

at the National Fire Academy June 1-2, 2024

Presented by: New Jersey Department of Community Affairs, New Jersey Division of Fire Safety and Kean University







Registration begins February 5, 2024 www.keanfiresafety.com

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PROGRAM OVERVIEW & REGISTRATION

The New Jersey Department of Community Affairs, the New Jersey Division of Fire Safety, and the National Fire Academy announce the New Jersey State Weekend Program at the National Fire Academy. This year's attendees will have the opportunity to choose between seven (7) twoday courses. The courses are open to the target audience of Fire, EMS, Company and Chief Level Officers.

This program is cost-shared between the participant and the National Fire Academy. The National Fire Academy provides housing, classrooms, faculty and materials at no cost. The fee paid by the applicant covers three (3) meals on Saturday (JUNE 1, 2024) and two (2) on Sunday (JUNE 2, 2024) for the cost of \$86.82.

Payment must be included with the completed addendum form on pages 16-17. A separate check must be included with each addendum. Checks must be made payable to "Kean University".

NFA COURSE REGISTRATION

The National Fire Academy has transitioned to an online admissions system. Students MUST apply at https://training.fema.gov/generaladmissionsapplication/staticforms/startapplication.aspx

Applicants will receive an automated acknowledgment notification when their application is approved.

The link to the NFA online application will also be available online at www.keanfiresafety.com for your convenience.

HOMELAND SECURITY/FEMA SID NUMBER

(REQUIRED FOR PARTICIPATION)

New administrative procedures implemented by the U.S. Department of Homeland Security/ FEMA require that all students must obtain a FEMA Student Identification (SID) Number to attend any courses on campus, or receive credit through State delivery systems. The purpose is to remove the Social Security Number from their computer systems to safeguard sensitive data from being hacked within the Federal computer systems.

Students will need to obtain this number prior to submitting their 2024 NJ Weekend application to Kean University. This requirement will be enforced by DFS upon all who attend the NJ Weekend, and on all outreach program deliveries conducted in New Jersey. Failure to place the FEMA student ID number on the General Admissions Application will result in your application being returned, no exceptions will be made.

APPLICATION DEADLINE

The last date for receipt of postmarked applications is **April1**, **2024**. No applications will be accepted after this deadline. Telephone reservation requests or faxed applications are not accepted. Applications that are incomplete or do not have the proper form of payment will be returned and must be resubmitted. Applicants will receive notice of application receipt via email. All correspondence will be via email so it is the responsibility of the applicant to provide a

correct email address in order to receive such correspondence. If you need to withdraw from this program, you must notify Kean University at 908-737-3060 and/or kgrant@exchange.kean.edu and dkierych@kean.edu.

THE LAST DAY TO CANCEL REGISTRATION AND RECEIVE A REFUND IS APRIL 29, 2024. Substitution of an applicant will not be permitted when someone withdraws.

ADMISSION CRITERIA

Applications will be considered on a first-come, first-served basis, provided the applicant has a minimum of three years' experience as a first responder and meets the National Fire Academy Student Selection Criteria listed for the course selected. The National Fire Academy can only provide accommodations for qualified students. Therefore, in order to diversify the group of attendees at this event, the New Jersey Division of Fire Safety requests that no more than six individuals from any one organization submit an application. No more than two members from the same fire department will be permitted into the same class. Acceptance notices will be emailed. It is the responsibility of the applicant to provide a correct email address in order to receive correspondence.

PROFESSIONAL CONDUCT

Each individual has the personal responsibility to exhibit professional conduct while on the National Fire Academy campus and in the neighboring community. The New Jersey Division of Fire Safety has the responsibility and authority to monitor, and along with campus security, to take necessary action to correct unprofessional conduct. Any person that has sanctions taken against them will be reported to their agency chief. Serious infractions will cause the attendee to be sent home immediately and will result in the individual being banned from attending the New Jersey Weekend for two (2) years.

If you submitted an application for New Jersey Weekend and cannot attend, you must notify Kean University at 908-737-3060 or via e-mail at kgrant@exchange.kean.edu and dkierych@kean.edu. Failure to do so will result in you being banned from attending NFA courses for two years. The only exception to this policy will be cases of emergency which must be coordinated through New Jersey Weekend staff.

CHECK-IN

Registration takes place on May 31, 2024 beginning at 4:00 p.m., in the lobby of Building C. Upon arrival, you must report to the National Fire Academy's check-in desk to obtain room assignments, key card, your meal ticket, and a name tag, which must be kept with you at all times. Photo identification is required to be admitted through the main gate of the NFA and to be admitted to check-in at the guest service table for registration. If you drove a vehicle, you will be required to submit your vehicle's tag number and park in the assigned parking lot. Security personnel at the gate may search your bag, car or clothing. In order to avoid a delay in the registration process, please have this information readily available. You must also register at the New Jersey Division of Fire Safety's table in the lobby of Building C.

ROOM ASSIGNMENTS

All lodging rooms are non-smoking and are randomly assigned by the National Fire Academy Admissions Office. Due to the random assignments of rooms, classmates may not be lodged together. Students may be lodged a distance from the registration building; for this reason we recommend luggage with wheels. The exchanging of rooms is not permitted. The reason for this is to maintain accountability. Dormitory Room Amenities include twin bed, linens, towels, private bathroom, TV and clock radio, refrigerator and telephone with voice mail.

CAMPUS SECURITY REGULATIONS

The NFA is a federal facility. Due to increased security precautions, students should bring two photo identifications to campus. Please have them with you; not in your luggage. **If you do not have the photo ID's, you will not be permitted on campus.** Due to heightened security requirements, security and law enforcement personnel may search you, your vehicle or your luggage. Alcohol is not allowed in lodging rooms or vehicles and will be confiscated. For your own protection, and to expedite your processing into the National Emergency Training Center, do not bring weapons of any kind to campus. Maryland law is very narrow in its definition of Law Enforcement Officers who may carry firearms.

PARKING

Participants must register their vehicle with the National Fire Academy upon arrival at 'C' Building, so have your license tag number with you, when you register. The National Fire Academy's staff will direct you on where you may park your vehicle. Please do not park in faculty/staff parking areas or other restricted zones. Refer to the campus map, which is available at the National Fire Academy's registration desk. The payment of parking tickets received is the sole responsibility of the student.

NFA TELEPHONE NUMBERS

If you need to be contacted while at the NFA, you may use the incoming campus telephone number 301-447-1048 for messages. The number is operational 24 hours a day.

DRESS CODE

It is each student's responsibility to use good judgment in selecting attire that projects a professional image and that is appropriate for both climate differences and classroom activities. The staff of the New Jersey Division of Fire Safety and the National Fire Academy will determine if a student's attire is inappropriate. Students whose attire is determined to be inappropriate will be required to change into more appropriate clothing before being allowed to participate in class. Shorts, sleeveless shirts, ball caps, open-toe sandals, thongs, etc., are not permitted in classrooms, the auditorium, or the dining hall. Shorts, t-shirts and athletic attire may be worn after classes have been completed for the day. Bathing suits/trunks are not permitted outside the pool area.

ACCEPTABLE ATTIRE FOR CLASSROOM SETTINGS

Males: Shirts with collars (T-shirts, including departmental T-shirts are not acceptable), slacks, nice jeans, departmental uniforms, shoes and socks.

Females: Dresses, blouses, (T-shirts including departmental T-shirts are not acceptable), slacks, capris, nice jeans, skirts, skorts; departmental uniforms, and shoes. Dresses, skirts/skorts should be no higher than one inch above the knee (no miniskirts).

NEW JERSEY'S TWO-DAY PROGRAM

The New Jersey Two-Day Program is provided by the National Fire Academy to allow attendance at the Emmitsburg, Maryland campus for students who cannot attend the one or two week residential programs. While on campus for this program, students should take advantage of the facilities and the various resources that are available to them.

LEARNING RESOURCE CENTER, BUILDING N

The Learning Resource Center (LRC) provides current information and resources on fire and emergency management subjects. It has a collection of more than 100,000 books, reports, periodicals, and audiovisual materials, which you may find useful to you or your agency. We recommend that you visit the Learning Resource Center to see how it can assist you back at home. The center's hours are: Friday: 8:30 a.m. - 5:00 p.m., Saturday: 4:00 p.m. - 8:00 p.m., and Sunday: 12:00 p.m. - 4:00 p.m. If you would like further information on this center, you may visit their website at www.usfa.fema.gov/library or contact them at 800-638-1821 or 301-447-1030.

DINING HALL AND LOG CABIN

Use your meal ticket on Saturday and Sunday to have breakfast and lunch in the on-campus dining hall. Meals are provided buffet style during the following times: Breakfast: 6:45 a.m. - 9:30 a.m., Lunch: 11:30 a.m. - 1:00 p.m. and Saturday evening's meal: 6:00 p.m. at the log cabin or student center. The log cabin overlooks peaceful Tom's Creek.



The National Firefighters Memorial

Conceived as a tribute to America's fire service, the National Fallen Firefighters Memorial is one of this country's most beautiful monuments to courage and unselfish service. Constructed in 1981 on the campus of the National Fire Academy in Emmitsburg, Maryland, the Memorial was officially designated by Congress as the National Memorial to career and volunteer fallen firefighters in 1990. It is a symbol of honor for those who carry on the tradition of service to their communities.

New Jersey Memorial Service

On Saturday, June 1, 2024 after courses have concluded for the day, the Division of Fire Safety invites the students attending the NJ Weekend to gather in front of the The National Firefighters Memorial (weather permitting) to honor those New Jersey firefighters who have died in the line of duty in 2023. There will be a brief service which includes the identification of the firefighters and ringing of the ceremonial bell. The service is expected to last approximately 20 minutes.

* Students are not required to wear their class A uniforms. Normal classroom dress attire is acceptable.



ATHLETIC FACILITIES BUILDING H

After classes, a fully equipped gymnasium, weight room, and an indoor swimming pool are available for your use at the Athletic Facility Building. The exercise room and swimming pool hours are: Friday evening: 4:00 p.m. - 8:30 p.m., Saturday and Sunday: 7:00 a.m. until 1:00 p.m., and Saturday evening: 3:30 p.m. - 8:00 p.m. Athletic equipment is available for check-out at this location. This includes softball, golf, basketball and volleyball equipment as well as bicycles and helmets. Bathing suits/trunks are not permitted outside the pool area.

STUDENT CENTER AND COMMAND POST PUB

The Student Center provides a large screen television and billiards. Soda, beer, and wine are served at the Command Post Pub, which is located in the Student Center. The Pub is open on Friday and Saturday from 4:30 p.m. - 12:00 a.m.

O'LEARY'S EMPORIUM GIFT SHOP, BUILDING D

O'Leary's Emporium is a convenience store and gift shop that is located in the basement of Building D. It provides quality merchandise and souvenirs for visiting firefighters and emergency management specialists. Hours: Friday 8:30 a.m. - 8:00 p.m., Saturday 10:00 a.m. - 8:00 p.m., Sunday 11:30 a.m. - 9:00 p.m. **Please note: Hours subject to change.**

ELIGIBILITY TO ATTEND COURSES

To take a National Fire Academy course, applicants must meet the selection criteria and prerequisites specified for each course. Disregard of the specified course requirements results in an audience mix that is difficult for the instructor, and leads to frustration on the part of those students who meet the target audience criteria. Participants may not take the same course at the National Fire Academy more than once.

CLASS ATTENDANCE AND CONDUCT

You are to report to the class that is listed on the Confirmation Notice that was emailed to you by Kean University. Your assigned course is one of the three course selections that you identified on your application or has been assigned to you by the New Jersey Division of Fire Safety. The National Fire Academy's Program Manager prohibits you from switching classes because the rosters and course certificates are prepared in advance. If you have a valid reason for needing to switch classes, you must receive approval from the New Jersey Program Coordinator before the start of class on Saturday. In order to receive a Certificate from the National Fire Academy and Continuing Education Credits from the New Jersey Division of Fire Safety, you must attend and participate in the two-day class sessions from start of class until conclusion. The class schedules are: Saturday 8:00 a.m. - 5:00 p.m. and Sunday 8:00 a.m. - 3:00 p.m. Students, instructors, and staff are expected to treat each other with respect at all times. Inappropriate behavior will not be tolerated and may result in removal from campus. End of course exams must be passed with a score of 70% or higher to receive credit for each course delivery.

Program Course Offerings

Award of CEU's: Each course delivered through the National Fire Academy (NFA) State Weekend is a two-day program of instruction and will receive from the New Jersey Division of Fire Safety 1.0 CEU's (Technical) towards renewal of a NJ State Fire Instructor certification.

Attendance Criteria: Student's must attend the full two-days of course instruction, and successfully complete assigned Prerequisite and Post-Course Requirements in order to receive credit.

Where an exam is administered in a course, the student must obtain a grade of 70 or higher to pass the course.

W0647

LEADERSHIP IN SUPERVISION: PERSPECTIVES IN THINKING

This 2-day course provides the supervisor with the conceptual foundation and framework for success in leadership roles by exploring creative, analytical, political and critical thinking perspectives. The course addresses skills needed for assessing situations from multiple perspectives, making critical decisions, fostering creativity and innovation, and using persuasion.

Pre-course materials and/or course syllabus

https://apps.usfa.fema.gov/ax/pcm/BYOD_0647.pdf https://apps.usfa.fema.gov/ax/syll/syllabus_w0647.pdf

Selection criteria

The primary target audience for this course are those individuals who are at the first-line level of supervision. For purposes of student selection, first-line level is considered to be those at the Company Officer or Unit (fire prevention, fire education, communications, EMS, etc.) Supervisor level. More specifically, primary selection criteria are as follows:

- First-line supervisors in fire and EMS organizations.
- Fire and EMS personnel due for promotion/appointment to a first-line supervisory position within 18 months.
- Fire and EMS personnel who are regularly assigned acting supervisory positions.

Fire and EMS personnel currently enrolled in the National Fire Academy Managing Officer Program will be provided priority selection.

The secondary target audiences are fire and EMS personnel at the first-line management level (Chief Officer or above). Students at this level may be given consideration on a space-available basis.

Prerequisites

Incident Command System (ICS)-100-level and ICS-200-level training. Preferred courses are Q0462 and Q0463, available through NFA Online. A Chief's signature attests that the applicant has completed this required training.

Post-course requirements

None

W0762 NEW FIRE CHIEF: CONTEMPORARY ISSUES

This 2-day course will develop the managerial skills, leadership skills, and contemporary issues and awareness necessary for newly appointed or elected fire chiefs to effectively meet their obligations. The course will help to develop knowledge, skills and attitudes necessary for them to perform effectively now and in the future.

Pre-course materials and/or course syllabus

https://apps.usfa.fema.gov/ax/pcm/BYOD_0762.pdf https://apps.usfa.fema.gov/ax/syll/syllabus_w0762.pdf

Selection criteria

The primary audience is newly appointed or elected fire chiefs in volunteer, combination or career departments.

The secondary audience is departmental leaders who may become fire chiefs and local-level government administrators and elected officials, including fire district commissioners, board members, etc.

Pre-requisites

Incident Command System (ICS)-100-level and ICS-200-level training. Preferred courses are Q0462 and Q0463, available through <u>NFA Online</u>. A Chief's signature attests that the applicant has completed required training.

Post-Course Requirements

None

W0549 EMERGENCY RESPONSE TO TERRORISM: STRATEGIC CONSIDERATIONS

This updated 2-day course is designed for responders who may be responsible for initial and expanded command of incidents involving terrorism. The course is intended to build upon the students' existing skills as Incident Commanders (ICs) and practitioners of the Incident Command System (ICS) with knowledge of the National Incident Management System, the National Response Framework and terrorism.

The class will assist the officers in preparing an effective response to the consequences of terrorism. ICs must be prepared to operate as part of a multiagency, multidiscipline and multijurisdictional response. The course uses lecture supported by case studies and practice scenarios to address the command and control challenges that will likely confront the IC. This will enable the students to apply their knowledge of pre-incident planning, managing emergency incidents, and operating as part of a Unified Command structure to ensure the safety of responders while bringing the incident to a successful conclusion.

Pre-course materials and/or course syllabus

https://apps.usfa.fema.gov/ax/pcm/BYOD_0549.pdf https://apps.usfa.fema.gov/ax/syll/syllabus_w0549.pdf

Selection criteria

The primary target audience for this course is individuals (chief officers, shift supervisors, etc.) who hold command-level positions in their organizations. These individuals should have command and control responsibilities of incidents involving terrorism and be familiar with operating in an incident management structure.

Pre-requisites

ICS-100-level and ICS-200-level training. Preferred courses are Q0462 and Q0463, available through NFA Online. A Chief's signature attests that the applicant has completed this required training.

W0633 YOUTH FIRESETTING INTERVENTION SPECIALIST

"Youth Firesetting Intervention Specialist" is a 2-day course based on the requirements of National Fire Protection Association 1035, *Standard on Fire and Life Safety Educator, Public Information Officer, Youth Firesetter Intervention Specialist and Youth Firesetter Program Manager Professional Qualifications* pertaining to the youth firesetting intervention specialist.

This course focuses on how identification, intake, screening, disposition and follow-up are used to mitigate youth firesetting behavior. Course content includes understanding the motivations behind youth firesetting and how the impact of adverse childhood experiences and behavioral/ mental health changes can influence firesetting behaviors. This course is for the practitioner who provides services at the program delivery level.

Pre-course materials and course syllabus

https://apps.usfa.fema.gov/ax/pcm/BYOD_0633.pdf https://apps.usfa.fema.gov/ax/pcm/pcm_w0633.pdf https://apps.usfa.fema.gov/ax/syll/syllabus_w0633.pdf

Selection criteria

Students either have or will have responsibilities as the practitioner who provides services at the program delivery level. This includes the person who is responsible for the identification, intake, screening, educational intervention, follow-up and evaluation of the program services and results. Students representing the fire service are encouraged to partner with other agencies for this training. Partners can include but are not limited to fire investigators, law enforcement, mental health, social services, juvenile justice or other stakeholders who can assist in building and maintaining programs in their communities.

Pre-requisites

Incident Command System (ICS)-100-level and ICS-200-level training. Preferred courses are Q0462 and Q0463, available through <u>NFA Online</u>. A Chief's signature attests that the applicant has completed this required training.

Note: There is an extensive, graded pre-course assignment that prepares students for engaging in the subject matter and working with firesetting youth.

W0458 PREPARATION FOR INITIAL COMPANY OPERATIONS

This 2-day course is designed to develop a better understanding of the role and responsibilities of Company Officers (COs) in preparing their company for incident operations and to clarify the transition from firefighter to CO and the new roles relating to leadership and safety. This course is designed for COs, acting COs or senior firefighters responsible for the management of a single fire company at an emergency incident, including those officers who are responsible for company readiness, personnel safety and leadership as it relates to company operation.

Pre-course materials and/or course syllabus

https://apps.usfa.fema.gov/ax/pcm/BYOD_0458.pdf https://apps.usfa.fema.gov/ax/syll/syllabus_w0458.pdf

Selection criteria

COs, acting officers or senior firefighters who command a fire company during emergency operations. Those officers who are responsible for maintaining skills and company readiness.

Pre-requisites

Incident Command System (ICS)-100-level and ICS-200-level training. Preferred courses are Q0462 and Q0463, available through NFA Online. Chief's signature attests that the applicant has completed this required training.

Note: There is an extensive, graded pre-course assignment that prepares students for engaging in the subject matter and working with firesetting youth.

W0636 BUILDING ORGANIZATIONAL SUPPORT FOR COMMUNITY RISK REDUCTION

This 2-day course is designed to help fire and emergency services learn what community risk reduction is and how to build organizational support for it. This course will address the challenges that fire departments face in shifting their priorities from response to prevention. In many departments, community risk reduction is still considered a low priority. This course will show you how community risk reduction can help you and your department become more of a community player in times of decreased budgets.

This course includes 3 units of instruction:

- Unit 1: Components of Community Risk Reduction.
- Unit 2: Community Risk Reduction as a Service Priority.
- Unit 3: Building Organizational Support for Community Risk Reduction.

At the end of this course, students will be evaluated through a 25-question, multiple-choice examination. A final grade will be provided to each student. The minimum score needed to pass is 70.

Pre-course materials and/or course syllabus

https://apps.usfa.fema.gov/ax/pcm/BYOD_0636.pdf https://apps.usfa.fema.gov/ax/pcm/pcm_f0636.pdf https://apps.usfa.fema.gov/ax/syll/syllabus_w0636.pdf

Selection criteria

The target audience for this course includes:

- Fire and emergency services personnel who want to learn about community risk reduction.
- Fire and emergency services personnel who are currently involved with fire prevention and have an interest in advancing risk-reduction efforts in their community.

Pre-requisites

- 1. Incident Command System (ICS)-100-level and ICS-200-level training. Preferred courses are Q0462 and Q0463, available through NFA Online. Chief's signature attests that the applicant has completed this required training.
- 2. There is a pre-course assignment that should take about 1 hour to complete.

State of New Jersey Department of Community Affairs Division of Fire Safety

New Jersey Weekend at the National Fire Academy Application Addendum

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The information provided on this form will assist the New Jersey Weekend coordinator in processing your application. If you fail to complete, the addendum and check will be returned to you. If you need additional information or assistance please contact the office at 908-737-3060.

First and Last Name:
NJ Division of Fire Safety ID Number (REQUIRED):
FEMA Student Identification Number (SID) (REQUIRED):
Email (REQUIRED):
Cell Phone (REQUIRED):
Work Phone (REQUIRED):
Home Mailing Address:
City: State: Zip:
Fire Department/Government Agency:
Current Rank/Position:
Years in Current Rank/Position:
Highest Rank Achieved:
Please check all boxes that apply to your highest rank achieved:
□ Fire Officer □ Fire Chief Deputy □ Fire Chief Assistant
□ Fire Chief Battalion □ Fire Chief □ FD Captain □ FD Lieutenant
□ Firefighter □ EMS □ Training Officer

State of New Jersey Department of Community Affairs Division of Fire Safety

New Jersey Weekend at the National Fire Academy Application Addendum

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Do you hold the following certifications? ICS 100, ICS 200 YES NO
First Choice Course Title:
First Choice Number:
Second Choice Course Title:
Second Choice Number:
Third Choice Course Title:
Third Choice Number:
*Please be aware that when you apply online at the NFA website, enter ONLY your First choice class. Second and third choice classes are only applicable if the desired course you choose is unavailable, in the event this happens the New Jersey Division of Fire Safety will make the course placement based on your selection. Do not apply for more than one (1) course online. Duplicate applications be rejected in the NFA system.
Applicant Signature (REQUIRED): Date (REQUIRED):
Chief/Director Signature (REQUIRED):
Title (REQUIRED): Date (REQUIRED):
The New Jersey Division of Fire Safety will not process any applications, which are not completely filled out. If any part of the application is left blank, your application and check will be returned to you. Therefore, before mailing in your application check the list below to ensure your application is complete.
 Signed and Date Addendum Application Chief/Director approved by signing his/her name and printed his/her name, title and date. Enclose an individual check or money order payable to "Kean University" in the amount of \$86.82

No vouchers or purchase orders will be accepted. MAIL CHECK AND COMPLETED ADDENDUM APPLICATION TO: KEAN UNIVERSITY FIRE SAFETY TRAINING PROGRAM - L145 1000 MORRIS AVENUE UNION, NJ 07083 ATTENTION: NJ Weekend – Karen Grant



Directions to the National Fire Academy at the National Emergency Training Center

16825 South Seton Avenue Emmitsburg, Maryland 21727-8998

From Northern New Jersey:

Take Garden State Parkway South and Exit onto I-78 West. Follow I-78 West across NJ and PA to junction of I-81. Follow I-81 South (toward Harrisburg) and exit at I-83 South. Follow I-83 South to I-283 South. Take I-283 South to the PA Turnpike West (toward Pittsburgh). Follow the PA Turnpike to Exit 236, US 15 South (toward Gettysburg). Follow US 15 South to Emmitsburg. Turn right off Route 15 to South Seton Avenue. (2nd right onto campus - tree-lined drive)

Alternate Route: Take NJ Turnpike to PA Turnpike I-276 West toward Harrisburg. Continue on I-76 to Exit 236, US 15 South (toward Gettysburg). Take US 15 South to Emmitsburg. Turn right off Route 15 to South Seton Avenue.

From Southern New Jersey:

Take I-295 South to Delaware Memorial Bridge. After the bridge take I-95 South toward Baltimore to I-695 West (Baltimore Beltway) Take 1-695 toward Towson to I-795 Northwest Expressway. Take Northwest Expressway to end and pick up MD 140 West toward Westminster; Stay on 140 West through Westminster and Taneytown to US 15 at Emmitsburg. Take US 15 South and turn left at 2nd traffic light in Emmitsburg to South Seton Avenue. (2nd right onto campus - tree-lined drive)

Alternate Route: Cross Ben Franklin or Walt Whitman Bridges to Philadelphia and take I-76 Schuylkill Expressway to Pa Turnpike at Valley Forge. Take Pa Turnpike West to Exit 236 (toward Gettysburg), Take US 15 South to Emmitsburg. Turn right off Route 15 to South Seton Avenue.

From Baltimore:

I-695 (Baltimore Beltway) to I-70 West (toward Frederick) to Route 15 North to Emmitsburg. Left turn off Route 15 to South Seton Avenue.