a valid High Rise and Hazardous Specialist (HHS) code enforcement license in building, plumbing, electrical, elevator, or fire protection issued by the Department of Community Affairs.

**NOTE:** Applicants must possess a valid license as a Subcode Official issued by the Department of Community Affairs.

**NOTE:** Applicants must possess a valid license as a Construction Official issued by the Department of Community Affairs.

**NOTE:** Appointees to the Liquefied Petroleum Gas Unit will be required to complete specialized training.

**NOTE:** Appointees must continue to complete the code update education courses required to maintain their HHS, Subcode Official, and Construction Official licenses.

**NOTE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility is necessary to perform the essential duties of the position.

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An open competitive list exists.

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**Please submit a resume and any required documents (licenses, certification and or transcripts) along with a letter of interest, including a phone number to:**

Office of Human Resources  
New Jersey Department of Community Affairs  
HR#18-002  
PO Box 800  
Trenton, New Jersey 08625  
Resumes may be emailed to: [resume1@dca.nj.gov](mailto:resume1@dca.nj.gov)

**Interviews will be granted on the basis of the resume.**

**NOTE:** Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," all new public employees are required to obtain principal residence in the State of New Jersey within one (1) year of employment.

**The New Jersey Department of Community Affairs is an Equal Opportunity Employer**