

# SPRING 2013 TRAINING COURSES

FOR  
FIRE OFFICIALS,  
FIRE INSPECTORS,  
FIRE INSTRUCTORS AND FIREFIGHTERS

PRESENTED BY  
NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS,  
DIVISION OF FIRE SAFETY  
IN COOPERATION WITH KEAN UNIVERSITY



KEAN  
UNIVERSITY  
[www.kean.edu](http://www.kean.edu)

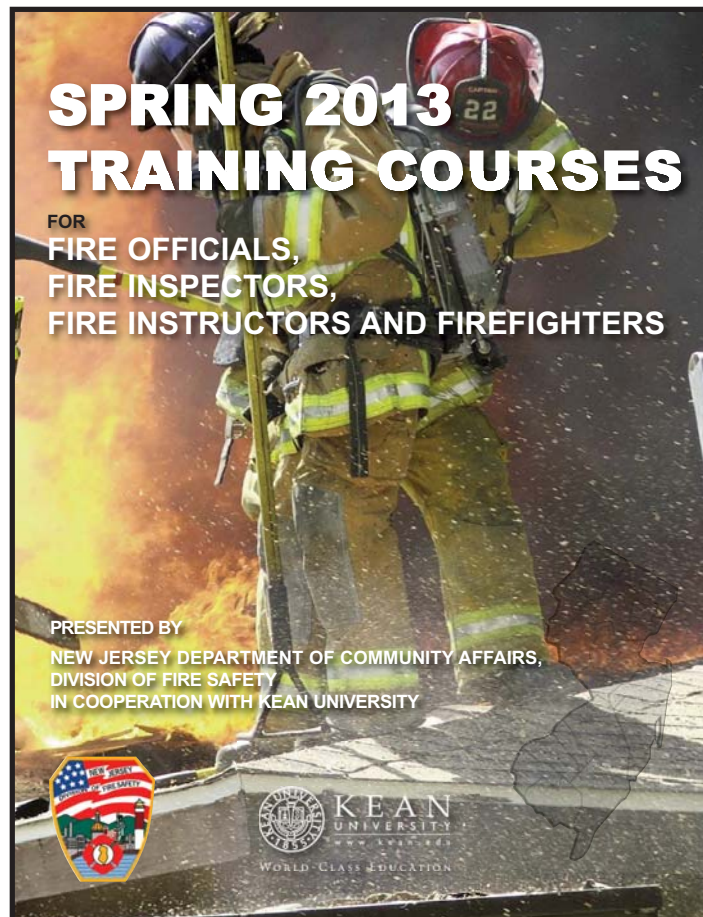
WORLD-CLASS EDUCATION



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**ROUTINELY CHECK THE DIVISION OF FIRE SAFETY WEBSITES  
FOR ADDITIONAL SPRING 2013 COURSE PROGRAMS, EVENTS AND UPDATES:**

**[WWW.KEANFIRESAFETY.COM](http://WWW.KEANFIRESAFETY.COM)**

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# TELEPHONE & INTERNET REGISTRATION

Registration into courses will be exclusively through the Web-based Course Registration Process. **Phone registration will not be accepted.** To register for courses using the Internet, go to the New Jersey State website, <http://www.state.nj.us> and click away! For those of you who have previously created a myNewJersey account, simply log-in and enter yourself into the courses!

## REGISTRATION PERIODS

The Open Registration Period begins on **March 4, 2013**, and continues through the semester. You may register for a maximum total of six (6) courses for the Spring 2013 semester. In special cases you may register for additional classes over the maximum limit; however, registration will be permitted only on a space available basis and must be approved by the Division of Fire Safety by contacting our office staff at (609) 777-3552. Credit will not be issued for repeat courses which have already been completed within your active certification cycle, with the exception of Code Update. The Division of Fire Safety reserves the right to limit the number of enrollments per person.

**WITHDRAW FROM A COURSE** - You must contact the Division of Fire Safety by phone to withdraw from a course. Withdrawals are not accepted via the internet. Please contact our office no later than 48 hours prior to the course date at (609) 777-3552 between the hours of 9 a.m.- 3 p.m., Monday- Friday. Please provide the course name, date, location and your DFS six digit Fire Service Identification Number (1XXXXX) when canceling from a course. For your records, a withdraw notice will be automatically mailed to you. Failure to withdraw or receiving a No Show on your record could result in the DFS revoking registration privileges for future classes. Please be courteous to other fire service members who are on course standby lists and have the opportunity to fill your seat in the event that you are unable to make the class.

**COURSE CONFIRMATION NOTICE - IF YOU DO NOT RECEIVE A REMINDER WITHIN TWO DAYS OF THE COURSE DATE, PLEASE CALL THE DIVISION OF FIRE SAFETY TO VERIFY YOUR REGISTRATION AT (609) 777-3552.** You may change and/or verify your address at any time on-line through your account personal information screen.

**MULTIPLE DWELLING INSPECTOR INFORMATION** - UCC Fire Inspectors/Officials who also hold a Multiple Dwelling Inspector license may use any ONE of the Code Enforcement courses per three year license cycle for renewal of a multiple dwelling license. Further information may be obtained by calling (609) 984-7834.

**WEB-BASED REGISTRATION** - The Division of Fire Safety website gives fire personnel more control over the process of registering for courses. You will be able to access and update your personal information, review and print your course enrollment list, review and print your completed course list, obtain a certificate of attendance for any course you have completed, review and print your current certification list, and review and print your courses completed for certification. You can register for courses and/or access your records any time – day or night – from anywhere in the world. For your assistance, video tutorials have been created to show you, screen by screen, how myNewJersey functions. To view these videos, please go to [www.keanfiresafety.com](http://www.keanfiresafety.com) and click on Registration Support and then click on Registration Videos.

**Video tutorials are available on the following topics:**

- **How to create a myNewJersey account**
- **How to login to myNewJersey**
- **How to reset your password**
- **How to link an already created myNewJersey account**
- **The registration process**

To create a myNewJersey account or to link an already created myNewJersey account to the Division of Fire Safety, go to [www.keanfiresafety.com](http://www.keanfiresafety.com), click on Registration Support and then click on myNewJersey Account Set-Up and Authorization to begin the registration process. It is highly recommended that the video, “The Registration Process” be viewed prior to beginning to register in order to obtain important procedure information. For all other technical support, please call our office at 908-737-0230, Monday - Friday, 9 a.m. to 3 p.m.

**FOR ALL STUDENTS** - If you are unable to attend a course, please call **(609) 777-3552** to cancel as soon as possible so that someone else may use your space. Failure to cancel will be recorded and action may be taken. Do not call the academy where the course is being held to cancel. Credit will not be given for repeating a course within a three-year period, with the exception of Code Update. Although computer records are kept, you should keep a record of the courses you have completed. All courses begin promptly at 8:30 am and conclude at approximately 3:30 pm, unless otherwise indicated. In order to receive course credit, you must be present prior to the start of class and in the classroom for the entire course. Credit may not be granted if you arrive late, return late from lunch and breaks, leave early, or if you are not in the classroom while the course is in session.

**CONFIRMATION OF ATTENDANCE** - Students can receive same-day confirmation of attendance at a course. If you are interested in receiving verification on the day you attend a course, you must bring your **Confirmation Notice** with you to class. After the class has concluded, the facilitator will stamp this notice as proof that you attended the course.

**DRESS CODE** - The Division of Fire Safety has instituted a dress code for attendance at courses. Appropriate dress includes long pants, shirts with sleeves, and shoes. Sleeveless shirts and shorts are not permitted at any Division of Fire Safety courses, exams or conferences. Facility representatives will enforce this dress code, and those who do not comply may be dismissed from the course and/or lose credit.

**THE DIVISION OF FIRE SAFETY RESERVES THE RIGHT TO CANCEL A COURSE FOR ANY REASON RELATED TO PROGRAM DELIVERY. FOR EXAMPLE, A COURSE MAY BE CANCELED DUE TO LOW ENROLLMENT.**

**MARCH**

MARCH 6-8, 2013

**2013 IAAI NJ CHAPTER ANNUAL TRAINING CONFERENCE**  
NEW LOCATION: HARRAH'S MARINA HOTEL & CASINO, ATLANTIC CITY, NJ  
FOR INFORMATION, VISIT: WWW.NJIAAI.ORG

**APRIL**

**FDIC CONVENTION**

APRIL 22-27, 2013

INDIANA COVENTION CENTER, LUCAS OIL CENTER, INDIANAPOLIS, IN  
FOR MORE INFORMATION, VISIT WWW.FDIC.COM

**MAY**

**FIREBOWL**

LITTLE THEATRE, KEAN UNIVERSITY, UNION NJ  
MAY 17, 2013

**JUNE**

**NEW JERSEY WEEKEND**

JUNE 7-9, 2013

NATIONAL FIRE ACADEMY  
16825 SETON AVENUE, EMMITSBURG MD  
APPLICATIONS AVAILABLE AT WWW.KEANFIRESAFETY.COM  
OR SEE PAGE 8 FOR APPLICATION  
SPACE IS LIMITED

**10TH ANNUAL HOMELAND SECURITY & FIRE SERVICE CONFERENCE**

KEAN UNIVERSITY STEM BUILDING  
UNION, NEW JERSEY  
JUNE 20, 2013

FOR REGISTRATION INFORMATION PLEASE VISIT OR WWW.KEANFIRESAFETY.COM

**SEPTEMBER**

SEPTEMBER 13-14, 2013

**NEW JERSEY STATE FIREMAN'S CONVENTION**

WILDWOOD CONVENTION CENTER, WILDWOOD, NJ  
FOR MORE INFORMATION, VISIT WWW.NJEXPO.COM

# REQUEST FOR COURSE PROPOSALS

The NJ Division of Fire Safety strives to provide its service professionals and volunteers with access to timely, informative and effective training and education. To stay current with changing demands and requirements placed on all first responders, the Division, in cooperation with Kean University, issues this Request for Course Proposals for upcoming semesters from qualified professionals interested in teaching and training the Fire Service community.

Specifically, the Division of Fire Safety requests proposals for continuing education courses related to training, education and communications issues relevant to fire service personnel throughout New Jersey. New proposals can cover a myriad of topics ranging from management and leadership skills to inspections and instructor specific courses. Current hot topics, including operations as well as fire service safety, also will be considered.

The Division encourages potential instructors to submit new ideas, teaching methods and programs as part of this call for proposals. Ultimately, these proposals will be judged on their timeliness, effectiveness, quality and relevance to the fire service. All proposals must include a detailed fee structure for development and execution.

This Request for Course Proposals is detailed and comprehensive. To be reviewed and/or considered for an upcoming teaching assignment, please submit all materials outlined in the Course Proposal checklist attached to this notice. Submissions that do not include all items referenced on the checklist will not be reviewed.

Please mail completed materials to:

**Ms. Karen A. Grant**  
**Program Director**  
**Fire Safety Training Program**  
**1000 Morris Avenue, T-106**  
**Union, NJ 07083**



For more information, contact the Fire Safety Training Program at (908) 737-0230 or via email at [firesafety@kean.edu](mailto:firesafety@kean.edu).

**FIRE SAFETY TRAINING PROGRAM 2013 REQUEST FOR COURSE PROPOSAL**

## COURSE PROPOSAL CHECKLIST

TO ENSURE THE HIGHEST EVALUATION POSSIBLE, PLEASE COPY AND RETURN THE COMPLETED CHECKLIST AND ALL REFERENCED ITEMS ALONG WITH YOUR COURSE PROPOSAL.

- Course title is clearly identified in materials
- Course objectives are clearly defined
- Target audience and sub-codes to be addressed are indicated
- Detailed Course abstract is included
- Sample and/or description of audio-visual materials is provided
- Resume and/or statement of qualifications are attached
- References and/or statement of experience are attached
- Detailed cost breakdown is included
- Two (2) copies of completed proposal are enclosed

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_





# CUMBERLAND COUNTY FIRE ACADEMY



**601 VINELAND AVENUE, BRIDGETON, NJ 08302 • 856-455-8526**

*The Cumberland County Fire Academy is a training center for emergency first responders throughout the Southern New Jersey region.*

*The Cumberland County Fire Academy offers high quality initial training as well as continuing education courses. Our instructional staff is highly trained to deliver programs in basic firefighting strategy and tactics, Hazardous Materials response, Technical Rescue, Officer Development, and Apparatus Operator to name a few.*

*Our facility offers two classrooms with state-of-the-art audio visual aids. Our training grounds offer a class A burn building with a training tower, confined space simulator, search and rescue maze, aircraft emergency simulator, car fire simulator, three roof operations simulators, car fire simulator, hazardous materials cargo truck, and a propane emergency prop.*

*To meet the needs of today's emergency services in our area, our academy is available for use anytime, seven days a week. In addition to the many areas of curriculum offered at the academy, our staff offers satellite programs to emergency service providers as well as private industry.*





***NEW JERSEY WEEKEND  
AT THE NATIONAL FIRE ACADEMY  
EMMITSBURG, MARYLAND  
JUNE 7-9, 2013***



***PRESENTED BY THE NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS  
AND THE NEW JERSEY DIVISION OF FIRE SAFETY***

<http://www.keanfiresafety.com/>

## PROGRAM OVERVIEW & REGISTRATION

The New Jersey Department of Community Affairs, the New Jersey Division of Fire Safety and the National Fire Academy announce the New Jersey State Weekend Program at the National Fire Academy. This year's attendees will have the opportunity to choose between eight (8) two-day courses. The courses are open to the target audience of Fire, EMS Company and Chief Level Officers.

This program is cost-shared between the participant and the National Fire Academy. The National Fire Academy provides housing, classrooms, faculty and materials at no cost. The fee paid by the applicant covers three (3) meals on Saturday and two (2) on Sunday. Attendees must make their own arrangements for Friday evening's meal.

If you are interested in attending this program, you must mail a check in the amount of \$38.81, made payable to "Kean University"; a completed application, FEMA Form 119 (short form); and the addendum on page 19. A separate check must be included with each application. No vouchers or purchase orders will be accepted. You can obtain FEMA Form 119 (General Admissions Short Form), from the National Fire Academy's website: [Http://www.usfa.dhs.gov/downloads/pdf/ff\\_119\\_25\\_2\\_75\\_5a.pdf](http://www.usfa.dhs.gov/downloads/pdf/ff_119_25_2_75_5a.pdf) or at the Kean University Fire Safety Training website: [www.keanfiresafety.com](http://www.keanfiresafety.com)

## HOMELAND SECURITY/FEMA ID NUMBER

New administrative procedures implemented by the U.S. Department of Homeland Security/FEMA require that all students must obtain a student ID number to attend any courses on campus, or receive credit through State delivery systems. The purpose is to remove the Social Security Number from their computer systems to safeguard sensitive data from being hacked within the Federal computer systems.

Students will need to obtain this number prior to the 2013 NJ Weekend, and place their ID number upon the application to attend the NJ Weekend. This requirement will be enforced by DFS upon all who attend the NJ Weekend, and on all outreach program deliveries conducted in New Jersey. Failure to place the FEMA student ID number on the General Admissions Application Form will result on the application being rejected, and/or course completion credit from being issued.

Applications that do not have the required FEMA Student Identification Number will be returned, no exceptions will be made. Once a student has received their FEMA Student Identification (SID) Number it becomes their permanent identification number for all National Fire Academy programs. Please visit <https://cdp.dhs.gov/femasid/> to request a new ID# or to retrieve an existing ID.

After completing the FEMA Form 119 (short form), please print and have your Fire Chief or Agency Head indicate his or her approval by signing on line 19a. We recommend that on line 12a of the application you indicate three courses of interest to you, since we cannot guarantee your first course selection. Example: (1) W347 (2) W349 (3) W459

Do not enter course numbers for classes that you are not willing to attend. If you previously completed one of the listed courses, you may not attend it again.

## APPLICATION DEADLINE

The last date for receipt of post marked applications is **April 19, 2013**. No applications will be accepted after this deadline. Telephone reservation requests or faxed applications are not accepted. Applications that are incomplete or do not have the proper form of payment will be returned and must be resubmitted. If you need to withdraw from this program, you must notify Kean University. **THE LAST DAY TO CANCEL REGISTRATION AND RECEIVE A REFUND IS April 26, 2012.**

Local substitution of an applicant will not be permitted when someone withdraws.

## ADMISSION CRITERIA

Applications will be considered on a first-come, first-served basis, provided the applicant has a minimum of three years' experience in the fire service and meets the National Fire Academy Student Selection Criteria listed for the course selected. The National Fire Academy can only provide accommodations for qualified students. Therefore, in order to diversify the group of attendees at this event, the New Jersey Division of Fire Safety requests that no more than six individuals from any one organization submit an application. Acceptance notices will be e-mailed by **May 10, 2013**.

## PROFESSIONAL CONDUCT

Each individual has the personal responsibility to exhibit professional conduct while on the National Fire Academy campus and in the neighboring community. The New Jersey Division of Fire Safety has the responsibility and authority to monitor, and along with campus security, to take necessary action to correct unprofessional conduct. Any person that has sanctions taken against them will be reported to their agency chief. Serious infractions will cause the attendee to be sent home immediately and will result in the individual being banned from attending the New Jersey Weekend for two (2) years. Notify the Division of Fire Safety of a Cancellation If you submitted an application for New Jersey Weekend but cannot attend, you must notify Kean University, via e-mail at [dkierych@kean.edu](mailto:dkierych@kean.edu) by **May 17, 2013**. Failure to do so will result in you being banned from attendance at the National Fire Academy for a period of two years. The only exception to this policy will be cases of emergency.

## REGISTRATION

Registration takes place on **June 7, 2013** beginning at **4:00 p.m.**, in the lobby of Building C. Upon arrival, you must report to the National Fire Academy's check-in desk to obtain room assignments, key card, your meal ticket, and a name tag, which must be kept with you at all times. Photo identification is required at registration. If you drove a vehicle, you will be required to submit your vehicle's tag number. In order to avoid a delay in the registration process, please have this information readily available. You must also register in at the Division of Fire Safety's table.

## ROOM ASSIGNMENTS

All lodging rooms are non-smoking and are randomly assigned by the National Fire Academy Admissions Office. Because of the random assignments of rooms, classmates may not be lodged together. Students may be lodged a distance from the registration building; for this reason we recommend luggage with wheels. The exchanging of rooms is not permitted. The reason for this is to maintain accountability. Dormitory Room Amenities: twin bed, linens, towels, daily housekeeping service, private bathroom, TV and clock radio, refrigerator, telephone with voice mail.

## CAMPUS SECURITY REGULATIONS

Due to increased security precautions, students should bring two photo identifications to campus. Please have them with you; not in your luggage. If you do not have the photo ID's, you will not be permitted on campus. Due to heightened security requirements, security and law enforcement personnel may search you, your vehicle or your luggage. Alcohol is not allowed in lodging rooms or vehicles and will be confiscated. For your own protection, and to expedite your processing into the National Emergency Training Center, do not bring weapons of any kind to campus. Maryland law is very narrow in its definition of Law Enforcement Officers who may carry firearms.

## PARKING

Participants must register their vehicle with the National Fire Academy upon arrival at 'C' Building, so have your license tag number with you, when you register. The National Fire Academy's staff will direct you on where you may park your vehicle. Please do not park in faculty/staff parking areas or other restricted zones. Refer to the campus map, which is available at the National Fire Academy's registration desk. The payment of parking tickets received is the sole responsibility of the student.

## NFA TELEPHONE NUMBERS

If you need to be contacted while at the NFA, you may use the incoming campus telephone number 301-447-1048 for messages. The number is operational 24 hours a day.

## DRESS CODE

It is each student's responsibility to use good judgment in selecting attire that projects a professional image and that is appropriate for both climate differences and classroom activities. The staff of the Division of Fire Safety and the National Fire Academy will determine if a student's attire is inappropriate. Students whose attire is determined to be inappropriate will be required to change into more appropriate clothing before being allowed to participate in class. Shorts, sleeveless shirts, ball caps, open-toe sandals, thongs, etc., are not permitted in classrooms, the auditorium, or the dining hall. Shorts, t-shirts and athletic attire may be worn after classes have been completed for the day. Bathing suits/trunks are not permitted outside the pool area.

**Acceptable Attire for Classroom Settings:** Males: Shirts with collars, (T-shirts, including departmental T-shirts are not acceptable) slacks, nice jeans, departmental uniforms, shoes and socks. Females: Dresses, blouses, (T-shirts, including departmental T-shirts are not acceptable) slacks, capris, nice jeans, skirts, skorts; departmental uniforms, and shoes. Dresses, skirts/skorts should be no higher than 1" above the knee (no miniskirts).

## NEW JERSEY'S WEEKEND PROGRAM

The New Jersey Weekend Program is provided by the National Fire Academy to allow attendance at the Emmitsburg, Maryland campus for students who cannot attend the one or two week residential programs. While on campus for this program, students should take advantage of the facilities and the various resources that are available to them.



## LEARNING RESOURCE CENTER, BUILDING N

The Learning Resource Center (LRC) provides current information and resources on fire and emergency management subjects. It has a collection of more than 100,000 books, reports, periodicals, and audiovisual materials, which you may find useful to you or your agency. We recommend that you visit the Learning Resource Center to see how it can assist you back at home. The center's hours are: Friday: 8:30 a.m. - 5:00 p.m., Saturday: 4:00 p.m. - 8:00 p.m., and Sunday: 12:00 p.m. - 4:00 p.m. If you would like further information on this center, you may visit their website at [www.lrc.fema.gov](http://www.lrc.fema.gov) or contact them at 800-638-1821 or 301-447-1030.

## THE NATIONAL FIREFIGHTERS MEMORIAL



Conceived as a tribute to America's fire service, the National Fallen Firefighters Memorial is one of this country's most beautiful monuments to courage and unselfish service. Constructed in 1981 on the campus of the National Fire Academy in Emmitsburg, Maryland, the Memorial was officially designated by Congress as the National Memorial to career and volunteer fallen firefighters in 1990. It is a symbol of honor for those who carry on the tradition of service to their communities.

## DINING HALL AND LOG CABIN

Use your meal ticket on Saturday and Sunday to have breakfast and lunch in the on-campus dining hall. Meals are provided buffet style during the following times: Breakfast: 6:45 a.m. - 9:30 a.m., Lunch: 11:30 a.m. - 1:00 p.m. and Saturday evening's meal: 6:00 p.m. at the log cabin. The log cabin overlooks peaceful Tom's Creek.

## ATHLETIC FACILITIES BUILDING

After classes, a fully equipped gymnasium, weight room, and an indoor swimming pool are available for your use at the Athletic Facility Building. The exercise room and swimming pool hours are: Friday evening: 4:00 p.m. - 8:30 p.m., Saturday and Sunday: 7:00 a.m. until 1:00 p.m., and Saturday evening: 3:30 p.m. - 8:00 p.m. Athletic equipment is available for check-out at this location. This includes softball, golf, basketball and volleyball equipment as well as bicycles and helmets. Bathing suits/trunks are not permitted outside the pool area.

## STUDENT CENTER AND COMMAND POST PUB

The Student Center provides a large screen television and billiards. Soda, beer, and wine are served at the Command Post Pub, which is located in the Student Center. The Pub is open on Friday and Saturday from 4:30 p.m. - 12:00 a.m.

## O'LEARY'S EMPORIUM GIFT SHOP

O'Leary's Emporium is a convenience store and gift shop that is located in the basement of Building D. It provides quality merchandise and souvenirs for visiting firefighters and emergency management specialists.

## ELIGIBILITY TO ATTEND COURSES

To take a National Fire Academy course, applicants must meet the selection criteria and prerequisites specified for each course. Disregard of the specified course requirements, results in an audience mix that is difficult for the instructor, and leads to frustration on the part of those students who meet the target audience criteria. Participants may not take the same course at the National Fire Academy more than once.

## CLASS ATTENDANCE AND CONDUCT

You are to report to the class that is listed on the Confirmation Notice that was e-mailed to you by the New Jersey Division of Fire Safety. Your assigned course may be one of the three course selections that you identified on your application. The National Fire Academy's Program Manager prohibits you from switching classes because the rosters and course certificates are prepared in advance. If you have a valid reason for needing to switch classes, you must receive approval from the New Jersey Program Coordinator before the start of class on Saturday. In order to receive a Certificate from the National Fire Academy and Continuing Education Credits from the Division of Fire Safety, you must attend and participate in the two-day class sessions from start of class until conclusion. The class schedules are: Saturday 8:00 a.m. - 5:00 p.m. and Sunday 8:00 a.m. - 3:00 p.m. Students, instructors, and staff are expected to treat each other with respect at all times. Inappropriate behavior will not be tolerated and may result in removal from campus.



# NEW JERSEY WEEKEND PROGRAM COURSE OFFERINGS

The Division of Fire Safety will award 1.0 CEU's (Technical) towards renewal of a Fire Instructor certification for EACH of the NJ Weekend programs.

## **POLITICS AND THE WHITE HELMET (W121)**

This 2-day course is aimed at providing the chief officers in both fire service and EMS agencies with an overview of the ways to succeed and work within the local, county and state level political system to achieve positive results for their department. It will give the officer an improved insight into better ways to relate and speak to citizens and others to gain support and understanding of their needs for bond issues, tax votes, and general elections. Participants learn about successful approaches appropriate for government employees and volunteers. The course identifies successful tools needed to address the challenge necessary to bring about change, and how a department's culture of power, influence, negotiation, and coalition building is important to success. Selection Criteria: Key fire service personnel in positions of leadership and Company Officers or other ranks above Company Officer and those who seek to learn of new approaches to better deal with their community's fire and EMS challenges including departmental officers and leaders, operational and administrative, in the Nation's departments. Open to all interested emergency services officers, including volunteer, career, and allied professions.

## **DEPARTMENT WELLNESS COORDINATOR (W144)**

This 2-day course will provide the outline and resources for a fire/EMS department to implement and maintain a wellness program, in coordination with the department's health and safety program. Using current recommendations, standards, and guidance from national resources, the Department Wellness Coordinator will be able to assess the mental and physical health needs of their department's personnel and develop program objectives to meet those needs. Topics include medical and wellness screenings, nutrition, physical fitness, behavioral health, and resources available. Selection Criteria: Individuals who have responsibility for programs or projects supporting staff wellness for a Fire and/or EMS Department. (Individuals without formal responsibility, but interest in furthering the Department wellness program and projects, will be considered with the endorsement of their organization.)

## **INTRODUCTION TO UNIFIED COMMAND FOR MULTI-AGENCY AND CATASTROPHIC INCIDENTS (W315)**

This 2-day course is designed for those officers who would likely function in a Command or General Staff position during a multi-agency operation. Students will be exposed to lectures and activities designed to promote a better understanding of multi-agency needs and a Unified Command structure. This course is designed to provide an understanding of the requirements of a Unified Command organization and the skills necessary to operate effectively at complex incidents. Selection Criteria: Officers who have command responsibilities; Officers who are upwardly mobile and act in the position of a Command Officer; Officer, regardless of title, who would function in a command or general staff position during a Unified Command operation; or, those officers who are initially responsible for setting up the Incident Command organization.



## **COMMUNITY RISK ISSUES AND PREVENTION INTERVENTIONS (W347)**

This 2-day course is designed for students who work in the field of prevention. Students learn a basic overview of the "three E's" of prevention--education, engineering, and enforcement. The course concludes that the most effective way to combat community risk issues is to develop strategies that use all "three E's." The course is designed to provide the motivation and leadership for local organizations to enhance their prevention efforts. Course content includes\* evaluation of the types and levels of community prevention;\* how injuries, fires, and burns can be prevented;\* strategies and countermeasures to help people understand the injury, fire, or burn event and reduce the loss; and\* prevention approaches - behavior changes, legislation, and enforcement and engineering. Selection Criteria: Fire service personnel who are either - Prevention personnel in local organizations; Persons serving on local or State prevention committees; Fire marshals, inspectors, and public educators; Career and volunteer firefighters who have prevention responsibilities; EMS personnel who coordinate community life-support programs; Community volunteers wishing to enhance fire and life safety efforts; Community health educators; or, Part-time or full-time public educators.

## **FIRE SERVICE SAFETY CULTURE: WHO PROTECTS FIREFIGHTERS FROM FIREFIGHTERS (W349)**

This 2-day course that will help fire service personnel identify their present fire service safety culture, explain how culture drives safety behavior, identify risk management strategies, and develop a fire service safety culture intervention plan to reduce injury and death to firefighters in their organization. The course content includes National Institute of Occupation Safety and Health (NIOSH) Fire Fighter Fatality Investigation and Prevention Program reports, organizational change and leadership models, and risk control systems. The learning methods include case studies, problem solving, and strategic and tactical planning that are used in individual, small group, and class activities. This course uses a blended learning methodology. Students must register at NFA Online ([www.nfaonline.dhs.gov](http://www.nfaonline.dhs.gov)) 30 days before the course start date to download the pre-course reading material and view the NIOSH video clips that will be used during case studies. Based on the students' research of their personal risk culture, students will develop a plan for implementing and sustaining change in safety culture. Students are required to submit the plan to the instructor within 15 calendar days after attending the course. Students are required to complete an online exam within 15 days of the completion of the course. Selection Criteria: Key fire service personnel in the position of leadership and the Company Officers (COs) who are the agents of change within all types and sizes of fire departments. Attendees should possess effective oral and written communication skills with some experience in public speaking.

## **PREPARATION FOR INITIAL COMPANY OPERATIONS TRAIN-THE-TRAINER (W459)**

(Formerly Managing Company Tactical Operations: Preparation (MCTO:P)) This 2-day course is designed to develop a better understanding of the role and responsibilities of a Company Officer in preparing their company for incident operations. The course will clarify the transition from firefighter to company officer and the new roles relating to leadership and safety, and is designed for company officers, acting company officers, or senior firefighters responsible for the management of a single fire company at an emergency incident. Students selected to participate in this course should be officers who are responsible for company readiness, personnel safety, and leadership as it relates to company operation. Selection Criteria: Must hold a valid Fire Instructor 2 certification issued by the NJ Division of Fire Safety, and have previously completed the program as a student. Program target groups are company officers, acting officers, or senior firefighters who command a fire company during emergency operations, or those officers who are responsible for maintaining skills and company readiness.

## SHAPING THE FUTURE TRAIN-THE-TRAINER (W603)

This 2-day course is the first of two courses on midlevel management covering the skills and techniques midlevel managers will need to provide leadership and direction for their departments. The first module focuses on identifying opportunities and/or problems. Topics include environmental scanning, paradigm shifts, and methods for reframing problems accurately. The second module deals with group problem-solving techniques. The third module explains the need to quantify, justify, and communicate decisions so they will be implemented effectively. Managing change will be discussed in the final module. Topics include people who resist change, overcoming that resistance, and monitoring and evaluating the change before, during, and after implementation. Selection Criteria: Must hold a valid Fire Instructor 2 certification issued by the NJ Division of Fire Safety, and have previously completed the program as a student. Program target groups are individuals presently assigned to management positions who supervise first-line officers and administrative officers responsible for significant staff functions within the organization and who report directly to top management. This would include individuals presently assigned to top-level management positions with limited opportunity for managerial development through formalized course work; and personnel who are upwardly mobile within their organizations and whose chiefs of department wish to prepare them for increased managerial responsibility.

## LEADERSHIP III FOR FIRE AND EMS: STRATEGIES FOR SUPERVISORY SUCCESS (W805)

This 2-day course provides the company officer with the basic leadership skills and tools to perform effectively in the fire service environment. The course covers when and how to delegate to subordinates, assess personal leadership styles through situational leadership, discipline subordinates, and apply coaching/ motivating techniques. Selection Criteria: Line fire officers, unit commanders, or program supervisors; Fire or rescue personnel due for promotion/appointment to officer rank or supervisory position within 6 months: or, training officers, staff, or administrative officers of fire and rescue organizations.

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### DIRECTIONS TO THE NATIONAL FIRE ACADEMY

#### United States Fire Administration National Fire Academy

**16825 South Seton Avenue, Emmitsburg, Maryland 21727-8998**

#### From Northern New Jersey:

Take Garden State Parkway South and Exit onto I-78 West. Follow I-78 West across NJ and PA to junction of I-81. Follow I-81 South (toward Harrisburg) and exit at I-83 South. Follow I-83 South to I-283 South. Take I-283 South to the PA Turnpike West (toward Pittsburgh). Follow the PA Turnpike to Exit 236, US 15 South (toward Gettysburg). Follow US 15 South to Emmitsburg. Turn right off Route 15 to South Seton Avenue. (2nd right onto campus - tree-lined drive)

Alternate Route: Take NJ Turnpike to PA Turnpike I-276 West toward Harrisburg. Continue on I-76 to Exit 236, US 15 South (toward Gettysburg). Take US 15 South to Emmitsburg. Turn right off Route 15 to South Seton Avenue.

#### From Southern New Jersey:

Take I-295 South to Delaware Memorial Bridge. After the bridge take I-95 South toward Baltimore to I-695 West (Baltimore Beltway) Take I-695 toward Towson to I-795 Northwest Expressway. Take Northwest Expressway to end and pick up MD 140 West toward Westminster; Stay on 140 West through Westminster and Taneytown to US 15 at Emmitsburg. Take US 15 South and turn left at 2nd traffic light in Emmitsburg to South Seton Avenue. (2nd right onto campus - tree-lined drive)

**Alternate Route:** Cross Ben Franklin or Walt Whitman Bridges to Philadelphia and take I-76 Schuylkill Expressway to Pa Turnpike at Valley Forge. Take Pa Turnpike West to Exit 236 (toward Gettysburg), Take US 15 South to Emmitsburg. Turn right off Route 15 to South Seton Avenue.

DEPARTMENT OF HOMELAND SECURITY  
 FEDERAL EMERGENCY MANAGEMENT AGENCY  
**GENERAL ADMISSIONS APPLICATION SHORT FORM**

See Reverse for  
 Privacy Act Statement

**O.M.B. No. 1660-0100**  
**Expires August 31, 2013**

**SECTION I - GENERAL INFORMATION**

1. DATE OF BIRTH (Mo, Day, Yr.)		2. GENDER <input type="checkbox"/> FEMALE <input type="checkbox"/> MALE		3. U.S. CITIZEN <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> PERMANENT RESIDENT		If No, City and Country of Birth:	
4. RACE (Please check all that apply)						4a. ETHNICITY	
1. <input type="checkbox"/> AMERICAN INDIAN or ALASKAN NATIVE		2. <input type="checkbox"/> ASIAN		3. <input type="checkbox"/> BLACK or AFRICAN AMERICAN		<input type="checkbox"/> HISPANIC or LATINO	
4. <input type="checkbox"/> WHITE		5. <input type="checkbox"/> NATIVE HAWAIIAN or PACIFIC ISLANDER				<input type="checkbox"/> NOT HISPANIC or LATINO	
5. PLEASE PRINT YOUR NAME (Last, First, Middle, Suffix)						6. STUDENT IDENTIFICATION (SID) NUMBER	
7. HOME MAILING ADDRESS (Street, avenue, road no., P.O. box/city or town, and zip code)						8. WORK PHONE NO. ( )	
						9. HOME PHONE NO. ( )	
						10. FAX NO. ( )	
						11. E-MAIL ADDRESS	
12a. ENTER COURSE CODE AND TITLE						12b. COURSE LOCATION	
						12c. DATE	
13. DO YOU HAVE ANY DISABILITIES (Including special allergies or medical disabilities) WHICH WOULD REQUIRE SPECIAL CONSIDERATION DURING YOUR ATTENDANCE IN TRAINING? <input type="checkbox"/> NO <input type="checkbox"/> YES (If yes, indicate & describe any special considerations required on a separate sheet)							

**SECTION II - EMPLOYMENT INFORMATION**

14a. NAME AND COMPLETE ADDRESS OF ORGANIZATION BEING REPRESENTED			14b. NFIRS # (NFA ONLY)	15. CURRENT POSITION AND NUMBER OF YEARS IN POSITION	
16. CHECK THE BOX(ES) BELOW THAT BEST DESCRIBE YOUR ORGANIZATION			16b. ORGANIZATION		16c. CURRENT STATUS
16a. JURISDICTION			1. <input type="checkbox"/> ALL CAREER		1. <input type="checkbox"/> PAID FULL TIME
1. <input type="checkbox"/> STATEWIDE	4. <input type="checkbox"/> SPECIAL DISTRICT/TOWNSHIP	7. <input type="checkbox"/> FOREIGN	2. <input type="checkbox"/> ALL VOLUNTEER		2. <input type="checkbox"/> PAID PART TIME
2. <input type="checkbox"/> COUNTY GOVERNMENT	5. <input type="checkbox"/> FEDERAL/MILITARY (non-DHS)	8. <input type="checkbox"/> DHS/FEMA	3. <input type="checkbox"/> COMBINATION		3. <input type="checkbox"/> VOLUNTEER
3. <input type="checkbox"/> CITY/TOWN/VILLAGE	6. <input type="checkbox"/> INDUSTRY/BUSINESS	9. <input type="checkbox"/> TRIBAL NATION			4. <input type="checkbox"/> DISASTER RESERVIST

**SECTION III - ENDORSEMENT AND CERTIFICATION**

17a. I certify that the information recorded on this application is correct. Falsification of information will result in denial of a course certificate and stipend (U.S.C. 1001).

17b. I hereby authorize the release of any and all information concerning my enrollment in this course to the chief officer in charge, or designee, of my organization. All requests for information shall be in writing from said chief officer or designee.

17c. Further, I understand that the National Emergency Training Center (NETC), the Mt. Weather Emergency Operations Center (MWEOC), and the Noble Training Facility (NTF) are not authorized to provide medical or health insurance for students. I maintain appropriate insurance on an individual basis.

17d. I agree to abide by the rules, policies, and regulations of NETC, MWEOC and NTF. Failure to do so will result in denial of the student stipend, expulsion from the course, and possible barring from future National Fire Academy (NFA) and Emergency Management Institute (EMI) courses.

18a. SIGNATURE OF APPLICANT		18b. DATE
19. APPROVAL BY THE HEAD OF THE SPONSORING ORGANIZATION (NOT REQUIRED FOR SELF STUDY PROGRAMS)		
By signing this application, I certify that my organization does not discriminate on the basis of age, gender, race, color, religious belief, national origin, economic status, or disability in providing educational opportunities for its employees.		
19a. SIGNATURE	19b. PRINTED NAME AND TITLE	19c. DATE
20. ADDITIONAL ENDORSEMENTS FOR APPLICATION TO THE EMERGENCY MANAGEMENT INSTITUTE (NOT REQUIRED FOR SELF STUDY PROGRAMS)		
20a. SIGNATURE AND DATE (State Office)	20b. SIGNATURE AND DATE (FEMA Regional Office)	
21. SUBMIT APPLICATION TO APPROPRIATE SPONSOR		

22a. DISPOSITION

ACCEPTED  REJECTED

20b. SIGNATURE OF REVIEWER

22c. DATE

### EQUAL OPPORTUNITY STATEMENT

NFA and EMI are Equal Opportunity institutions. They do not discriminate on the basis of age, gender, race, color, religious belief, national origin, or disability in their admissions and student-related procedures. Both schools make every effort to ensure equitable representation of minorities and women in their student bodies. Qualified minority and women candidates are encouraged to apply for all courses.

### PRIVACY ACT STATEMENT

GENERAL - This information is provided pursuant to Public Law 93-579 (Privacy Act of 1974), Title 5 United States Code (U.S.C.), Section 552a, for individuals applying for admission to NFA  
Or EMI.

AUTHORITY - Federal Fire Prevention and Control Act of 1974, as amended, Title 15 U.S.C., Sections 2201 et. seq.; Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, Title 42 U.S.C., Sections 5121, et. seq.; Title 44 U.S.C. Section 3101; Executive Orders 12127, 12148, and 9397; Title VI of the Civil Rights Act of 1964; and Section 504 of the Rehabilitation Act of 1973.

PURPOSES: To determine eligibility for participation in NFA and EMI courses. Information such as age, gender, and ancestral heritage are used for statistical purposes only.

USES: Information may be released to: 1) FEMA staff to analyze application and enrollment patterns for specific courses, and to respond to student inquiries; 2) a physician to provide medical assistance to students who become ill or are injured during courses; 3) Members of the Board of Visitors for the purpose of evaluating programmatic statistics; 4) sponsoring states, local officials, or state agencies to update/evaluate statistics of NFA and EMI participants; 5) Members of Congress seeking first party information; and 6) Agency training program contractors and computer centers performing administrative functions.

EFFECTS OF NONDISCLOSURE - Personal information is provided on a voluntary basis. Failure to provide information on this form, however, may result in a delay in processing your application and/or certifying completion of the course.

### PAPERWORK BURDEN DISCLOSURE NOTICE

Public reporting burden for this form is estimated to average 6 minutes per response. The burden estimate includes the time for reviewing instructions, searching existing data sources, gathering and maintaining the needed data, and completing, reviewing, and submitting the form. You are not required to respond to this collection of information unless a valid OMB control number appears in the upper right corner of this form. Send comments regarding the accuracy of the burden estimate and any suggestions for reducing this burden to: Information Collections Management, Department of Homeland Security, Federal Emergency Management Agency, 500 C Street, SW, Washington, DC, 20472, and Paperwork Reduction Project (1670-0100). **NOTE: Do not send your completed form to the above address.**



**State of New Jersey  
Department of Community Affairs  
Division of Fire Safety  
Bureau of Fire Department Services**

**2013 NEW JERSEY WEEKEND AT THE NATIONAL FIRE ACADEMY  
APPLICATION ADDENDUM**

The information provided on this form will assist the New Jersey Weekend Coordinator in processing your application. If you fail to fully complete the addendum, your application will be returned to you.

Name: \_\_\_\_\_

NJ Division of Fire Safety ID Number: \_\_\_\_\_

FEMA Student Identification Number (SID): \_\_\_\_\_

Fire Department/Government Agency: \_\_\_\_\_

Current Rank/Position: \_\_\_\_\_

Years in Current Rank/Position: \_\_\_\_\_

Have you attended NJ Weekend before?     Yes             No

The Division of Fire Safety will disregard any applications, which are not completely filled out. If any part of the application is left blank, your application and check will be returned to you. Therefore, before mailing in your application check the list below to ensure your application is complete.

- Box 12a - Entered up to four course code numbers indicated your course preference by placing a 1, 2, or 3 before each course code. If you are not concerned with which course you are assigned, do not place a number before the course codes. We will make an effort to register you in your first course selection but we cannot guarantee it.
- Box 15 - Enter your current rank/position in the fire service and the number of years in the position.
- Box 18a and 18b - Signed and dated your NFA application.
- Box 19a, 19b & 19c - Chief/Director approval, Chief/Director signature, Printed Chief/Director name and title. Date.
- Completed the information requested on this addendum.
- Enclosed an individual check or money order for \$38.81 made payable to "Kean University" for each application.

**No vouchers or purchase orders will be accepted.**

**MAIL CHECK AND COMPLETED APPLICATION TO:**

**KEAN UNIVERSITY  
FIRE SAFETY TRAINING PROGRAM –T106  
1000 MORRIS AVENUE  
UNION, NJ 07083  
ATTN: NJ WEEKEND- D. Kierych**

# ADMINISTRATIVE COURSES

## CREATIVE PROBLEM SOLVING

CE154

*Instructor: CAM Consulting Group*

Facing challenges of tighter resources along with increased demand for services, organizations need to become more inventive on how to do it all. Problems provide opportunities for discovery, learning, and growth. Creativity takes the process outside the box. Communication shares innovation. Teamwork allows diverse individuals to collaborate in the achievement of strategic outcomes. After completing this program, participants will be able to identify their problem solving styles; work together with others effectively; use their critical thinking skills; and overcome obstacles to achieve creative solutions. They will leave with the skills necessary to think strategically and solve problems innovatively. This one-day program includes discussions, video, and experiential exercises to enhance the learning.

Thursday

June 6

Middlesex County Fire Academy

## CULTURAL SENSITIVITY

CE021

*Instructor: Gabrielle Wanamaker, TrustWorks*

Today's Fire Service Professionals are required to be culturally competent in order to be successful in their roles. The men, women and children in the communities you serve come from a wide variety of backgrounds, cultures, races and religions. The cultural norms that govern acceptable behavior may differ for the Fire Service Professionals and public. These differences may cause frustration for all involved. Through this highly interactive workshop, students will gain a better understanding of their own views and acquire new approaches to communicate more effectively with all kinds of people while encouraging their compliance to maintain safety.

Friday

March 22

Atlantic County Fire Academy

## “FIRE IS”

CE159

*Instructors: Andrew Stratton, Lieutenant, Cranford Fire Department  
Helge Nordtveit, Captain, Cranford Fire Department  
Joseph Ehrhardt, Firefighter, Nottingham Fire Company*

This course will provide fire service professionals with a comprehensive overview of the “Fire Is” fire safety education curriculum. The goal of this program, is not only reaching middle school-aged children as they begin to understand fire, but their parents/guardians and care givers as well. The curriculum is centered on a home-based learning system employing television, the internet, and public volunteers to put a new face on fire safety. Session attendees will receive copies of the program, letters of endorsement from pilot schools in NJ who have heralded its success; a course curriculum guide; and simplified instruction on how to implement the program without taxing the schools' current curriculum or teacher workload. The instructor will present the media and public views on how fire safety and the fire service are portrayed in the media to children and their families.

Wednesday

March 13

Warren County Fire Academy

Tuesday

April 16

Monmouth County Fire Academy

Wednesday

May 22

Cape May County Fire Academy

# ADMINISTRATIVE COURSES

## LEADERSHIP EXCELLENCE

CE119

NEW

**Instructor: Ronald E. Kanterman, Fire Chief/Fire Marshal, Mohegan Sun Fire Department**

This program takes the students through different phases of getting to “Excellence in Leadership.” We cover: developing yourself, developing your people, developing your organization and communications (NOT radios!). Other than lecture, role playing and group hands-on workshops are a large part of this class as well. Also discussed are having a “vision” and “mission statement” and coming away with some form of plan for improvement to take back to the firehouse. If you want to be a boss or are already a boss, this is your course.

Saturday  
Friday

May 11  
May 17

Cape May County Fire Academy  
Morris County Fire Academy

## LEADING A HEALTHY TEAM

C2T20

NEW

**Instructor: Gabrielle Wanamaker, TrustWorks**

Not many occupations require the physical ability and stamina required of the men and women in Fire Service. While the physical demands are steep, often little is done to maintain the health and fitness of fire service professionals after the initial physical exam. Researchers and health professionals have determined that fire service professionals suffer from certain diseases at a higher rate than the general population. The addition of healthy practices such as maintaining fitness through exercise and good nutrition would support decreased illness and injuries to fire service professionals. In this course, we will examine particular health challenges and through the wisdom of a fitness expert, identify strategies leaders can take to support the health of their teams throughout the span of their careers. The course will incorporate current thinking in firefighter life safety. Course Objectives include the importance of physical fitness in the fire service, identify the health concerns most likely experienced in the fire service, examine wellness practices in the fire service throughout the US, detail and demonstrate elements of a work-based and home-based physical fitness program, explain standards of good health, weight, BMI, nutrition, etc., provide healthier food options and offer suggestions for leaders on how to incorporate health maintenance into daily routines.

Friday  
Saturday

April 5  
April 6

Bergen County Fire Academy  
Middlesex County Fire Academy

## LEADING FROM THE FRONT

C2T14

**Instructor: Assistant Chief Lawrence Schultz  
District of Columbia Fire & Emergency Medical Services**

While there are many emerging challenges to the fire service, few are as critical as leadership development. With a national growth in younger and less experienced fire officers, the challenges of leadership have never been greater. Each day, the news media is filled with critical failures of leadership at all levels of the government and public service. The public’s trust of the Fire and EMS service must never be broken and must always be maintained at the greatest level. This class will discuss leadership challenges through the use of critical thinking skills using real life scenarios. Rules for leadership in and around the fire station, during the performance of duty, carrying out administrative responsibilities and off-duty behavior will be discussed at length.

Wednesday  
Thursday

April 10  
April 11

Mercer County Fire Academy  
Gloucester County Fire Academy

**MAKING A MERGER WORK WITH RESILIENCE CE161***Instructor: Gabrielle Wanamaker, TrustWorks*

Merging workgroups and departments can be a tough job. The planners and decision makers can easily envision how resources can be combined for the better. But at the end of the day, the challenge lies in assisting people to learn to work together in new and different ways in order to successfully make two departments become one. The associated changes can be wearing on everyone, which can lower morale and lower one's interest in doing a job well. Being resilient enables us to weather the changing tides with a steadiness that prevents us from being robbed of our ability to stay focused. This course will cover several "best practices" used to successfully support the launch of newly configured work teams and departments as well as enhance resiliency. It is a great opportunity to bring to this workshop your real-life challenges as you seek to encourage staff to work together in new ways.

Friday May 3 Somerset County ESTA

**PUBLIC EDUCATION CE129  
DEVELOPING A FIRE SAFETY PROGRAM  
FOR PRESCHOOL & ELEMENTARY STUDENTS***Instructor: Joseph Vallo, Jersey City Fire Department*

This course is designed to provide fire personnel insight into developing a fire safety program for preschool and elementary students. Attendees will learn how to utilize personnel, apparatus, equipment and additional resources effectively to create a memorable and informative program.

Saturday April 6 Ocean County Fire Academy  
Thursday May 16 Morris County Fire Academy

**PUBLIC EDUCATION CE151  
FIRE SAFETY AND PREVENTION PROGRAMS  
FOR FAMILIES AND SENIORS***Instructor: Joseph Vallo, Jersey City Fire Department*

Developing a fire safety and prevention program for families and seniors requires the careful consideration of many factors. Seniors - individuals over 65 years of age - make up the fastest growing segment of the population and they have a variety of special needs. The traditional family unit is also changing to a growing diversity and may include multiple generations and even multiple families in one building. Attendees will learn to develop and implement a program focused on the varying needs of these groups. This course will emphasize preparedness, communication and consistency in educating families and the senior community. Information will be given on how to utilize volunteer and professional organizations as well as draw upon internal personnel, equipment and other resources. Attendees will also be provided with tips and drills to use in the field.

Friday March 22 Gloucester County Fire Academy  
Saturday May 4 Passaic County Fire Academy



## PUBLIC EDUCATION CE705

### JUVENILE FIRESETTER INTERVENTION AND AWARENESS

*Instructors: Helge Nordtveit, Captain, Cranford Fire Department  
Joseph Erhardt, Firefighter, Nottingham Fire Department*

This course deals with identifying juvenile firesetters and successful intervention and prevention approaches to address the problem. Motivation and legal issues on juvenile firesetting will be discussed. There will be an emphasis on how to establish a community-based program, as well as how to work within the framework of existing programs. The mechanics of how to report statistical information on juvenile firesetters to the Division of Fire Safety also will be provided.

Monday	April 29	Hunterdon County Fire Academy
Tuesday	May 7	Middlesex County Fire Academy

## RECOGNIZING AND PREVENTING CE146

### WORKPLACE HARASSMENT

*Instructor: Robert V. Hill, Sr., Director, Gloucester County College/Fire Academy*

What constitutes harassment? What is acceptable workplace behavior, and what are my rights as a victim or obligations as a supervisor? This timely course seeks to answer these and other critical questions. Through case study review, participation, and the use of assessment tools, the students will obtain a full understanding of employee rights as well as employer obligations, and be able to help prevent claims of harassment.

Monday	April 15	Sussex County Fire Academy
Monday	April 29	Salem County Fire Academy

## TEAM TURNAROUND CE125

*Instructor: Gabrielle Wanamaker, TrustWorks*

Changes in priorities and team structures can cause upheaval, making for difficult working conditions. This course is designed to help teams move through challenges to improve workplace relationships and outcomes. Participants will examine various models for achieving high performing teams in this highly interactive workshop. Case studies and role play will be used.

Wednesday	May 15	Monmouth County Fire Academy
Thursday	May 16	Ocean County Fire Academy

**THE DYNAMICS OF CHANGE****CE162*****Instructor: CAM Consulting Group***

Change is not always easy, yet it has become a way of life for those living in today's professional environments. Managed properly, it becomes an opportunity for people to contribute, learn, and grow from the experience. In this interactive course, participants will learn how to confidently meet the challenges of change and help direct others through the process.

**Wednesday****June 5****Atlantic County Fire Academy****TRAINING AND SUPERVISING  
THE NEW WORKFORCE****CE158*****Instructor: Raymon Parker, Senior Associate Dean of Vassar College – Retired***

For the first time ever in the history of work, four generations are sharing the workspace. Intergenerational conflict can make team building and training more difficult and success more elusive. It doesn't have to be that way. It is critical for fire service personnel to build resilient teams characterized by respect, trust and cooperation. This workshop will help Baby Boomers, Gen X'ers and Millennials understand the unique values, characteristics and attributes each generation brings to the workplace. Discussion will focus on training and supervision issues, rewards and recognition systems, and traditions and activities.

**Wednesday****May 22****Cape May County Fire Academy****Thursday****May 23****Morris County Fire Academy****Friday****May 24****Mercer County Fire Academy****YOUTH FIRESETTING  
PREVENTION TO INTERVENTION:  
EFFECTIVE COMMUNITY RISK REDUCTIONS****CE776****NEW*****Instructor: Michael O. McLeieer, Firefighter, Merrimac (MA) Fire Department, Adjunct Faculty National Fire Academy, Training Coordinator Massachusetts Firefighting Academy***

This course will provide students with the opportunity to understand why we need to deliver year round fire prevention programs and how it relates to a reduction in youth firesetting. An emphasis will be placed on how we should deliver fire and injury prevention education to children 3 - 5 years old using the Bic® play safe! be safe! program as an example. Finally, the new nationally acclaimed high school documentary "Sean's Story: My Life Torn Apart by Firesetting", which has been incorporated into the new National Fire Academy Youth Firesetting Prevention and Intervention curriculum, will be released. This free toolkit from the University of Michigan Trauma Burn Center was designed to increase awareness of youth firesetting in the community, and explicitly demonstrates the long-term consequences that can occur if fire misuse behavior is minimized, ignored, unrecognized, or untreated.

**Monday****May 6****Camden County Fire Academy****Tuesday****May 7****Bergen County Fire Academy****Wednesday****May 8****Middlesex County Fire Academy**

## TECHNICAL COURSES

### BED BUG PREVENTION, DETECTION, AND TREATMENT FOR EMERGENCY RESPONDERS AND PUBLIC OFFICIALS

CE763

UPDATED

*Instructor: Peter Di Eduardo, Senior Manager, Bell Environmental Services*

This course will instruct firefighters and other emergency responders and public officials on the biology of bed bugs including feeding habits, ability to hide, proclivity to spread, reproduction and the associated health risks from bed bugs. The course will help educate students in the best practices currently used to not only identify bed bugs, but assist in limiting the risks of exposure and infestation. Participants will also be instructed on how to select remediation and treatment approaches that are effective, limit health risks, and are appropriate for office, residential, and medical locations. This class begins at 7 p.m. and runs three hours.

Thursday  
Thursday

April 11  
April 25

Bergen County Fire Academy  
Atlantic County Fire Academy

7 p.m.  
7 p.m.

### CAUSE AND ORIGIN: A SYSTEMATIC AND COMPREHENSIVE INVESTIGATION

CE753

*Instructor: Adrian J. Cales, Asset Protection Manager, Public Service Enterprise Group;  
Detective Sergeant (Ret.), Arson Investigation Unit, Bergen County Prosecutor's Office*

The "students as investigators" approach focuses on actual fire investigation scenes, coupled with interactive classroom dialogue, and an exchange of ideas that enhance the students' skills in examining the fire scene. This is a "from the time of the call, to the time you leave the scene" outline of the components and essential elements which should be part of every fire scene examination. The program focuses on the elements necessary for documenting the entire scene, the examination and documentation of all potential sources of ignition, determining the fire's origin, and ultimately identifying the actual heat source, origin and cause of the fire in a thorough, complete and systematic manner. The resulting comprehensive investigation report will be suitable for use in criminal or civil litigation proceedings.

Tuesday  
Tuesday

May 7  
May 21

Cumberland County Fire Academy  
Monmouth County Fire Academy

### CODE UPDATE

CE501

UPDATED

*Instructors: Patrick W. Bigoss, Camden County College,  
Coordinator Fire Science Program  
Steve Taylor, Burlington County ESTC, Senior Fire Instructor*

This seminar is a required course for working officials as part of the three year renewal cycle. Topics covered will include a focus on UFC 5:70 Subchapter 2 - permits and imminent hazards; a recap of statutes related to the resale requirements for carbon monoxide detectors, smoke detectors and fire extinguishers; the IFC 2006 regarding the use of appliances and emergency planning; and a review of chapter 27- hazardous materials.

Friday  
Friday  
Friday  
Saturday

March 8  
April 12  
April 19  
May 11

Ocean County Fire Academy  
Bergen County Fire Academy  
Cape May County Fire Academy  
Somerset County ESTA

**FIRE INVESTIGATION: CONSIDERING THE ROLE OF NATURAL GAS AND/OR ELECTRICITY CE760**

*Instructor: Adrian J. Cales, Asset Protection Manager, Public Service Enterprise Group, Detective Sergeant (Ret.), Arson Investigations Unit, Bergen County Prosecutor's Office*

This program is designed to provide you with a thorough, comprehensive and complete understanding of the properties of both natural gas and electricity, and the steps necessary for the examination of a fire scene where there is the potential that natural gas or electricity were involved in either the origin or the cause of the fire. The emphasis of the program will be on how any and all components associated with either natural gas or electricity services must be subject to a detailed examination at every scene to either eliminate them, or attribute them, as to having any role or involvement in the origin or the cause of the fire, and what steps are necessary for this process to be completed.

Thursday April 11 Mercer County Fire Academy  
 Saturday June 1 Atlantic County Fire Academy

**FUNDAMENTALS OF AUTOMATIC SPRINKLER AND STANDPIPE SYSTEMS CE765**

*Instructor: Paul T. Dansbach, Fire Official, Borough of Rutherford*

The seminar will present timely and up to date material covering fundamental design and water supply requirements for automatic sprinkler and standpipe systems including when and why building fire pumps are required. The participants will be able to identify the various component parts of automatic sprinkler systems, standpipe systems and fire pumps. The importance of ensuring these fire protection systems are maintained in full service while identifying common system impairments and violations which lead to these fire protection systems being out of service will be reviewed throughout the course.

Wednesday April 3 Passaic County Fire Academy  
 Monday June 3 Camden County Fire Academy

**HAZARDOUS MATERIALS; FROM BULK STORAGE TO BIG BOX STORES CE773**



*Instructor: Ronald E. Kanterman, Fire Chief/Fire Marshal, Mohegan Tribal Fire Department*

New Jersey is one of the largest manufacturers of chemicals in the United States, second only to Texas. Add to that, home centers, gas stations, hardware stores and other mercantile outlets and we realize there are "hazmats" everywhere. This one day course will take participants through large bulk industrial facilities to mom & pop shops and occupancies in between. Topics covered are, but not limited to, Federal and state laws, applicable fire code sections (IFC Ch.27 and other applicable chapters), cited NFPA standards, identification systems, storage quantities and allowable limits, tanks and vessels, site surveys and inspection methodology and fire protection requirements. Case histories and discussion of failures in code enforcement are part of the day. Participants will come away with a good direction on the compass towards inspecting facilities containing hazardous materials.

Friday April 5 Burlington County ESTC  
 Saturday April 6 Bergen County Fire Academy  
 Friday April 12 Middlesex County Fire Academy

## HEALTH-CARE FACILITIES FIRE INSPECTIONS AND ITS IMPACT FOR A FIRE DEPARTMENT RESPONSE

CE749

*Instructor: Jack Murphy, Jr., JJM & Associates, LLC*

Health-care facilities are a challenge for both a fire inspection and a fire department response. This course will provide a comprehensive review of various health-care facilities such as a hospital, nursing home, assisted living and ambulatory health-care occupancies. The life safety aspects will include, but are not limited to: defend-in-place strategy as well as emergency escape and rescue procedures, fire protection systems that are both active and passive, classification of hazardous building contents, special provisions such as accessibility issues with a multi-building complex, nuclear medicine, building systems such as medical gases for oxygen, nitrogen and nitrous oxide piping systems, laboratories, various medical equipment, and how the health-care structure interrelates with the NJ Uniform Code.

Friday	March 15	Ocean County Fire Academy
Thursday	March 21	Passaic County Fire Academy
Saturday	May 11	Gloucester County Fire Academy

## HOT ISSUES IN FIRE CODE ENFORCEMENT

CE758

*Instructor: Paul T. Dansbach, Fire Official, Borough of Rutherford*

The program will present material on means of egress requirements of the NJ Uniform Fire Code and the NJ Uniform Construction Code for special locking devices and door hardware. An understanding of how the installation of special locking devices and door hardware will provide the fire inspector with the understanding of how the devices shall be maintained to ensure the compliance with the requirements of Chapter 10 of the NJ IFC. ESFR sprinkler systems and residential sprinkler systems are systems which the fire inspector will encounter more frequently during inspections. Understanding the technology and the basic code requirements for these unique systems will ensure the systems are maintained in accordance with the applicable codes and standards. Commercial cooking operations present some inspection challenges to the fire inspector. The course will present the latest code changes and requirements for cookline exhaust systems and fire protection systems as well as reviewing previous codes and standards to which many of the existing systems have been installed. Inspection principles and a review of common violations will be presented.

Saturday	May 4	Cape May County Fire Academy
Wednesday	May 15	Warren County Fire Academy

## MANAGING FIREWORKS DISPLAYS

CE750

*Instructor: Ronald E. Kanterman, Fire Chief/Fire Marshal, Mohegan Tribal Fire Department*

If, as a Fire Inspector or Fire Official you are required to inspect, approve or review a fireworks permit application, this course is for you. The presentation focuses on the code requirements for the public display of fireworks and the main purpose of the course is preparation to properly handle such displays. The material presented will include the chemistry of pyrotechnics, related equipment, site selection, display safety, authorities having jurisdiction, post display inspection, insurance and other related aspects.

Saturday	May 18	Bergen County Fire Academy
Friday	June 7	Ocean County Fire Academy
Saturday	June 8	Middlesex County Fire Academy

## NFPA 1620: A NEW STANDARD ON PRE-INCIDENT PLANNING

CE585

*Instructor: Jack Murphy, Jr., JJM & Associates, LLC*

NFPA 1620 is a new Standard for Pre-Incident Planning (2009 edition). Over the years, the need for pre-incident building information has been cited in many National Institute for Occupational Safety and Health (NIOSH) line-of-duty death reports. Construction and building features such as lightweight construction, hybrid building, and the “Green” built environment are becoming more difficult to clearly identify from the street. Gathering building intelligence prior to an incident will enhance firefighters’ tactical capabilities in structures. A building reconnaissance survey for buildings under construction and vacant buildings will also be discussed.

Tuesday  
Tuesday

March 19  
March 26

Burlington County ESTC  
Monmouth County Fire Academy

## PRINCIPLES OF MODERN BUILDING CONSTRUCTION

CE547

*Instructor: Michael S. Scardino, Deputy Chief, Winslow Fire Department*

Principles of Modern Building Construction is designed to raise the awareness of Fire Service personnel of the dangers inherent in the construction methods and materials prevalent today, and compare them with the construction methods of old. A brief review of construction types and methods is used as a platform to introduce new lightweight materials and methodology. Factors such as high-heat-release fuel loading, energy efficiency, thermo pane windows, tighter building envelopes, and the impacts these have on the time temperature curve will be introduced. This course encourages students to document new construction using digital photography. This will afford the firefighter advanced knowledge of vulnerabilities and exposures, and will hopefully facilitate better tactical decision-making and outcome prediction.

Monday  
Saturday  
Saturday

March 25  
April 6  
May 4

Gloucester County Fire Academy  
Morris County Fire Academy  
Monmouth County Fire Academy

## RAISE YOUR RIGHT HAND AND REPEAT AFTER ME

C2T21

**NEW**

*Instructor: Kathleen Kirvan, Esquire, Lieutenant, Mount Laurel Fire Department*

This course will provide each attendee with insight into what to expect if he or she is ever called to testify as a witness or is personally sued because of his or her affiliation with the emergency services community. The course will take attendees through the pre-trial and trial process, what a party to lawsuit can expect and the rigors of testifying at trial. Students will also be provided with insight into the legal process of a court case by defining the similarities and differences between criminal and civil trials, and emphasizing the elements of trial testimony of both lay and expert witnesses. This course is for all members of the emergency services community, with a special emphasis on fire officials, fire inspectors, training officers and superior officers.

Thursday  
Monday

March 21  
April 1

Middlesex County Fire Academy  
Morris County Fire Academy

**REPORT WRITING: WHAT YOU SHOULD KNOW CE766  
BEFORE YOU SIGN ON THE LINE**

*Instructor: Adrian J. Cales, Asset Protection Manager, Public Service Enterprise Group,  
Detective Sergeant (Ret.), Arson Investigations Unit, Bergen County Prosecutor's Office*

This course is designed for any fire service member who, as part of their duties, completes any report, form, or paperwork which memorializes an event and which becomes a matter of record. If you sign your name on a document, you should attend this program. The composition of a comprehensive and inclusive document detailing an incident is essential as the document often out lives the writer and becomes a permanent record. How much or how little to write, and writing with clarity so the reader understands what is written are the underlying objectives of the presentation. The program will cover common grammatical errors made in everyday writing, correct and effective use of punctuation, sentence structure, and actual report writing techniques. Also highlighted, is the preparation of effective curriculum vitae, the steps needed to qualify as and to provide expert testimony in a court under oath, and courtroom procedures.

<b>Wednesday</b>	<b>March 20</b>	<b>Bergen County Fire Academy</b>
<b>Thursday</b>	<b>April 4</b>	<b>Somerset County ESTA</b>
<b>Thursday</b>	<b>April 18</b>	<b>Gloucester County Fire Academy</b>

**RETROFIT - SUBCHAPTER 4 CE755**

*Instructor: Paul T. Dansbach, Fire Official, Borough of Rutherford*

The course will present the selected requirements of NJAC 5:70-4 - Fire Safety Code. Requirements that have been in effect for a number of years, as well as, recently adopted regulations and recently published Division of Fire Safety Bulletins will be discussed. The course will review how to determine if violations of Subchapter 4 exist and how to achieve compliance with the applicable regulations. This course deals with specific situations when strict compliance with the regulations is not practical. The Fire Code Variance process will be reviewed in detail. The relationship between the NJ Uniform Fire Code and the NJ Uniform Construction Code also will be presented.

<b>Wednesday</b>	<b>March 27</b>	<b>Somerset County ESTA</b>
<b>Saturday</b>	<b>April 6</b>	<b>Gloucester County Fire Academy</b>
<b>Saturday</b>	<b>May 18</b>	<b>Ocean County Fire Academy</b>

**TERRORISM AWARENESS CE709  
FOR FIRE INSPECTORS AND CODE OFFICIALS**

*Instructor: T. Steve King, Deputy OEM Coordinator, Burlington County*

This course is a thorough review of Terrorism Awareness for the Fire Inspector in the State of New Jersey. This course will recognize key on-scene terrorist indicators, symbols and behaviors. The course also covers the role of the Office of Counter-Terrorism, types of terrorism, and recognizing and identifying materials for possible use in attacks.

<b>Wednesday</b>	<b>April 17</b>	<b>Monmouth County Fire Academy</b>
<b>Wednesday</b>	<b>May 15</b>	<b>Hunterdon County Fire Academy</b>

**TIPS AND TOOLS FOR EFFECTIVE INSPECTIONS CE774**

**NEW**

*Instructor: Patrick W. Bigoss, Camden County College, Coordinator Fire Science Program*

This program is intended to expand knowledge for newly appointed or re-appointed inspectors or inspectors who perform a limited number of inspections per year. It will also refresh inspectors who were certified prior to the adoption of the 2006 IFC. Topics to be reviewed include inspection preplanning, performing the inspection, documenting the inspection and completing the inspection process. The program will include legal requirements, do's and don'ts and the consequences and remedies for inspectors who deviate from the stated requirements.

<b>Monday</b>	<b>May 20</b>	<b>Burlington County ESTC</b>
<b>Wednesday</b>	<b>May 22</b>	<b>Bergen County Fire Academy</b>

**UTILIZING THE SCIENTIFIC METHOD IN FIRE INVESTIGATIONS CE775**

**NEW**

*Instructors: NJ Division of Fire Safety, Investigators of the NJ State Fire Marshal, Arson/K-9 Unit*

Use of the Scientific Method while performing fire investigations has taken on greater importance in recent years. This is due in part to a fundamental and better understanding of fire phenomenon and fire dynamics, as well as several landmark rulings in the court system. The courts are placing more emphasis on determining whether or not an expert in the field has used proper methodology when arriving at his/her conclusion. This course will provide an overview of the Scientific Method and its application by fire investigators when conducting their investigations because it is understood that their methodology could come under scrutiny.

<b>Wednesday</b>	<b>May 15</b>	<b>Passaic County Fire Academy</b>
<b>Thursday</b>	<b>May 23</b>	<b>Gloucester County Fire Academy</b>

**WATER-BASED FIRE PROTECTION SYSTEM, NFPA 25-02 CE593**

*Instructor: Paul T. Dansbach, Fire Official, Borough of Rutherford*

This course has been updated to reflect the revised and updated edition of NFPA 25-02. The revised and updated edition of NFPA 25-02 will be referenced in the anticipated adoption of the 2006 IFC NJ Edition. The course will provide technical information to the students to ensure the requirements of NFPA 25-02 for the inspection, testing and maintenance of water-based fire protection systems are uniformly enforced.

<b>Saturday</b>	<b>March 16</b>	<b>Bergen County Fire Academy</b>
<b>Friday</b>	<b>April 5</b>	<b>Hunterdon County Fire Academy</b>
<b>Saturday</b>	<b>April 13</b>	<b>Cape May County Fire Academy</b>

**WOOD FRAME AND ORDINARY CONSTRUCTION PRINCIPLES FOR FIRE INSTRUCTORS AND FIRE OFFICERS C2T23**

**NEW**

*Instructor: Paul T. Dansbach, Fire Official, Borough of Rutherford*

Wood frame and ordinary constructed buildings pose significant challenges for the fire service. This program will enhance the fire instructor and fire officer's knowledge and understanding of the construction methods, materials, the fire spread and collapse potential of wood frame and ordinary constructed buildings. Case studies of fire incidents and buildings will be used throughout the program. The programs will also review how to develop and utilize differing forms of case studies to meet various teaching objectives relating to wood frame and ordinary construction. **\* Please note: this is not the National Fire Academy (NFA) TTT program and cannot be used to fulfill NFA instructional requirements.**

<b>Friday</b>	<b>May 31</b>	<b>Burlington County ESTC</b>
<b>Saturday</b>	<b>June 1</b>	<b>Morris County Fire Academy</b>



# CHUBB SPRINKLER LAB COURSES



*Instructors: Tom LaCorte, CFPS, Assistant Vice President, Mid-Atlantic Zone  
Senior Property Specialist  
Rich Luongo, PE, Property Specialist*

The Chubb Services Corporation Loss Control Training Center is located in Warren, New Jersey. This facility is equipped with state-of-the-art fire protection equipment including sprinkler systems, fire pumps and fire detection systems. All courses at the Chubb training facility are hands-on.

**MODULE 1 IS A PREREQUISITE FOR ALL OTHER CHUBB MODULES.**

## **MODULE ONE: CE553 WET PIPE AUTOMATIC SPRINKLER SYSTEMS AND WATER SUPPLIES**

This hands-on class will cover the basics of automatic sprinkler systems including the wet pipe sprinkler system, the most common sprinkler system found in NJ. The components of the sprinkler system will be reviewed including piping, sprinklers, fire department connections, alarm check valves, and sprinkler control valves. Testing requirements of the UFC and NFPA 25 will be demonstrated including valve inspection, testing of sprinklers, and the main drain test. Water supplies for sprinkler systems will be overviewed including fire pumps, gravity tanks, and city water mains. A fire hydrant water flow test will be conducted by students and test results analyzed to determine adequacy for fire protection systems.

**Wednesday                      April 24    Chubb Loss Control Training Center**

## **MODULE TWO: CE554 DRY PIPE, DELUGE AND PRE-ACTION SPRINKLER SYSTEMS**

This course builds on Module 1 and covers the remaining sprinkler systems found in NJ. This course will overview and demonstrate the dry pipe valve; single, double and cycling on-off preaction valves; and the closed and open deluge systems. Topics covered will include the operational components, trip testing and resetting of valves, and occupancies where this equipment is found. The testing requirements of the UFC and NFPA 25 will be reviewed and demonstrated.

**Monday                              May 6    Chubb Loss Control Training Center**



## **2012 CHUBB SPRINKLER LAB COURSES**

<http://www.keanfiresafety.com/>

**MODULE THREE:  
WAREHOUSE FIRE PROTECTION  
AND FIRE DOOR TESTING****CE564**

This class will review the NFPA fire protection standards for warehouses including NFPA 13, 1999 edition. Topics covered will include hydraulically calculated sprinkler systems, commodity classification, storage configurations i.e. rack and pallet, common problems found in warehouse occupancies, idle wood and plastic pallet storage, specialty sprinklers including ESFR, Large Drop, and ELO sprinklers will be demonstrated. Common types of fire doors and problems found in warehouses will be overviewed. Annual fire door testing procedures required by the UFC will be reviewed including a demonstration of a rolling steel fire door drop test.

Thursday

May 9

Chubb Loss Control Training Center

**MODULE FOUR:  
AUTOMATED FIRE PUMPS****CE581**

This course will provide an overview of various fire pumping system components commonly found in automatic sprinkler and standpipe systems. Booster and fire pumps will be overviewed as well as vertical and horizontal centrifugal pumps. Fire pump diesel and electric controllers and drivers will be highlighted, including the testing requirements of the UFC and NFPA 25 which will be reviewed and demonstrated. Participants will conduct an annual fire pump test and review and analyze results.

Tuesday

May 14

Chubb Loss Control Training Center

**MODULE FIVE:  
COMMERCIAL FIRE DETECTION SYSTEMS****CE582**

This course will overview the components of a commercial fire detection and fire alarm system. Detector types such as heat and smoke detectors will be demonstrated. The proper location of fire detection devices will be overviewed. Location of manual pull stations, horn strobe and testing will be demonstrated. The class will include a hands-on review of the site fire protection equipment for compliance of NFPA and UFC standards.

Monday

May 20

Chubb Loss Control Training Center

**2012 CHUBB SPRINKLER LAB COURSES**<http://www.keanfiresafety.com/>

# FIRE INSTRUCTOR CERTIFICATION PROGRAM

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## Fire Instructor Certification Program

The Fire Service Instructor Safety courses are components of the New Jersey State Fire Service Instructor Credentialing Program. Information regarding the requirements for certification for Instructor Level I, Instructor Level II, and Special Instructor Certificate for Drill Ground Instructor can be obtained from the New Jersey Division of Fire Safety, Office of Training and Certification at 609-777-3552. Contact your local fire academy to determine additional course offerings. Completion of the Drill Ground Instructor program is a prerequisite for admittance into the Fire Service Instructor Level I Written Examination. It is strongly suggested that individuals first complete the Fire Service Instructor Level 1 course prior to taking the written examination. Turnout gear is not required for the Drill Ground Instructor program or the written examinations. The courses needed for Fire Service Instructor Certification are being offered to those interested in certification as a Fire Service Instructor Level I or Level II. An individual must successfully complete a program of instruction sanctioned by the Division of Fire Safety that meets the requirements of NFPA 1041, Standard for Fire Service Instructor Professional Qualifications, 2012 edition, utilizing the International Fire Service Training Association (IFSTA) publication titled "Fire and Emergency Services Instructor, 8th Edition." This publication is used for both the Level I and Level II instructional programs. The State written examination will be administered at the end of each sanctioned training program.

## DRILL GROUND INSTRUCTOR

## DGI01

*Instructor: Michael J Corbo, Deputy Chief (Ret.), Pleasantville Fire Department  
Director, Atlantic County Fire Training Center*

This course updates and replaces the General Safety, SCBA/Smokehouse Safety and Live Burn Safety courses and is required for anyone wishing to obtain a Drill Ground Instructor Certification issued by the Division of Fire Safety. The intent of this course is to ensure that instructors understand the safety issues and adopted NFPA Standards inherent in SCBA/Smokehouse and Live Burn firefighting training. The students will be provided with a basic understanding of identifying and correcting unsafe situations as they occur, and will review various safety concerns regarding drill ground instructional activities and student performance criteria. Turnout gear is not required for this course.

Friday	March 15	Somerset County ESTA
Friday	April 5	Passaic County Fire Academy
Friday	May 10	Warren County Fire Academy
Wednesday	May 22	Ocean County Fire Academy
Monday	June 3	Salem County Fire Academy

## FIRE INSTRUCTOR I AND II CERTIFICATION PROGRAMS

New instructor certification programs are being adopted which will meet the requirements of NFPA 1041, Standard for Fire Service Instructor Professional Qualifications, 2012 edition, utilizing the International Fire Service Training Association (IFSTA) publication titled "Fire and Emergency Services Instructor, 8th edition". Both the Fire Service Instructor Level I and II programs are contained in this one publication. Students will be required to purchase the referenced textbook prior to attending the programs. Should a student take the programs after obtaining certification they will receive 3.5 CEU's Technical credit toward renewal of their fire instructor certification.

### FIRE INSTRUCTOR I

### T1001

This program is approved by the Division of Fire Safety to satisfy the instruction criteria for certification as Fire Instructor Level I. The 35-hour program utilizes the IFSTA textbook referenced above, and is designed to present the student with basic skills to assemble course materials, use instructional aids and evaluation tools, review and adapt lesson plans, present a lesson from a prepared lesson plan, and review the administrative record keeping functions of the instructor. Successful completion of the program grants the student eligibility to take the State Fire Instructor Level I written examination. This course is being offered in two locations this semester.

#### SOMERSET COUNTY ESTA

*Instructor: Alan Querec, Director, Somerset County ESTA*

**March 17, 18, 20, 24, 25, 27, April 3, 7, 11, 2013**

**Start/End Times: Weekdays 7 p.m. to 10 p.m., Sundays 8 a.m. to 4 p.m.**

#### ATLANTIC COUNTY FIRE ACADEMY

*Instructor: Michael J Corbo, Deputy Chief (Ret.), Pleasantville Fire Department  
Director, Atlantic County Fire Academy*

**March 25, 27, 30, April 1, 3, 6, 8, 10, 13, 2013**

**Start/End Times: Weekdays 6:30 p.m. to 10:30 p.m., Saturdays 8:30 a.m. to 4:30 p.m.**

#### COURSE IS A TOTAL OF 36 HOURS

Student must contact IFSTA to order the "Fire and Emergency Services Instructor, 8th Edition" publication prior to the first session of the class.

**CONTACT INFORMATION:** Fire Protection Publications, Oklahoma State University,  
930 N. Willis, Stillwater, Oklahoma 74078-8045. Tel: 1-800-654-4055; Fax: 405-744-8204.  
[www.ifsta.org](http://www.ifsta.org)

**FIRE INSTRUCTOR II**

**T2001**

This program is approved by the Division of Fire Safety to satisfy the program of instruction criteria for certification as Fire Instructor Level II. The 35-hour program utilizes the IFSTA textbook referenced below, and is designed to present the student with advanced skills to manage instructional resources, schedule training sessions, supervise and coordinate the activities of other instructors, evaluate subordinate instructors, develop and review lesson plans, develop evaluation instruments, and analyze the results of student evaluations. Successful completion of the program grants the student eligibility to take the State Fire Instructor Level II written examination.

**SOMERSET COUNTY ESTA**

*Instructor: Alan Querec, Director, Somerset County ESTA*

**FIRE INSTRUCTOR II**

**April 15, 17, 21, 22, 24, 28, 29, May 1, 5, 13, 2013**

**Start/End Times: Weekdays 7 p.m. to 10 p.m.; Sundays 8 a.m. to 4 p.m.**

**ATLANTIC COUNTY FIRE ACADEMY**

*Instructor: Michael J Corbo, Deputy Chief (Ret.), Pleasantville Fire Department  
Director, Atlantic County Fire Academy*

**FIRE INSTRUCTOR II**

**April 29, May 1, 4, 6, 8, 11, 13, 15, 18, 2013**

**Start/End Times: Weekdays 6:30 p.m. to 10:30 p.m., Saturdays 8:30 a.m. to 4:30 p.m.**

Student must contact IFSTA to order the “Fire and Emergency Services Instructor, 8th Edition” publication prior to the first session of the class.

**CONTACT INFORMATION:** Fire Protection Publications, Oklahoma State University, 930 N. Willis, Stillwater, Oklahoma 74078-8045. Tel: 1-800-654-4055; Fax: 405-744-8204. [www.ifsta.org](http://www.ifsta.org)

**INSTRUCTOR LEVEL I CERTIFICATION EXAMINATION T1GSW**

Saturday	April 6	9 a.m. to 12 p.m.	Burlington County ESTC
Thursday	May 23	7 p.m. to 10 p.m.	Morris County Fire Academy
Saturday	June 15	9 a.m. to 12 p.m.	Middlesex County Fire Academy

**INSTRUCTOR LEVEL II CERTIFICATION EXAMINATION T2GSW**

Saturday	April 6	9 a.m. to 12 p.m.	Burlington County ESTC
Thursday	May 23	7 p.m. to 10 p.m.	Morris County Fire Academy
Saturday	June 15	9 a.m. to 12 p.m.	Middlesex County Fire Academy

*The 100-question exam evaluates more advanced concepts of instruction from IFSTA, 8th Edition Fire & Emergency Services Instructor textbook. The minimum passing score for Instructor Level I and II Certification Examination is 70% correct.*

**FIREFIGHTER 2 CHALLENGE  
WRITTEN EXAMINATION**

**FF2CH**

The Division of Fire Safety is providing an opportunity for the NJ Fire Service to take the Firefighter 2 Written Challenge Exam to meet the exam credentialing requirement for this certification. Individuals must meet prerequisite criteria to be admitted into the exam. To be eligible to take the exam you must possess a State Firefighter 1 certification, and meet at least ONE of the following criteria: 1) Have successfully completed a Firefighter 2 course of instruction, or 2) Has five-year's experience as a fully qualified structural firefighter prior to January 1, 2008. If you meet the above criteria you will be eligible to register to take the exam. Please note the following declaration: The minimum passing score for this exam is 70 percent correct. The Division of Fire Safety has established a maximum of three opportunities to pass the Firefighter 2 Challenge Written Exam. No oral exams will be administered at these exam sessions advertised through this brochure. It should be noted that eligible training organizations are authorized to schedule this examination locally through the Division of Fire Safety.

<b>Saturday</b>	<b>April 6</b>	<b>9:00 a.m. - 12:00 p.m.</b>	<b>Burlington County ESTC</b>
<b>Thursday</b>	<b>May 23</b>	<b>7:00 p.m. - 10:00 p.m.</b>	<b>Morris County Fire Academy</b>
<b>Saturday</b>	<b>June 15</b>	<b>9:00 a.m. - 12:00 p.m.</b>	<b>Middlesex County Fire Academy</b>



## FIRE OFFICER 1 CHALLENGE WRITTEN EXAMINATION

FO1CH

*New Jersey Division of Fire Safety*

The Division of Fire Safety will accept the Fire Officer 1 Challenge Exam Completion Certificate to meet the "Written Examination" credentialing requirements established for the issuance of the Fire Officer 1 Certification. Below are listed the exam dates and locations. The exam is three hours in length. Each participant must show a photo ID to be admitted into the exam room. Registration is permitted through your myNewJersey account. A confirmation notice will be sent to all who register. This announcement is not endorsed by the NJ Department of Personnel and will not substitute for their requirements. This examination will not be administered orally to a candidate. The exam questions have been validated by the Division of Fire Safety and meet the requirements of the NFPA 1021 Standard.

Please note that Fire Officer 1 written examination candidates will have "one" attempt to pass the "challenge" examination. A minimum passing score of "70" is required to pass the examination. The "challenge" Fire Officer 1 Written Examination will be offered to individuals who meet the following criteria: Each person tested through this "challenge" examination must possess a valid "Incident Management Level 1" certification issued by the Division of Fire Safety, and have previously served, or currently be serving as a fire suppression fire officer within a fire company, fire department, fire district or fire brigade. To clarify, "Fire Officer" shall be a Lieutenant, Captain, Battalion Chief, Assistant Chief, Deputy Chief or Fire Chief. Fire Police line officer titles will not be accepted as meeting fire suppression line officer requirements.

<b>Saturday</b>	<b>April 6</b>	<b>9 a.m. to 12 p.m.</b>	<b>Burlington County ESTC</b>
<b>Thursday</b>	<b>May 23</b>	<b>7 p.m. to 10 p.m.</b>	<b>Morris County Fire Academy</b>
<b>Saturday</b>	<b>June 15</b>	<b>9 a.m. to 12 p.m.</b>	<b>Middlesex County Fire Academy</b>

## NOTICE

**PHOTO IDENTIFICATION IS REQUIRED TO TAKE ALL EXAMINATIONS. STUDENTS WILL NOT BE ADMITTED WITHOUT PHOTO IDENTIFICATION. FAXES WILL NOT BE ACCEPTED. NO ELECTRONIC DEVICES OR CELL PHONES WILL BE ALLOWED IN EXAMINATION ROOMS. ONLY ONE EXAM WILL BE ADMINISTERED PER DAY.**

# FIRE SERVICE INSTRUCTORS CONTINUING EDUCATION COURSES

*The NJ Division of Fire Safety requires Fire Instructor recertification. Part of the recertification program requires completion of Continuing Education Units (CEUs) courses. The Continuing Education courses are one method to meet the requirements. Certified Fire Service Instructors will be given preference in registration for these courses.*

## COMMAND REVIEW AND TACTICAL CASE STUDY C2T22

**NEW**

*Instructor: Alan Brunaccini, Fire Chief (Ret.) Phoenix Fire Department*

This class will review the eight standard functions of local command. These functions create the basic job description for the Incident Commander (IC). We will present a practical, street oriented description of how the IC manages these functions to create an effective and safe level of overall incident command and control.

Tuesday  
Wednesday

April 30  
May 1

Bergen County Fire Academy  
Burlington County ESTC

## DRILL DEVELOPMENT: FOUR STEPS TO SUCCESS

**C1C35**

*Instructor: Captain Bob Carpenter, Miami-Dade Fire Rescue*

This course addresses the roadblocks frequently encounter when planning training sessions. Participants will learn a four-step approach to planning hands-on drills and evolutions from the company level to large multi-company drills: Plan, Prepare, Present, Post (post-exercise debriefing). Areas of discussion include needs assessment, drill topics, safety plans, and conducting debriefings. Perhaps the biggest challenge to fire departments today is overcoming the loss of experience at all levels, particularly in operations. As the most accessible trainer on the department, the company officer must prepare to be effective in this role. Organized training sessions are the first step.

This program is beneficial to the new company officer as well as the veteran trainer. As front line supervisors, company officers have, among other responsibilities, the task of preparing their crews for a multitude of operations. Skills learned during fire academy (minimum standards) are just the foundation for fire fighter development. Crews need to drill daily to polish their skills and learn new techniques.

Thursday  
Friday  
Saturday

May 16  
May 17  
May 18

Camden County Fire Academy  
Somerset County ESTA  
Morris County Fire Academy



## FUNDAMENTALS OF AUTOMATIC SPRINKLER AND STANDPIPE SYSTEMS CE765

*Instructor: Paul T. Dansbach, Fire Official, Borough of Rutherford*

The seminar will present timely and up to date material covering fundamental design and water supply requirements for automatic sprinkler and standpipe systems including when and why building fire pumps are required. The participants will be able to identify the various component parts of automatic sprinkler systems, standpipe systems and fire pumps. The importance of ensuring these fire protection systems are maintained in full service while identifying common system impairments and violations which lead to these fire protection systems being out of service will be reviewed throughout the course.

Wednesday  
Monday

April 3  
June 3

Passaic County Fire Academy  
Camden County Fire Academy

## HOT HAY C1C36

**NEW**

*Instructor: Carl Heitmeyer, Deputy Chief, Elizabeth Fire Department*

This course is for instructors who train with non-gas, straw fires. The focus is on providing the skills necessary to produce and control a variety of fire conditions in the burn building. A review of NJ and NFPA 1403 Live Fire Training Evolutions will provide examples of control methods to ensure compliance. A hands-on live burn will allow students to observe the effect of different techniques in producing varying levels of smoke, heat and flame.

**\*\* A Completed Student Certification Statement is required and can be downloaded at [www.keanfiresafety.com](http://www.keanfiresafety.com).**

**\*\* Equipment required: Full turnout gear, SCBA, PASS device and a spare cylinder.**

Friday  
Saturday

April 19  
April 20

Middlesex County Fire Academy  
Middlesex County Fire Academy

## TEAM TURNAROUND CE125

*Instructor: Gabrielle Wanamaker, TrustWorks*

Changes in priorities and team structures can cause upheaval, making for difficult working conditions. This course is designed to help teams move through challenges to improve workplace relationships and outcomes. Participants will examine various models for achieving high performing teams in this highly interactive workshop. Case studies and role play will be used.

Wednesday  
Thursday

May 15  
May 16

Monmouth County Fire Academy  
Ocean County Fire Academy

## WOOD FRAME AND ORDINARY CONSTRUCTION C2T23 PRINCIPLES FOR FIRE INSTRUCTORS AND FIRE OFFICERS

NEW

*Instructor: Paul T. Dansbach, Fire Official, Borough of Rutherford*

Wood frame and ordinary constructed buildings pose significant challenges for the fire service. This program will enhance the fire instructor and fire officer's knowledge and understanding of the construction methods, materials, the fire spread and collapse potential of wood frame and ordinary constructed buildings. Case studies of fire incidents and buildings will be used throughout the program. The programs will also review how to develop and utilize differing forms of case studies to meet various teaching objectives relating to wood frame and ordinary construction.

Friday	May 31	Burlington County ESTC
Saturday	June 1	Morris County Fire Academy

## YOUTH FIRESETTING CE776 PREVENTION TO INTERVENTION: EFFECTIVE COMMUNITY RISK REDUCTIONS

NEW

*Instructor: Michael O. McLeieer, Firefighter, Merrimac (MA) Fire Department, Adjunct Faculty National Fire Academy, Training Coordinator Massachusetts Firefighting Academy*

This course will provide students with the opportunity to understand why we need to deliver year round fire prevention programs and how it relates to a reduction in youth firesetting. An emphasis will be placed on how we should deliver fire and injury prevention education to children 3 - 5 years old using the Bic® play safe! be safe! program as an example. Finally, the new nationally acclaimed high school documentary "Sean's Story: My Life Torn Apart by Firesetting", which has been incorporated into the new National Fire Academy Youth Firesetting Prevention and Intervention curriculum, will be released. This free toolkit from the University of Michigan Trauma Burn Center was designed to increase awareness of youth firesetting in the community, and explicitly demonstrates the long-term consequences that can occur if fire misuse behavior is minimized, ignored, unrecognized, or untreated.

Monday	May 6	Camden County Fire Academy
Tuesday	May 7	Bergen County Fire Academy
Wednesday	May 8	Middlesex County Fire Academy

# COURSES OF INTEREST TO THE FIRE SERVICE

## ARSON AWARENESS FOR LINE PERSONNEL C1D58

*Instructor: Ronald E. Kanterman, Fire Chief/Fire Marshal, Mohegan Tribal Fire Department*

How do you know the fire wasn't set intentionally? At what point should you call the investigator? How do you preserve the scene and the evidence? This course will take line personnel through the fire scene and the clues, cues and signs of arson and incendiary fires. Firefighter safety is also a key component of this class. This is not a fire investigation class. Fire Investigators need not apply!

Friday May 10 Atlantic County Fire Academy

## BED BUG PREVENTION, DETECTION, AND TREATMENT FOR EMERGENCY RESPONDERS AND PUBLIC OFFICIALS CE763

UPDATED

*Instructor: Peter Di Eduardo, Senior Manager, Bell Environmental Services*

This course will instruct firefighters and other emergency responders and public officials on the biology of bed bugs including feeding habits, ability to hide, proclivity to spread, reproduction and the associated health risks from bed bugs. The course will help educate students in the best practices currently used to not only identify bed bugs, but assist in limiting the risks of exposure and infestation. Participants will also be instructed on how to select remediation and treatment approaches that are effective, limit health risks, and are appropriate for office, residential, and medical locations. This class begins at 7 p.m. and runs three hours.

Thursday April 11 Bergen County Fire Academy 7 p.m.  
Thursday April 25 Atlantic County Fire Academy 7 p.m.

## COMMAND REVIEW AND TACTICAL CASE STUDY C2T22

NEW

*Instructor: Alan Brunaccini, Fire Chief (Ret.) Phoenix Fire Department*

This class will review the eight standard functions of local command. These functions create the basic job description for the Incident Commander (IC). We will present a practical, street oriented description of how the IC manages these functions to create an effective and safe level of overall incident command and control.

Tuesday April 30 Bergen County Fire Academy  
Wednesday May 1 Burlington County ESTC

## CULTURAL SENSITIVITY CE021

*Instructor: Gabrielle Wanamaker, TrustWorks*

Today's Fire Service Professionals are required to be culturally competent in order to be successful in their roles. The men, women and children in the communities you serve come from a wide variety of backgrounds, cultures, races and religions. The cultural norms that govern acceptable behavior may differ for the Fire Service Professionals and public. These differences may cause frustration for all involved. Through this highly interactive workshop, students will gain a better understanding of their own views and acquire new approaches to communicate more effectively with all kinds of people while encouraging their compliance to maintain safety.

Friday March 22 Atlantic County Fire Academy

**ELEVATOR RESCUE & EMERGENCIES****C1D33**

**Instructors:** *Captain Daniel F. Speigel, Fire Captain, City of Wildwood Fire Department*  
*Mark Becica, EMT/Firefighter, Baltimore City, Maryland*

Emergency personnel with inadequate training in responding to stalled elevators are exposed to an increases risk of injury and death to both the victims and themselves. Learn how to safely and effectively remove passengers from stalled elevators as well as basic elevator procedures. Topics include nomenclature, safety, how an elevator functions, construction, elevator safety devices, possible equipment needed, initial response steps, lock-out/tag-out procedures, elevator doors use of hoist way door keys / pick tools, poling, firemen service (phase 1/phase 2) and manually lowering a hydraulic elevator. Current UCC and UFC regulations regarding elevators will also be discussed.

**Monday**  
**Tuesday**

**April 15**  
**May 7**

**Gloucester County Fire Academy**  
**Monmouth County Fire Academy**

**FDNY BLACK SUNDAY'S BRONX FIRE****C1D60**

**Instructor:** *FDNY Firefighter Eugene Stolowski, FDNY Rescue 3, Operations Manager*  
*Fire & Family Transport Foundation*

This presentation tells the story of the tragic day that the New York City Fire Department suffered on January 23, 2005 in the Bronx, NY. A total of six Firefighters were trapped above the fire floor in the rear of a tenement. To avoid getting caught in the flash over that was about to occur, the firefighters were forced to bail out windows without the help of ropes and fall five stories to the alley below. Two firefighters were tragically killed with the four others critically injured. Along with another fatal fire in Brooklyn, NY, the day is now known throughout the fire service as the Black Sunday's Bronx Fire. The presentation gives a step by step detailed experience of a fire that went from normal to unimaginable conditions in the blink of an eye. Numerous lessons are shared from this day from two of the firefighters who survived to talk about it. The presentation includes audio of the radio transmissions that day along with video and photos of the building.

**Wednesday**  
**Saturday**

**April 10**  
**May 18**

**Passaic County Fire Academy**  
**Middlesex County Fire Academy**

**FIRE PREVENTION FOR THE BLIND AND VISUALLY IMPAIRED****CE163****NEW**

**Instructors:** *Elizabeth Clark, M.A.T., Spec. Ed. M. Ed. TVI*  
*Abraham Pitre, Battalion Chief, City of Perth Amboy*

Fire prevention and fire safety are an imperative part of independent living for blind or visually impaired citizens. This course teaches how to implement a fire prevention and safety program for your community. Topics discussed include: creation of evacuation routes, in-house fire tours of facilities, the use of auditory and tactile guides, how to use the Human Guide Technique, as well as devices and assistive technology. This class begins at 7 p.m. and runs three hours.

**Friday**  
**Friday**

**May 17**  
**June 7**

**Ocean County Fire Academy**  
**Middlesex County Fire Academy**

**7 p.m.**  
**7 p.m.**

## FIREGROUND LEADERSHIP FOR COMMAND & COMPANY OFFICERS

C1D84

NEW

**Instructor:** Chief Christopher J. Naum, SFPE, Chief of Training, Command Institute, Washington, DC  
Contributing Editor, Firehouse Magazine & Firehouse.com

Today's fire ground presents new found challenges that are redefined strategic and tactical fire operations and are testing past practices in structural firefighting and incident management. This program will present insights into emerging concepts and methodologies related to today's unique challenges for combat structural fire engagement requiring new strategic, tactical and operational modeling due to extreme fire behavior, building construction and occupancy risk and the need for new training and operational requirements for firefighters, and company and command officers. Incorporating the latest testing and research findings on vent path theory, extreme fire behavior, structural system integrity, wind driven fire theory and fire suppression and incident management theory the program will also integrate extensive case studies and interactive exercises and discussions. This program will incorporate the latest testing and research findings on vent path theory, extreme fire behavior, structural system integrity, wind driven fire theory, fire suppression and incident management theory. In addition to testing and research findings, this program will also integrate extensive case studies, interactive exercises and discussions.

Friday  
Saturday

May 3  
May 4

Ocean County Fire Academy  
Middlesex County Fire Academy

## IT'S IN THE BASEMENT

C1D20

**Instructors:** Robert G. Moran, Fire Chief, Brewster MA  
John J. Lewis, NJ Division of Fire Safety

"It's in the basement" are four words that should make everyone on the fireground immediately rethink their strategy and tactics. Usually, this radio transmission is heard after several minutes of initial fireground operations, well after members have entered the structure under heavy heat and smoke conditions. To ensure that these members are afforded proactive pre-incident information regarding below grade fire incidents, this course will cover Principles of Size Up, Building Construction, Water Supply, Attack Line Placement, Ventilation Tactics, Search Procedures and RIT Tactics.

Thursday  
Friday

May 2  
May 3

Morris County Fire Academy  
Burlington County ESTC

## LEADERSHIP EXCELLENCE

CE119

NEW

**Instructor:** Ronald E. Kanterman, Fire Chief/Fire Marshal, Mohegan Sun Fire Department

This program takes the students through different phases of getting to "Excellence in Leadership." We cover: developing yourself, developing your people, developing your organization and communications (NOT radios!). Other than lecture, role playing and group hands-on workshops are a large part of this class as well. Also discussed are having a "vision" and "mission statement" and coming away with some form of plan for improvement to take back to the firehouse. If you want to be a boss or are already a boss, this is your course.

Saturday  
Friday

May 11  
May 17

Cape May County Fire Academy  
Morris County Fire Academy

## LEADING A HEALTHY TEAM

C2T20

NEW

*Instructor: Gabrielle Wanamaker, TrustWorks*

Not many occupations require the physical ability and stamina required of the men and women in Fire Service. While the physical demands are steep, often little is done to maintain the health and fitness of fire service professionals after the initial physical exam. Researchers and health professionals have determined that fire service professionals suffer from certain diseases at a higher rate than the general population. The addition of healthy practices such as maintaining fitness through exercise and good nutrition would support decreased illness and injuries to fire service professionals. In this course, we will examine particular health challenges and through the wisdom of a fitness expert, identify strategies leaders can take to support the health of their teams throughout the span of their careers. The course will incorporate current thinking in firefighter life safety. Course Objectives include the importance of physical fitness in the fire service identify the health concerns most likely experienced in fire service, examine wellness practices in fire service throughout the US, detail and demonstrate elements of a work-based and home-based physical fitness program, explain standards of good health, weight, BMI, nutrition, etc., provide healthier food options and offer suggestions for leaders on how to incorporate health maintenance into daily routines.

Friday  
Saturday

April 5  
April 6

Bergen County Fire Academy  
Middlesex County Fire Academy

## LEGAL ISSUES FOR EMERGENCY SERVICE PERSONNEL

C1D74

NEW

*Instructor: Kathleen L. Kirvan, Esquire, Lieutenant, Mount Laurel Fire Department*

In emergency services, there are potential legal consequences for everything we do. The consequences can be civil or criminal and your actions can be intentional or unintentional. This course will address a number of legal issues, including, but not limited to, Freedom of Speech, laws against discrimination and civil and criminal liability for chiefs, company officers, firefighters or training officers. Personnel taking this course will engage in a very interactive process using case studies.

Tuesday  
Thursday

April 9  
April 18

Passaic County Fire Academy  
Ocean County Fire Academy

**MAKING A MERGER WORK WITH RESILIENCE** **CE161**

*Instructor: Gabrielle Wanamaker, TrustWorks*

Merging workgroups and departments can be a tough job. The planners and decision makers can easily envision how resources can be combined for the better. But at the end of the day, the challenge lies in assisting people to learn to work together in a new and different ways in order to successfully make two departments become one. The associated changes can be wearing on everyone, which can lower morale and lower one's interest in doing a job well. Being resilient enables us to weather the changing tides with a steadiness that prevents us from being robbed us of our ability to stay focused. This course will cover several "best practices" used to successfully support the launch of newly configured work teams and departments as well as enhance resiliency. It is a great opportunity to bring to this workshop your real-life challenges as you seek to encourage staff to work together in new ways.

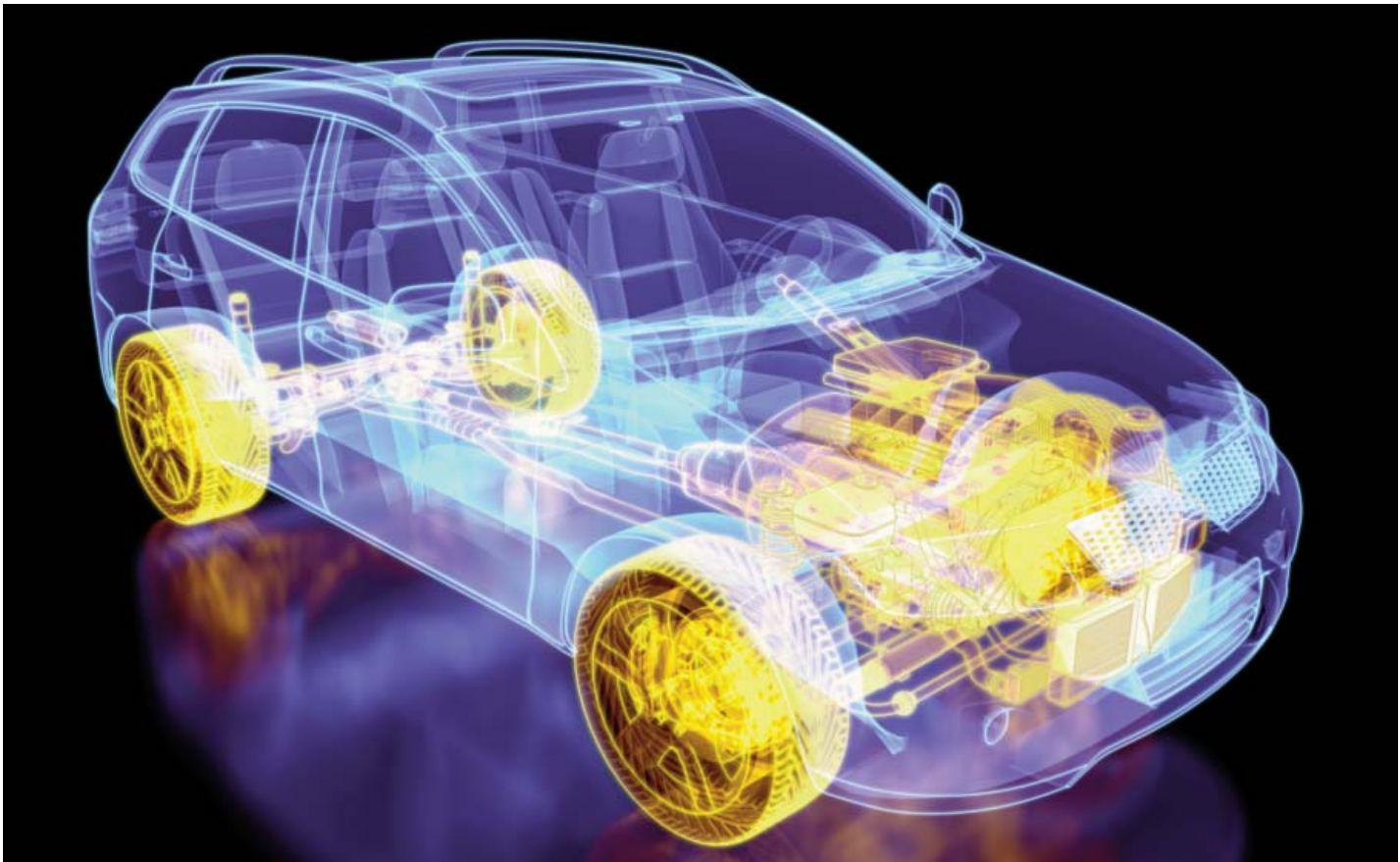
Friday May 3 Somerset County ESTA

**NEW VEHICLE ANATOMY** **C1D30**

*Instructor: David J. Cilona, Camden County Vehicle Extrication Program Coordinator*

This program is designed to provide fire and rescue personnel, as well as, EMS providers with the knowledge of motor vehicles that will guide them through performing vehicle extrications in a safe and efficient manner that enhances their ability to save the lives of trapped motor vehicle occupants.

Monday May 20 Mercer County Fire Academy  
Monday June 3 Atlantic County Fire Academy



## RAISE YOUR RIGHT HAND AND REPEAT AFTER ME

C2T21

NEW

*Instructor: Kathleen Kirvan, Esquire, Lieutenant, Mount Laurel Fire Department*

This course will provide each attendee with insight into what to expect if he or she is ever called to testify as a witness or is personally sued because of his or her affiliation with the emergency services community. The course will take attendees through the pre-trial and trial process, what a party to lawsuit can expect and the rigors of testifying at trial. Students will also be provided with insight into the legal process of a court case by defining the similarities and differences between criminal and civil trials, and emphasizing the elements of trial testimony of both lay and expert witnesses. This course is for all members of the emergency services community, with a special emphasis on fire officials, fire inspectors, training officers and superior officers.

Thursday  
Monday

March 21  
April 1

Middlesex County Fire Academy  
Morris County Fire Academy

## RECOGNIZING AND PREVENTING WORKPLACE HARASSMENT

CE146

*Instructor: Robert V. Hill, Sr., Director, Gloucester County College/Fire Academy*

What constitutes harassment? What is acceptable workplace behavior, and what are my rights as a victim or obligations as a supervisor? This timely course seeks to answer these and other critical questions. Through case study review, participation, and the use of assessment tools, the student will obtain a full understanding of employee rights as well as employer obligations and be able to help prevent claims of harassment.

Monday  
Monday

April 15  
April 29

Sussex County Fire Academy  
Salem County Fire Academy

NEW

## REGULATORY REQUIREMENTS FOR FIRE DEPARTMENTS

C1D75

*Instructor: David T. Phelan, NFPA, Certified Fire Prevention Specialist*

Are you a newly elected fire officer or chief? Does the vast amount of laws and regulations governing your operations confuse or even concern you? This program is designed to bring those various Federal and State regulations together to raise your awareness and help you achieve compliance. Topics such as NJ-PEOSH, Training, Equipment Maintenance and Personnel will be discussed along with some experiences and lessons learned by agencies who became the subject of injury investigations. The time to begin preparing is before you have a problem and upon completion of this program you will have a better understanding of rules and regulations enforced by other non-fire agencies and how they could impact you and your department.'

Wednesday  
Wednesday

April 10  
May 22

Bergen County Fire Academy  
Burlington County ESTC



## SAFE FIREGROUND MANAGEMENT: A CASE STUDY

**C2T11**

*Instructor: Assistant Chief Lawrence Schultz,  
District of Columbia Fire & Emergency Medical Services*

This course will discuss topics such as strong command and control, fireground communications, consistency in fireground standard operating procedures, and the necessity of correcting poor fireground performance. The lessons learned in this session are invaluable for everyone from the “back step” firefighter to the company officer and the Incident Commander. A case study involving the October 29, 2007 Washington, D.C incident, in which four fire fighters were critically injured while battling a two-alarm fire in a set of row homes will be discussed. You will walk in the footsteps of each company and the Incident Commander with plenty of live fire footage and radio traffic.

**Tuesday**                      **April 9**                                      **Morris County Fire Academy**

## SOLAR POWER: A RENEWABLE DANGER

**C1D59**

*Instructor: Joseph Vallo, Jersey City Fire Department*

This course will assist first responders in making critical decisions at emergency incidents involving solar power. The program includes history, facts, application, function and growth of solar power. The course will address pre-fire planning, size-up, as well as basic strategy and tactics for these types of incidents. An open dialogue involving case studies and NFPA information will be used to assist students in decision making that effect on- scene personnel and safety.

**Friday**                      **March 8**                                      **Camden County Fire Academy**  
**Friday**                      **April 5**                                      **Mercer County Fire Academy**  
**Thursday**                      **April 11**                                      **Passaic County Fire Academy**

## TEAM TURNAROUND

**CE125**

*Instructor: Gabrielle Wanamaker, TrustWorks*

Changes in priorities and team structures can cause upheaval, making for difficult working conditions. This course is designed to help teams move through challenges to improve workplace relationships and outcomes. Participants will examine various models for achieving high performing teams in this highly interactive workshop. Case studies and role play will be used.

**Wednesday**                      **May 15**                                      **Monmouth County Fire Academy**  
**Thursday**                      **May 16**                                      **Ocean County Fire Academy**

## UNDERSTANDING THE COMPLEXITY OF HIGH-RISE BUILDINGS

CE681

*Instructor: Jack Murphy, Jr., JJM & Associates, LLC*

This course will include: lessons-learned for high-rise emergency incidents, core construction, types of occupancies, elevator issues, various types of all-hazard emergency evacuation modes to meet today's threats, fire protection features, areas of rescue assistance, basic Incident Management System protocols from the Lobby Command Post to the forward Operations, Staging and Rehab floors, the highlights of the NJ Uniform Fire Code with a high-rise building, as well as, new technologies.

Wednesday

May 22

Bergen County Fire Academy

## UTILITY EMERGENCIES AND FIRES: WHAT YOU NEED TO KNOW

C2T12

*Instructor: Frank Montagna, Battalion Chief, NYFD Bureau of Training*

Firefighters are not utility experts, but do respond first to utility incidents, and will have to make life and death decisions before the utility experts arrive on scene. There is certain "need to know" information they must have to make intelligent, safe decisions, to ensure that responding firefighters and the people they are sworn to protect are safe. This course is designed to heighten the awareness of responding firefighters by pointing out the obvious, and some not so obvious hazards related to these incidents. This course identifies the hazards and shows how this knowledge can positively affect and guide their decisions at these incidents. The course material is designed to help prevent a relatively minor utility emergency from becoming a major one and to help keep a major incident from becoming a tragedy.

Friday

April 5

Atlantic County Fire Academy

Friday

May 10

Somerset County ESTA

## UTILIZING THE SCIENTIFIC METHOD IN FIRE INVESTIGATIONS

CE775

*Instructors: NJ Division of Fire Safety, Investigators of the NJ State Fire Marshal, Arson/K-9 Unit*

Use of the Scientific Method while performing fire investigations has taken on greater importance in recent years. This is due in part to a fundamental and better understanding of fire phenomenon and fire dynamics, as well as several landmark rulings in the court system. The courts are placing more emphasis on determining whether or not an expert in the field has used proper methodology when arriving at his/her conclusion. This course will provide an overview of the Scientific Method and its application by fire investigators when conducting their investigations because it is understood that their methodology could come under scrutiny.

Wednesday

May 15

Passaic County Fire Academy

Thursday

May 23

Gloucester County Fire Academy

# COURSES OF INTEREST FOR COMMAND STAFF

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## LEGAL ISSUES C1D74 FOR EMERGENCY SERVICE PERSONNEL

*Instructor: Kathleen L. Kirvan, Esquire, Lieutenant, Mount Laurel Fire Department*

In emergency services, there are potential legal consequences for everything we do. The consequences can be civil or criminal and your actions can be intentional or unintentional. This course will address a number of legal issues, including, but not limited to, Freedom of Speech, laws against discrimination and civil and criminal liability for chiefs, company officers, firefighters or training officers. Personnel taking this course will engage in a very interactive process using case studies.

Tuesday	April 9	Passaic County Fire Academy
Thursday	April 18	Ocean County Fire Academy

## MAKING A MERGER WORK WITH RESILIENCE CE161

*Instructor: Gabrielle Wanamaker, TrustWorks*

Merging workgroups and departments can be a tough job. The planners and decision makers can easily envision how resources can be combined for the better. But at the end of the day, the challenge lies in assisting people to learn to work together in a new and different ways in order to successfully make two departments become one. The associated changes can be wearing on everyone, which can lower morale and lower one's interest in doing a job well. Being resilient enables us to weather the changing tides with a steadiness that prevents us from being robbed of our ability to stay focused. This course will cover several "best practices" used to successfully support the launch of newly configured work teams and departments as well as enhance resiliency. It is a great opportunity to bring to this workshop your real-life challenges as you seek to encourage staff to work together in new ways.

Friday	May 3	Somerset County ESTA
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## REGULATORY REQUIREMENTS C1D75 FOR FIRE DEPARTMENTS

*Instructor: David T. Phelan, NFPA, Certified Fire Prevention Specialist*

Are you a newly elected fire officer or chief? Does the vast amount of laws and regulations governing your operations confuse or even concern you? This program is designed to bring those various Federal and State regulations together to raise your awareness and help you achieve compliance. Topics such as NJ-PEOSH, Training, Equipment Maintenance and Personnel will be discussed along with some experiences and lessons learned by agencies who became the subject of injury investigations. The time to begin preparing is before you have a problem and upon completion of this program you will have a better understanding of rules and regulations enforced by other non-fire agencies and how they could impact you and your department.

Wednesday	April 10	Bergen County Fire Academy
Wednesday	May 22	Burlington County ESTC

# JUVENILE FIRESETTER INTERVENTION

## “FIRE IS”

**CE159**

**Instructors: Andrew Stratton, Lieutenant, Cranford Fire Department  
Helge Nordtveit, Captain, Cranford Fire Department  
Joseph Ehrhardt, Firefighter, Nottingham Fire Company**

This course will provide fire service professionals with a comprehensive overview of the “Fire Is” fire safety education curriculum. The goal of this program, is not only reaching middle school-aged children as they begin to understand fire, but their parents/guardians and care givers as well. The curriculum is centered on a home-based learning system employing television, the internet, and public volunteers to put a new face on fire safety. Session attendees will receive copies of the program, letters of endorsement from pilot schools in NJ who have heralded its success; a course curriculum guide; and simplified instruction on how to implement the program without taxing the schools’ current curriculum or teacher workload. The instructor will present the media and public views on how fire safety and the fire service are portrayed in the media to children and their families.

**Wednesday  
Tuesday  
Wednesday**

**March 13  
April 16  
May 22**

**Warren County Fire Academy  
Monmouth County Fire Academy  
Cape May County Fire Academy**



**PUBLIC EDUCATION** **CE705**  
**JUVENILE FIRESETTER INTERVENTION AND AWARENESS**

*Instructors: Helge Nordtveit, Captain, Cranford Fire Department  
 Joseph Erhardt, Firefighter, Nottingham Fire Department*

This course deals with identifying juvenile firesetters and successful intervention and prevention approaches to address the problem. Motivation and legal issues on juvenile firesetting will be discussed. There will be an emphasis on how to establish a community-based program, as well as how to work within the framework of existing programs. The mechanics of how to report statistical information on juvenile firesetters to the Division of Fire Safety also will be provided.

<b>Monday</b>	<b>April 29</b>	<b>Hunterdon County Fire Academy</b>
<b>Tuesday</b>	<b>May 7</b>	<b>Middlesex County Fire Academy</b>

**YOUTH FIRESETTING** **CE776** **NEW**  
**PREVENTION TO INTERVENTION:  
 EFFECTIVE COMMUNITY RISK REDUCTIONS**

*Instructor: Michael O. McLeieer, Firefighter, Merrimac (MA) Fire Department, Adjunct Faculty National Fire Academy, Training Coordinator Massachusetts Firefighting Academy*

This course will provide students with the opportunity to understand why we need to deliver year round fire prevention programs and how it relates to a reduction in youth firesetting. An emphasis will be placed on how we should deliver fire and injury prevention education to children 3 - 5 years old using the Bic® play safe! be safe! program as an example. Finally, the new nationally acclaimed high school documentary "Sean's Story: My Life Torn Apart by Firesetting", which has been incorporated into the new National Fire Academy Youth Firesetting Prevention and Intervention curriculum, will be released. This free toolkit from the University of Michigan Trauma Burn Center was designed to increase awareness of youth firesetting in the community, and explicitly demonstrates the long-term consequences that can occur if fire misuse behavior is minimized, ignored, unrecognized, or untreated.

<b>Monday</b>	<b>May 6</b>	<b>Camden County Fire Academy</b>
<b>Tuesday</b>	<b>May 7</b>	<b>Bergen County Fire Academy</b>
<b>Wednesday</b>	<b>May 8</b>	<b>Middlesex County Fire Academy</b>

# NEW JERSEY INCIDENT MANAGEMENT SYSTEM

## NEW JERSEY FOREST FIRE SERVICE

The New Jersey Division of Fire Safety and the Forest Fire Service of New Jersey have joined to provide Incident Command System training to the fire service. The Incident Management System, having roots in the Forest Fire Service, makes it logical that the Division of Fire Safety tap this resource. The Division thanks the Forest Fire Service for providing its expertise toward this effort.



The New Jersey Forest Fire Service is an agency within the New Jersey Department of Environmental Protection with the responsibility for the protection of life, property and natural resources from wildfire.

All training courses are Incident Management in nature and meet current National Wildfire Coordinating Group (NWCG) Standards that have been established for wildland firefighters across the United States. The delivery of these courses will be geared toward an all risk perspective with knowledge gained being applicable to any type of natural or human caused emergency or disaster. These courses also will assist agencies in becoming proficient in the adoption and use of the United States Department of Homeland Security's National Incident Management System (NIMS).

## DIVISION/GROUP SUPERVISOR (2 EVENING CLASSES) N2N20

*Instructor: T. Steve King, Deputy OEM Coordinator, Burlington County*

A non-tactical course designed to familiarize the student with the roles and duties of a Division/Group Supervisor responding to incidents in New Jersey. The class is designed for the fire service and the information will be valuable to emergency responders throughout the State as it focuses on an all-hazard approach. This course will be of particular value for both chief and company officers or those aspiring to have a greater understanding of the more daily practical applications of incident management systems. **(Students must attend both dates to receive CEU credits.)**

**Tuesday and Wednesday      June 4 and 5      Burlington County ESTC      7 p.m. to 10 p.m.**



## ICS-400 ADVANCED ICS FOR COMMAND AND GENERAL STAFF, COMPLEX INCIDENTS, AND MACS (TWO-DAY CLASS)

N1IC4

**Instructor:** T. Steve King, Deputy OEM Coordinator, Burlington County

This course provides training on and resources for personnel who require advanced application of the Incident Command System (ICS). The target audience for this course includes senior personnel who are expected to perform in a management capacity at an incident or event. This includes individuals who may serve as Incident Commander or as members of the Command or General Staff, Area Command, or Multiagency Coordination Group/Emergency Operations Center (EOC) management. This course expands upon information covered in the ICS-100 through ICS-300 courses. These earlier courses are prerequisites for ICS-400.

**(Students must attend both days for CEU credit.)**

Saturday	April 20	Middlesex County Fire Academy
Saturday	April 27	Middlesex County Fire Academy

## ICS 200, 300 & 400 Train the Trainer (Three Day Class)

N2N80

NEW

**Instructor:** T. Steve King, Deputy OEM Coordinator, Burlington County

This course prepares participants to deliver current ICS curriculum for I-200, 300 and 400. While the ICS 200 course is addressed, the major emphasis is on ICS 300 and 400 programs. All current instructor/student material will be provided. To demonstrate a working knowledge of ICS through experience and/or training participants must have worked as IC, command or general staff positions on incidents that went longer than one operational period or involved a written action plan and involved multiagency coordination. **(Students must attend all three days for CEU credit.)** Pre-requisites: ICS 100, ICS 200, ICS 300, ICS 400, IS 700 and IS 800 and must be a NJ DFS Level 2 instructor and have attended each of the ICS classes listed above and completed the current IS 700 online and have or currently be instructing the I-300 program.

Tuesday	April 30	Mercer County Fire Academy
Wednesday	May 1	Mercer County Fire Academy
Thursday	May 2	Mercer County Fire Academy

## ICS FORMS AND INCIDENT ACTION PLAN

C2T13

**Instructor:** Dennis Kappler, Chief Public Safety Communicator, Gloucester County ERC

This course shall focus on the use of the most commonly used forms in the Incident Command System as recognized by the NIMS. The program shall include a fundamental review for Command, Command Staff, and General Staff Roles and Responsibilities. Through active participation the students attending the course will work through the various and most commonly used ICS Forms and through several table top activities develop Incident/Event Action Plans for operational periods. Participants will also work through the Planning "P" and Planning cycle. The course will also allow those attending to work in an All-Hazards model between Fire, EMS, Law Enforcement, Public Health, and Emergency Management.

**Target Audience:** Those first responders who while at an incident may be responsible for generating or producing ICS forms as part of current incident documentation or the development of an IAP for an Incident/or Event.

Wednesday	June 5	Middlesex County Fire Academy
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**RESOURCE UNIT LEADER (TWO-DAY CLASS)****N1IT9***Instructor: NJ Forest Fire Service Staff*

The Resource Unit Leader **two-day** course will include an introduction to the resources unit, check in, tracking resource status, operational planning, work products, and managing the resource unit. **Students must attend both days to receive CEU credit.**

**Saturday and Sunday****May 4 and 5****Morris County Fire Academy****STAGING AREA MANAGER/  
STATUS CHECK IN RECORDER****N1IT8***Instructor: NJ Forest Fire Service Staff*

The Staging Area Manager **one-day** course will cover developing a Staging Area Manager kit, dispatch to an incident, organizing and staffing, determining factors for the suitability of a staging area, operating a staging area, and demobilization. The Status Check in Recorder Course will cover instruction, illustrations and examples of incident resource check in and status tracking.

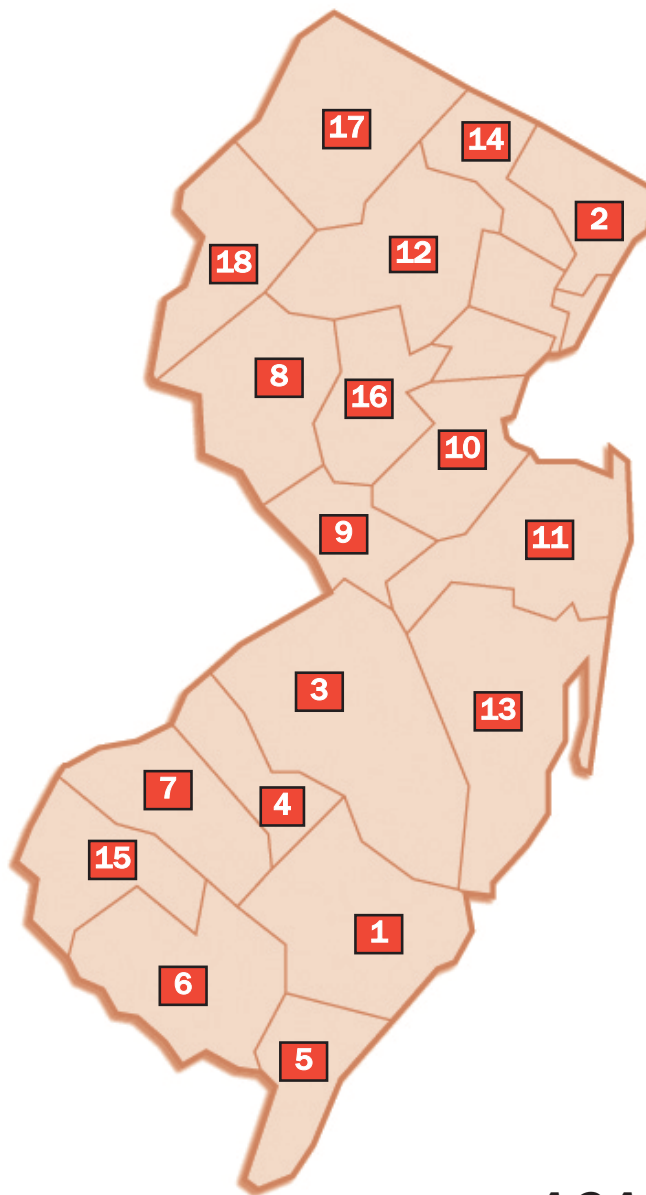
**This is a pre-requisite course for Resource Unit Leader (N1IT9).**

**Saturday****May 11****Morris County Fire Academy****STRIKE TEAM LEADER (TWO EVENING CLASSES)****N2IT1***Instructor: T. Steve King, Deputy OEM Coordinator, Burlington County*

A non-tactical course designed to familiarize the student with the roles and duties of a strike team or task force leader responding to incidents in New Jersey. Designed for the fire service, the information will be generic enough in nature to provide responders the insight for an all-hazard response as well. **(Students must attend both dates to receive CEU credit.)**

**Tuesday and Thursday****May 14 and 16****Burlington County ESTC****7 p.m. to 10 p.m.**





**NEW JERSEY  
FIRE TRAINING  
ACADEMY LOCATIONS**

- |                       |                       |                      |
|-----------------------|-----------------------|----------------------|
| 1 - ATLANTIC COUNTY   | 7 - GLOUCESTER COUNTY | 13 - OCEAN COUNTY    |
| 2 - BERGEN COUNTY     | 8 - HUNTERDON COUNTY  | 14 - PASSAIC COUNTY  |
| 3 - BURLINGTON COUNTY | 9 - MERCER COUNTY     | 15 - SALEM COUNTY    |
| 4 - CAMDEN COUNTY     | 10 - MIDDLESEX COUNTY | 16 - SOMERSET COUNTY |
| 5 - CAPE MAY COUNTY   | 11 - MONMOUTH COUNTY  | 17 - SUSSEX COUNTY   |
| 6 - CUMBERLAND COUNTY | 12 - MORRIS COUNTY    | 18 - WARREN COUNTY   |

**ATLANTIC COUNTY FIRE TRAINING CENTER**  
**(Anthony "Tony" Canale Training Center)**  
**5033 English Creek Avenue, Egg Harbor Township, NJ 08234, 609-407-6743**

**From GSP Southbound and Northbound:** Take GSP to Atlantic City Expressway, Exit 38 towards Philadelphia. On AC Expressway, take first exit, Exit 9, AC International Airport. Pay toll, go to stop sign at top of hill, make left onto Delilah Road. Go 1 mile to English Creek Avenue (CR 575) make left. Follow for 3.5 miles, Training Center is on the right.

**From AC Expressway Eastbound:** Take Exit 9, make right at light after toll onto Delilah Road. Go .5 mile to English Creek Avenue (CR 575) make left. Follow for 3.5 miles, Training Center is on the right.

**From AC Expressway Westbound:** Take Exit 9, AC International Airport. Pay toll, go to stop sign at top of hill, make left onto Delilah Road. Go 1 mile to English Creek Avenue (CR 575) make left. Follow for 3.5 miles, Training Center is on the right.

**BERGEN COUNTY FIRE ACADEMY**  
**(Law and Public Safety Institute, Police, Fire & EMS)**  
**281 Campgaw Road, Mahwah, NJ 07430, 201-818-7800**

**Via Route 4 West:** Route 4 West to Route 208 North (bear right at the split). 208 North to the Ewing Ave. exit (first exit in Franklin Lakes). At the end of the ramp turn right onto Ewing Ave. At stoplight, turn left onto Franklin Ave. Go approximately 0.5 mile and turn right onto Pulis Ave. (VFW is on the right at the intersection). Proceed on Pulis Ave. for 1 mile and turn left onto Campgaw Road. Institute is about 1 mile North on the right. Note: If you miss Ewing Avenue, the next exit is Summit Ave. Proceed East on Summit to the first light and turn left onto Franklin Ave. The next light on Franklin is at Pulis Ave. Turn Right onto Pulis Ave. (VFW is on the right at the intersection). Proceed on Pulis Ave. for 1 mile and turn left onto Campgaw Road. Institute is about 1 mile North on the right.

**Via Route 17 from the South:** Route 17 North to the MacArthur Blvd exit. Turn left at light onto MacArthur go to end. Turn right onto Darlington Ave. and make first left onto Seminary Road. Seminary Road to Campgaw Road. Turn left onto Campgaw Road. The Institute is about 0.5 mile on the left.

**Via Route 17 from the North:** Route 17 South to Route 202/Ramapo Valley Road. Route 202 (Ramapo Valley Road) South to Darlington Ave. Darlington Ave. North, Bear right at fork onto Campgaw Road. The institute is about 0.75 mile on the left.

**Garden State Parkway, North and South:** Garden State Parkway to exit 160. Left onto Paramus Road. Travel 0.25 mile, take Rte.4W/208N exit. Follow the directions "Via Route 4 West", above. **Alternate:** Garden State Parkway to exit 163, Oradell Ave., West. Turn right at the end of the ramp onto Oradell Ave. Oradell Ave. West to Route 17 North. Follow the directions "Via Route 17 from the South", above.

**From 287 North:** Route 287 North to Route 208 South. Route 208 South to Summit Ave. exit. At the end of the ramp turn left onto Summit Ave. Proceed East on Summit to the first light and turn left onto Franklin Ave. The next light on Franklin is at Pulis Ave. Turn Right onto Pulis Ave. (VFW is on the right at the intersection). Proceed on Pulis Ave. for 1 mile and turn left onto Campgaw Road. Institute is about 1 mile North on the right.

**From 287 South and the New York State Thruway:** Bear left onto Route 17 South. Route 17 South to Route 202/Ramapo Valley Road. Route 202 (Ramapo Valley Road) South to Darlington Ave. Darlington Ave. North, bear right at fork onto Campgaw Road. The institute is about 0.75 mile on the left.

**BURLINGTON COUNTY EMERGENCY SERVICES TRAINING CENTER**  
**53 Academy Drive, Westampton (Mt. Holly), NJ 08060, 609-702-7157 ext. 3900**

**From NJ Turnpike:** Take Exit 5 to traffic light. Turn right onto Route 541. Proceed East 2 miles. Before the second traffic light, turn into jug handle (Woodlane Road/County Facilities) and stay right. Turn right off jug handle onto Woodlane Road, (Route 630). Proceed 1 mile to second traffic light. Turn right at the light. Follow signs for Public Safety Center. Turn left after the Public Safety Center onto Academy Drive. Follow to the end.

**From I-295 North or South:** Take Exit 45A (Mount Holly/Willingboro). Proceed to third traffic light and turn left onto Irick Road for 0.5 mile. Turn right onto Woodlane Road, (Route 630). Turn left at next light into the complex. Follow signs for Public Safety Center. Turn left after the Public Safety Center onto Academy Drive. Follow to the end.

**CAMDEN COUNTY EMERGENCY TRAINING CENTER**  
**420 Woodbury/Turnersville Road, Blackwood, NJ 08012, 856-374-6167**

**From NJ Turnpike:** Take Exit 3 to Route 168 South, (Black Horse Pike). Proceed 5.2 miles through Blackwood. Turn right at the traffic light at Lakeland Road. Follow Lakeland Road 1.0 mile to the end. Turn right onto Woodbury/Turnersville Road. The Fire Academy is 0.4 miles down on the left, across from Health Services Center.

**From I-295:** Take Exit 28 to Route 168 South, (Black Horse Pike). Travel 6.1 miles through Runnemede and Blackwood. Turn right at the traffic light at Lakeland Road. Follow Lakeland Road 1.0 mile to the end. Turn right onto Woodbury/Turnersville Road. The Fire Academy is 0.4 miles down on the left, across from the Health Services Center.

**CAPE MAY COUNTY FIRE ACADEMY**  
**175 Crest Haven Road, Cape May Court House, NJ 08210, 609-465-2570**

**From the GSP:** Take Exit 11, turn left at first traffic light. Proceed .5 mile on Crest Haven Road; Fire Academy is on the right.

**CHUBB SERVICES CORPORATION**  
**Loss Control Training Center**  
**15 Mountain View Road, Warren, NJ 07059, 908-903-2500**

**From Route I-78:** Take Exit 33. Take Route 525 South less than .25 miles. Turn left at traffic light onto Mountain View Road. On weekdays, proceed to the Guard House and enter right-hand lane. Guard on duty will sign you in. The Chubb cafeteria is open on weekdays. On Saturday, press the intercom button at the gate. Once past the gate, take the fifth right, labeled "Parking Lot F, Training Center." The Training Center is a one-story brick building. Attendees should bring their lunch on weekends and a refrigerator will be available.

**CUMBERLAND COUNTY FIRE TRAINING CENTER**  
**601 Vineland Avenue, Bridgeton, NJ 08302, 856-455-8526**

**From NJ Turnpike:** Take Exit 7 (Route 206). Follow signs to I-295 South. Take I-295 South about 30 miles to Route 42 South. Take Route 42 South about 3 miles to Route 55 South. Take Exit 32B (Route 56 West). See below.

**From Route 55:** Take Exit 32B, (Route 56 West). Follow Route 56 West 3.3 miles. At the second traffic light, turn left onto Morton Ave., Route 634 South. After exactly 1.0 mile, turn right onto Bridgeton Ave. (Route 666 West). Training Center is 1.5 miles down on the left.

**From Route 77 South:** To Rosenhayn Ave., Route 659 East. Follow Rosenhayn Avenue to Bridgeton Avenue, Route 666 East. Training Center is on the right just past The Cumberland County Technical Education Center.

**GLOUCESTER COUNTY FIRE ACADEMY**  
**200 Shady Lane, Clarksboro, NJ 08020, 856-423-4127**

**From I-295 Southbound:** Take Exit 18 (Mt. Royal, Clarksboro). At the top of the ramp and at the traffic light, turn left. Pass the BuckThorn Traveler's Plaza on the right. Proceed through the next traffic light and travel 1.5 miles to the next traffic light. Proceed through the light and immediately bear to the right (County House Road). NOTE: The Mount Royal Fire Company must be on your left. The Fire Academy is about .5 mile on your left.

**From I-295 Northbound:** Take Exit 18 (Mt. Royal, Clarksboro, Paulsboro). At the top of the ramp and at the traffic light turn right. The Buckthorn Traveler's Plaza will be on your right. Follow directions as stated above.

**From the Atlantic City Expressway or RT 322:** From the AC Expressway take Exit 38 for Williamstown (RT 536 Sicklerville Road). Follow to large intersection (see Geets Diner on your right). Proceed through the intersection and follow all signs for RT 322 West. Proceed about 15 miles. You will pass over RT 55. Shortly thereafter you will pass through 2 traffic lights. Note a large WaWa on your left. Travel about 1 mile and bear right onto RT 667. Follow RT 667 for 4 miles. At the traffic light for RT 667 and RT 45, the name will change to Cohawkin Road. Continue straight for about another 4 miles. There will be a large cemetery on your left. Turn right onto County House Road. (There is a sign, "Shady Lane" Juvenile Shelter, Fire Academy). Proceed about 1 mile, the Fire Academy building can be seen on your right. It is the closest building to the road.

**From RT 55:** Exit RT 55 at RT 322 West and follow directions above.

**From NJ Turnpike:** Exit at Exit 2. At the end of the ramp turn left. Follow RT 322 to the next traffic light (NOTE: Kingsway High School is on your far right.) Turn right onto Kings Highway. Proceed north for about 7 miles. Shortly after passing a Heritage convenience store on your left, you will see a white church on your right. Turn right onto Shady Lane. Proceed to stop sign, (County House Road) turn left. You will see the Fire Academy on your right. The building is the closest to the road.

**HUNTERDON COUNTY EMERGENCY SERVICES TRAINING CENTER**  
**9 Petticoat Lane, Annandale, NJ 08801, 908-806-5599**

**From Route 78 West:** Take Exit 20A (Annandale Exit) to Route 22 West. Turn right at second traffic light onto Petticoat Lane. Travel 0.9 miles and turn left at sign for "Hunterdon County Emergency Services Training Center." Follow road 0.6 miles to training grounds on right.

**From Route 22:** Exit at Petticoat Lane and follow directions above.

**From Route 287 Northbound:** Take Exit 14 to Route 22 West. Proceed on Route 22 West approximately 17 miles and follow directions above. (Signs prior to Mountainview signs - East/West).

**From Route 287 Southbound:** Exit at Route 78 West and follow directions above.

**MERCER COUNTY FIRE ACADEMY**  
**(Captain John T. Dempster Sr. Fire Service Training Center)**  
**350 Lawrence Station Road, Lawrenceville, NJ 08648, 609-799-3245**

**From NJ Turnpike (above Exit 9):** Take Exit 9 to Route 18 North to Route 1 South. Proceed approximately 18 miles to Quaker Bridge Road. Take Quaker Bridge Road exit. After the Quaker Bridge Mall, proceed .5 mile and turn right onto Lawrence Station Road. Training Center is on the right after approximately .75 mile.

**From NJ Turnpike (below Exit 8):** Take Exit 7A to I-195 West. Follow I-195 West to I-295 North. Take exit for Route 1 North. Follow Route 1 North to Quaker Bridge Road. Take Quaker Bridge Road exit. After mall, proceed .5 mile and turn right onto Lawrence Station Road. Training Center is on the right after approximately .75 mile.

**MIDDLESEX COUNTY FIRE ACADEMY****1001 Fire Academy Drive, Sayreville, NJ 08872, 732-727-0008****FROM THE NORTH**

**Route 9 South:** Cross the Raritan River and take the South Amboy Business District/Parkway South exit. Make a right at light onto Chevalier Drive. Turn left onto Main Street. Take jug handle for Kennedy Drive. At stop sign turn right onto Fire Academy Drive.

**Route 287:** Take 287 south to Route 9 south. Cross over the Raritan River and take the South Amboy Business District/Parkway South exit. Make a right at light onto Chevalier Drive. Turn left onto Main Street. Take jug handle for Kennedy Drive. At stop sign turn right onto Fire Academy Drive.

**New Jersey Turnpike:** Take the NJ Turnpike to exit 11. Follow signs to Route 9 south. Cross over the Raritan River and take the South Amboy Business District/Parkway South exit. Make a right at light onto Chevalier Drive. Turn left onto Main Street. Take jug handle for Kennedy Drive. At stop sign turn right onto Fire Academy Drive.

**Garden State Parkway:** Take the Garden State Parkway South to Exit 124. Make right onto Main St., Sayreville. Make first right turn off of Main St. onto Kennedy Drive. Kennedy Drive will turn into Fire Academy Drive at the first traffic light.

**FROM THE SOUTH**

**Route 9 North:** Take 35 North/Parkway South exit. Follow signs for Chevalier Drive and Parkway South. Take Chevalier Drive to Main Street. Take jug handle for Kennedy Drive. At stop sign turn right onto Fire Academy Drive.

**Garden State Parkway:** Take the Garden State Parkway North to Exit 125. At end of exit ramp turn left onto Chevalier Drive. Make the second left onto Main St., Sayreville. Take jug handle for Kennedy Drive. At stop sign turn right onto Fire Academy Drive.

**New Jersey Turnpike:** Take the NJ Turnpike to exit 10. Follow signs to 440 east to Route 9 south. Cross over the Raritan River and take the South Amboy Business District/Parkway South exit. Make a right at light onto Chevalier Drive. Turn left onto Main Street. Take jug handle for Kennedy Drive. Turn right onto Fire Academy Drive.

**From Middlesex County Route 535:** Take Route 535 (Cranbury Rd.) east to Main St. in South River. Cross over the Veteran's Memorial Bridge. Proceed to the second traffic light and make a left turn onto Main Street in Sayreville. Proceed to fourth traffic light and turn left onto Fire Academy Drive.

**MONMOUTH COUNTY FIRE ACADEMY****1027 Highway 33 East, Howell, NJ 07728, 732-683-8857**

**From NJ Turnpike:** Take Exit 8, travel 33 East approximately 19 miles to the Academy, which will be on the left side.

**From Garden State Parkway:** Take Exit 100, follow signs to 33 West, approximately 12 miles; Academy is on the right side.

**From I-195 South (EXIT 7A on NJ TPK):** Travel approximately 10 miles to Rte 537 East (Freehold), take 537 East for approximately 9 miles to Rte 33 East. Take 33 East for approximately 6 miles; Academy is 1/2 mile past Cabin Restaurant on the left.

**MORRIS COUNTY FIREFIGHTER AND POLICE TRAINING ACADEMY**  
**500 West Hanover Avenue, Parsippany, NJ 07950, 973-285-2979**

**From I-287 Southbound:** Take Exit 36. Bear right off exit to traffic light. Make right onto Ridgedale Avenue. At next traffic light, make left onto East Hanover Avenue. Proceed through six additional traffic lights. At the 7th traffic light, turn right into Academy driveway (Freedom Way). Mileage - 3.5 miles.

**From I-287 Northbound:** Take Exit 36B. Cross back over I-287 and stay to the extreme right. At the traffic light, take yield to the right (Ridgedale Avenue). Turn left at third traffic light (East Hanover Avenue). Proceed through 6 additional traffic lights. At the 7th traffic light, turn right into the Academy driveway (Freedom Way). Mileage - 3.5 miles.

**From Route 24 Westbound:** Take Exit 1A. At first traffic light make right onto Hanover Avenue. Proceed through 8 additional traffic lights. At 9th traffic light, turn right into Academy driveway (Freedom Way). Mileage - 4.5 miles.

**From GSP Northbound:** Take Exit 142 to I-78 East to I-78 West, to I-287 (then follow directions from I-287 Northbound), or Route 24 West (Follow directions from Route 24 Westbound).

**From NJ Turnpike Northbound:** Take I-78 West. To Route 24 West (Then follow directions from Route 24 Westbound).

**OCEAN COUNTY FIRE & EMS TRAINING CENTER**  
**200 Volunteer Way, Waretown, NJ 08758, 800-723-2088**

**From the North and South:** Take Garden State Parkway North to Exit 69 (Waretown). Turn right onto Route 532 East (Wells Mills Road). Take Wells Mills Road approximately 2.5 miles to Route 9. Turn left onto Route 9 North. Travel Route 9 North approximately 0.6 miles to Volunteer Way. Turn left and follow to the end.

**From the West:** Take Route 70 East to Route 72 East. Take Route 72 East for approximately 16 miles to Route 532 (Wells Mills Road). Turn left onto Route 532 for approximately 8 miles to Route 9. Turn left onto Route 9 North. Travel Route 9 North approximately 0.6 miles to Volunteer Way. Turn left and follow to end.

**PASSAIC COUNTY PUBLIC SAFETY ACADEMY**  
**300 Oldham Road, Wayne, NJ 07470, 973-304-6020**

**From the North:** GSP North to Exit 153. Route 3 West to Route 46 West. Make a right onto Union Boulevard (Turns into Union Avenue). Go to Preakness Avenue and make a left onto Preakness Avenue \* Take Preakness Avenue to the very top of the hill. Turn right onto Oldham Road – follow Oldham Road to sign for Passaic County Public Safety Academy "Kattak Parkway", on right side, approximately 1.5 miles.

**From the South:** GSP South To Exit 154 onto Route 46 West. Make a right onto Union Boulevard (Turns into Union Avenue). Go to Preakness Avenue and make a left onto Preakness Avenue. Follow the above direction from the \*.

**From Route 80 Westbound:** Take Route 80 West to Exit 56 on the right (Squirrelwood Road, West Paterson). Make a right at end of ramp. Make first left onto Glover Street, Go through first traffic light and over bridge. At second traffic light, turn right onto Totowa Avenue. At first traffic light, turn left onto Preakness Avenue. \* Take Preakness Avenue to the top of the hill. Turn right onto Oldham Road – follow Oldham Road to sign for Passaic County Public Safety Academy "Kattak Parkway", on right side approximately 1.5 miles.

**From Route 80 Eastbound:** Take Route 80 East to Exit 54 on the right (Minnisink Road, Totowa). Make left at end of ramp and go back over Route 80 on Minnisink Road. Make first left onto Vreeland Avenue (sign for Route 80 West). At the end of Vreeland Avenue, make a right onto Riverview Drive. Make a right onto Valley Road (Golf Course is on the right) from Riverview Drive. Make a right onto Preakness Avenue from Valley Road. Follow above directions from the \*.

**Going East on Valley Road, Wayne, N.J. (toward Ratzer Road):** Turn right on Preakness Avenue – go to top of hill – turn left on Oldham Road – follow Oldham Road to sign for Passaic County Public Safety Academy, on right side approximately 1.5 miles.

**Going West on Valley Road, Wayne, N.J. (toward French Hill Road):** Turn left on Preakness Avenue – go to top of hill – turn left on Oldham Road – follow Oldham Road to sign for Passaic County Public Safety Academy, on right side "Kattak Parkway," approximately 1.5 miles.

**Going east on Alps Road, Wayne, N.J.** Make right on Burwood Avenue, proceed to Valley Road and make a right on Valley Road to Preakness Avenue – turn left – go to top of hill, make a left turn on Oldham Road – follow Oldham Road to sign for Passaic County Public Safety Academy, on right side approximately 1.5 miles.

**Going west on Alps Road, Wayne, N.J.** Make a left on Birchwood Avenue – proceed to Valley Road – make a right turn on Valley Road – make a left at Preakness Avenue – go to top of hill – make left on Oldham Road — follow Oldham Road to sign for Passaic County Public Safety Academy, on right side "Kattak Parkway," approximately 1.5 miles.

**From Route 46:** Exit at Riverview Drive (from east or west) proceed on Riverview Drive to Valley Road – turn right on Valley Road – go to Preakness Avenue – make a right turn on Preakness – make a left turn on Oldham Road – follow Oldham Road to sign for Passaic County Public Safety Academy, on right side "Kattak Parkway," approximately 1.5 miles.

**From Route 287 North To Route 80 East:** Exit Minnisink Road – at end of exit make left, go over Route 80. Take next left. Go to end to stop sign. Make a right – straight to Valley Road (can only make a right) Straight to Preakness Avenue – make right. Up to top of hill make left on Oldham Road. – follow Oldham Road to sign for Passaic County Public Safety Academy, on right side "Kattak Parkway," approximately 1.5 miles.

**SALEM COUNTY FIRE ACADEMY****135 Cemetery Road, Woodstown, NJ 08098, 856-769-3500**

**From the North:** Take I-295 South to Exit 4 - Penns Grove Woodstown. Take Route 48 East to Route 40. Turn right on Route 45 where Route 40 and 45 intersect. (Landmarks - WaWa and Shopping Center) 1.5 miles south make a left on Cemetery Road. (Landmarks - County Road Dept. and Veterans Cemetery) Look for signs that say Salem County Emergency Services. The Academy is right next to the Salem County Road Dept.) The Fire Training Center is on the right. (It is a two story brick building with three towers behind it). The entrance is the same as the Salem County Correctional Facility.

**From the East:** Take Route 40 West through Woodstown to traffic light (WaWa on corner), proceed straight through light onto Route 45 South, go approximately 1.5 miles turn left on Cemetery Road. Follow the directions above.

**From South East:** Take Route 49 West to Salem, turn right on to Route 45 North, go approximately 7 miles turn right on Cemetery Road. The Academy is second driveway on right.

**SOMERSET COUNTY EMERGENCY SERVICES TRAINING ACADEMY****402 Roycefield Road, Hillsborough, NJ 08844, 908-725-5070**

**From the East:** I-78 West to I-287 South. Take Bridgewater Exit 17 (202/206 South). Take Route 206 South around the Somerville Circle toward Princeton. Travel for approximately 2.5 miles and turn right onto Dukes Parkway West. Travel approximately 1 mile and turn left onto Roycefield Road. Go approximately 0.5 mile and turn left into the Somerset County Public Works facility. Go through the gates and make an immediate right. Follow this road to the Training Academy.

**From the South:** Garden State Parkway or New Jersey Turnpike to I-287 North. Take Exit 14B to Route 22 West. Go approximately 2 miles and take Route 202/206 South. Take Route 206 South around the Somerville Circle toward Princeton. Travel for approximately 2.5 miles and turn right onto Dukes Parkway West. Travel approximately 1 mile and turn left onto Roycefield Road. Go approximately .5 mile and turn left into the Somerset County Public Works facility. Go through the gates and make an immediate right. Follow this road to the Training Academy.

**From the South (via Route 206):** Take Route 206 North onto Hillsborough Township. Travel for approximately 6 miles and take the jug handle for Dukes Parkway West. Travel approximately 1 mile and turn left onto Roycefield Road. Go approximately .5 mile and turn left into the Somerset County Public Works facility.

**From the North:** From I-287 South. Take Bridgewater Exit 17 (202/206 South). Follow the directions from the East.

**From the West:** I-78 East to I-287 South. From I-287 South take Exit 17 (202/206 South). Follow the directions from the East.



**SUSSEX COUNTY FIRE ACADEMY**

**(At the Sussex County Homestead Complex in Frankford Township)  
114 Morris Turnpike (Route 655), Newton, NJ 07860, 973-948-7897**

**From Route 206 or Route 94 Northbound:** (Route 206, 94 and 519 merge in Newton). Take Route 206 or 94 to 519 North in Newton (Hayeks Market). Turn onto Route 519 North. Take Route 519 North until the intersection with Route 655 (Morris Turnpike). Go straight through intersection. Fire Academy is approximately 1 mile on the left.

**From I-80 Westbound:** Take I-80 to Route 15 North. Take Route 15 North to intersection with Routes 206 & 565 (Ross' Corner). Take Route 206 North (straight through intersection). Follow Route 206 to Route 519. Left turn on Route 519 South until the intersection with Route 655. Right turn onto Route 655 (Morris Turnpike). Fire Academy is approximately 1 mile on the left.

**From I-80 Eastbound:** Take I-80 to Route 94 North or Route 206 North. Follow directions for Route 206 or Route 94 above.

**From Route 23:** Take Route 23 to Route 639 (Sussex Boro - Loomis Ave.). Take Route 639 to Route 565 (McCoys Corner). Route 565 South to Routes 206 & 15 (Ross' Corner). Follow Route 206 North to Route 519. Take Route 519 South to Route 655. Right turn onto Route 655 (Morris Turnpike). Fire Academy is approximately 1 mile on the left.

**WARREN COUNTY FIRE ACADEMY**

**1024 Route 57, Washington, NJ 07882, 908-835-2048**

**Route 78W:** Take Exit 17. Drive north on Route 31 for 10 miles. Go under railroad bridge; make left at traffic light on Route 57 West. Go 2-3 miles to the Warren County Community College and Public Safety Building entrance. Take left into driveway. Follow road through left curve; make right toward radio tower. Academy is on left in front of the radio tower.

**WILDWOODS CONVENTION CENTER**

**4501 Boardwalk, Wildwood, NJ 08260, 609-729-9000**

**From Philadelphia:** Atlantic City Expressway to Exit 7 South onto the Garden State Parkway South to Exit 4B (Wildwood/Wildwood Crest). You will be on Rt. 47 South (Rio Grande Ave.). Continue 2.3 miles to Ocean Ave. and make left. The Convention Center is on your right directly after the turn.

**From Points North:** Garden State Parkway South to Exit 4B and follow directions above.

**From Points South:** Cape May-Lewes Ferry to Cape May. Follow signs to the Wildwoods via Garden State Parkway North to exit 4B and follow directions above.

**From Delaware Memorial Bridge:** Rt. 40 East to Rt. 55 South to Rt. 47 South to the Wildwoods.

**From Atlantic City Airport:** Follow County Rt. 563 to Rt. 322 East, then take Garden State Parkway South to Exit 4B (Wildwood/Wildwood Crest). You will be on Rt. 47 South (Rio Grande Ave.). Continue 2.3 miles to Ocean Ave. and make a left. The Convention Center is on your right directly after the turn.

# CONTINUING EDUCATION UNIT (CEU) MATRIX

CONTINUING EDUCATION UNIT (CEU) MATRIX								
Crs-ID	Course	Uniform Fire Code		UCC Reciprocal		Fire	CEU's	Page
	Title	Admin	Tech	Admin	Tech	Instructor	Awarded	
	UNIFORM FIRE CODE - ADMINISTRATIVE							
CE154	Creative Problem Solving	x		x		x	0.5	20
CE021	Cultural Sensitivity	x		x		x	0.5	20
CE159	Fire Is	x				x	0.5	20
CE119	Leadership Excellence	x		x		x	0.5	21
C2T20	Leading A Healthy Team	x				x	0.5	21
C2T14	Leading From The Front	x				x	0.5	21
CE161	Making a Merger Work with Resilience	x		x			0.5	22
CE129	Public Ed. - Dev. Fire Safety Prog. - Preschool & Elementary Student	x				x	0.5	22
CE151	Public Ed. - Fire Safety & Prevention Programs - Family/Seniors	x				x	0.5	22
CE705	Public Ed. - Juvenile Firesetter Intervention and Awareness	x				x	0.5	23
CE146	Recognizing and Preventing Workplace Harassment	x		x		x	0.5	23
CE125	Team Turnaround	x		x		x	0.5	23
CE162	The Dynamics of Change	x		x		x	0.5	24
CE158	Training and Supervising The New Workforce	x		x		x	0.5	24
CE776	Youth Firesetting Prevention To Intervention: Effective Community Ri	x				x	0.5	24
	UNIFORM FIRE CODE - TECHNICAL							
CE763	Bed Bug Prevention, Detection, and Treatment for Emergency Responders And Public		x		x		0.25	25
CE753	Cause and Origin: A Systematic and Comprehensive Investigation		x				0.5	25
CE501	Code Update		x		x		0.5	25
CE760	Fire Investigation: Considering the Role of Natural Gas and/or Electricity		x			x	0.5	26
CE765	Fundamentals of Automatic Sprinkler and Standpipe Systems		x		x	x	0.5	26
CE773	Hazardous Materials: From Bulk Storage to Big Box Stores		x		x	x	0.5	26
CE749	Health-Care Facilities Fire Inspections and its Impact on FD Response		x				0.5	27
CE758	Hot Issues in Code Enforcement		x				0.5	27
CE750	Managing Fireworks Display		x				0.5	27
CE585	NFPA 1620 A new Standard on Pre-Incident Planning		x				0.5	28
CE547	Principles of Modern Building Construction		x			x	0.5	28
C2T21	Raise Your Right Hand and Repeat After Me		x	x		x	0.5	28
CE766	Report Writing		x	x		x	0.5	29
CE755	Retrofit - Subchapter 4		x				0.5	29
CE774	Tips and Tools for Effective Inspections		x	x			0.5	29
CE709	Terrorism Awareness for Fire Inspectors and Code Officials		x				0.5	30
CE775	Utilizing The Scientific Method In Fire Investigations		x			x	0.5	30
CE593	Water-Based Fire Protection System, NFPA 25-02		x		x	x	0.5	30
C2T23	Wood Frame & Ordinary Construction Principles For Fire Instructors and Fire Officers		x			x	0.5	30
	CHUBB COURSES							
CE553	CHUBB Sprinkler Lab Courses Module 1: Wet Pipe Automatic Sprinkler Systems/Water Supplies		x		x	x	0.5	31
CE554	CHUBB Sprinkler Lab Courses Module 2: Dry Pipe, Deluge & Preaction Sprinkler Systems		x		x	x	0.5	31
CE564	CHUBB Sprinkler Lab Courses Module 3: Warehouse Fire Protection and Fire Door Testing		x		x	x	0.5	32
CE581	CHUBB Sprinkler Lab Courses Module 4: Fire Pumps for Fire Protection Equipment		x		x	x	0.5	32
CE582	CHUBB Sprinkler Lab Courses Module 5: Commercial Fire Detection Systems		x		x	x	0.5	32

# CONTINUING EDUCATION UNIT (CEU) MATRIX

CONTINUING EDUCATION UNIT (CEU) MATRIX								
Crs-ID	Course Title	Uniform Fire Code		UCC Reciprocal		Fire	CEU's	Page
		Admin	Tech	Admin	Tech	Instructor	Awarded	
	<b>FIRE INSTRUCTOR CERTIFICATION</b>							
DGI01	Drill Ground Instructor					x	0.5	33
T1001	Fire Instructor Level I					x	3.5	34
T2001	Fire Instructor Level II					x	3.5	35
T1GSW	Instructor Level I Written Certification Examination						None	35
T2GSW	Instructor Level II Written Certification Examination						None	35
FF2CH	Firefighter II Written Challenge Examination						None	36
FO1CH	Fire Officer I Challenge Written Examination						None	37
	<b>FIRE INSTRUCTOR CONTINUING EDUCATION COURSES</b>							
C2T22	Command Review & Tactical Case Study					x	0.5	38
C1C35	Drill Development: Four Steps to Success					x	0.5	38
CE765	Fundamentals of Automatic Sprinkler and Standpipe Systems		x		x	x	0.5	39
C1C36	Hot Hay					x	0.5	39
CE125	Team Turnaround	x		x		x	0.5	39
C2T23	Wood Frame & Ordinary Construction Principles		x			x	0.5	40
CE776	Youth Firesetting Prevention To Intervention: Effective Community Ri	x				x	0.5	40
	<b>FIREFIGHTERS COURSES OF INTEREST</b>							
C1D58	Arson Awareness For Line Personnel		x			x	0.5	41
CE763	Bed Bug Prevention, Detection, and Treatment for Emergency Responders And Public		x		x		0.25	41
C2T22	Command Review & Tactical Case Study					x	0.5	41
CE021	Cultural Sensitivity	x		x		x	0.5	41
C1D33	Elevator Rescue & Emergencies		x			x	0.5	42
C1D60	FDNY Black Sunday's Bronx Fire		x			x	0.5	42
CE163	Fire Prevention For The Blind And Visually Impaired		x			x	0.25	42
C1D84	Fireground Leadership For Command And Company Officers					x	0.5	43
C1D20	It's In The Basement					x	0.5	43
CE119	Leadership Excellence	x		x		x	0.5	43
C2T20	Leading A Healthy Team	x				x	0.5	44
C1D74	Legal Issues For Emergency Service Personnel					x	0.5	44
CE161	Making a Merger Work with Resilience	x		x			0.5	45
C1D30	New Vehicle Anatomy					x	0.5	45
C2T21	Raise Your Right Hand and Repeat After Me		x		x	x	0.5	46
CE146	Recognizing and Preventing Workplace Harassment	x				x	0.5	46
C1D75	Regulatory Requirements for Fire Departments					x	0.5	46
C2T11	Safe Fireground Management A Case Study					x	0.5	47
C1D59	Solar Power: A Renewable Danger					x	0.5	47
CE125	Team Turnaround	x		x		x	0.5	47
CE681	Understanding the Complexity of High-Rise Buildings		x			x	0.5	48
C2T12	Utility Emergencies and Fires - What you Need To Know					x	0.5	48
CE775	Utilizing The Scientific Method In Fire Investigations		x			x	0.5	48
	<b>COURSES OF INTEREST FOR COMMAND STAFF</b>							
C1D74	Legal Issues For Emergency Service Personnel					x	0.5	49
CE161	Making a Merger Work with Resilience	x		x			0.5	49
C1D75	Regulatory Requirements for Fire Departments					x	0.5	49

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	JUVENILE FIRESETTER INTERVENTION							
CE159	Fire Is	x				x	0.5	50
CE705	Public Ed. - Juvenile Firesetter Intervention and Awareness	x				x	0.5	51
CE776	Youth Firesetting Prevention To Intervention: Effective Community Ri	x				x	0.5	51
	NEW JERSEY INCIDENT MANAGEMENT SYSTEM							
N2N20	Division/Group Supervisor (2 Evening)					x	0.5	52
N2N80	ICS -200, 300 and 400 TTT (3 Day)					x	1.5	53
N1IC4	ICS-400 – Advanced ICS for Command and General Staff					x	1.0	53
C2T13	ICS Forms and Incident Action Plan Development					x	0.5	53
N1IT9	Resource Unit Leader (2 Day)					x	1.0	54
N1IT8	Staging Area Manager/Status Check In Recorder (1 Day)					x	0.5	54
N2IT1	Strike Team Leader (2 Evenings)					x	0.5	54
This matrix is provided to assist you in determining which programs receive CEU credit toward renewal of Uniform Fire Code, Uniform Construction Code and Fire Instructor								
Certifications. An X indicates that credit will be issued to a specific certification discipline. Please note that more than one credit type can be issued for the same program.								
* Multiple Dwelling Inspector CEU for CE763. The CEU credit awarded is identified in the eighth column. Please use this matrix to assist your program selection.								