

DRAFT
Final Plan

for

New Jersey's Administration

of the

Small Cities Community Development Block Grant

Program

State Fiscal Year 2012

State of New Jersey
Chris Christie, *Governor*

Department of Community Affairs
Lori Grifa, *Commissioner*

Drafted July 15, 2011 (Version 13)

**Small Cities
Community Development Block Grant
Program**

**Administered by the
New Jersey Department of Community Affairs**

**The Small Cities CDBG Program
Please Contact:**

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**2012 Final Plan for New Jersey's
Administration of the Small Cities CDBG Program
Department of Community Affairs**

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**Summary Information for State Fiscal Year 2012
Federal Fiscal Year 2011**

Community Development Block Grant Program

FFY 2011 Total Allocation: \$6,279,187

State Administration: \$ 288,376

FFY 2011 Funds:	\$5,990,811
Emergency Housing Repair	\$ 20,000
Innovative Development	\$ 400,000
Housing Rehabilitation	\$ 1,500,000
Public Facilities	\$ 4,070,811
108 Loan Authorization	to be determined*

* This figure has not been set or adjusted for current loan obligations, which was not available at the time of this publication. Starting SFY 2012 the NJ Department of Community Affairs, NJ Small Cities CDBG Program may be administering the 108 Loan Program. An announcement will be published if and when the program is operational.

Application Submission Schedule

Emergency Housing Repair Fund	Pre-applications accepted throughout the program year, forms are available on the Program's website.
Innovative Development Fund	Pre-applications must be submitted no later than Friday, September 30, 2011, forms are available on the Program's website.
Housing Rehabilitation Fund	SAGE applications must be submitted no later than Friday, September 30, 2011.
Public Facilities Fund	SAGE applications must be submitted no later than Friday, September 30, 2011.
108 Loan Program	Date to be determined.

Objectives

State Conformance to National Objectives

The State of New Jersey will be guided by applicable federal rules and regulations in carrying out the Small Cities Community Development Block Grant (CDBG) program. All project activities must meet one of the three national program objectives set forth in the Housing and Community Development Act of 1974, as amended:

1. To undertake community development activities that principally benefit persons of low and moderate income;
2. To prevent or eliminate slums and blight;
3. To meet urgent community development needs for which no other resources are available.

The State of New Jersey certifies that not less than 70 percent of the funds will be used for activities that benefit persons of low and moderate income. Low and moderate income is defined in the New Jersey Small Cities CDBG Program as the income of "lower income" families as set forth in the Section 8 Assisted Housing Program of the US Department of Housing and Urban Development (US HUD). The US HUD provides applicable standards, and the standards are included in application instructions distributed to all **eligible units of local government** (list attached).

State Program Objectives

1. Support housing rehabilitation programs that maintain the supply of safe, decent, and affordable housing.
2. Support and encourage efficient patterns of community development, redevelopment, and capital funding by giving priority to proposals that address documented health and safety concerns.
3. Encourage innovative proposals that improve housing, and other eligible activities to renew designated revitalization areas.
4. Encourage the development of facilities needed to support welfare to work programs such as job training and child and elder care.
5. Support and encourage neighborhood revitalization efforts identified in locally developed plans and strategies.
6. Improve the availability and adequacy of essential public facilities, and remedy serious deficiencies in areas that principally serve people of low or moderate income.

7. Ensure that municipalities have the capacity to implement community development programs and maintain community development improvements.
8. To support community development projects of particular urgency where existing conditions pose a serious and immediate threat to the health or welfare of the community, and where other financial resources are unavailable.

Distribution of Allocation

Contingent on the US HUD’s final approval of the State’s Consolidated Plan, the distribution of CDBG funds will be as set forth below.

Administration and Technical Assistance

<i>Administration</i>	\$ 288,376
<i>Technical Assistance</i>	\$ 0

The State is permitted to retain an amount equal to 3 percent of the grant award plus \$100,000 to cover costs associated with the State’s administration of the CDBG program.

Funds

<i>Emergency Housing Repair Fund</i>	\$ 20,000
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The Emergency Housing Repair Fund has been established to correct emergency conditions in owner-occupied housing where the owner is income-eligible and unable to obtain assistance from any other public or private source. Assistance will be provided on a first-come, first-served basis to the extent funds are available. Only eligible units of local government may apply on behalf of the homeowner.

The maximum grant award in this category will be \$5,000. However, the DCA will consider exceeding this ceiling if the applicant presents compelling reasons to do so. Prospective applicants are required to contact the Small Cities CDBG Program before submitting a proposal for assistance.

<i>Innovative Development Fund</i>	\$ 400,000
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This fund provides assistance for activities that meet one of the three national objectives of the program, but that do NOT qualify for consideration under any of the other Small Cities Funds. Innovative development proposals must consist of more than one eligible activity (excluding administration or planning). The activities proposed must be carried out within the same time period and must be directly related to the implementation of a locally approved redevelopment

strategy. Grants may not exceed \$400,000 unless compelling reasons for exceeding that amount are set forth by the applicant and accepted by the DCA.

Housing Rehabilitation Fund

\$ 1,500,000

This fund will be used for activities that improve the condition of affordable housing in New Jersey. County-managed programs may be awarded up to \$400,000. Multi-jurisdictional programs may receive grants of up to \$300,000. Awards to programs serving only one municipality may not exceed \$200,000. The fund is designed to rehabilitate only single-family owner occupied housing.

Public Facilities Fund

\$ 4,070,811

This fund is established to assist units of local government to construct or improve essential public facilities that will primarily benefit people of low and moderate income. The maximum grant awarded in this category will be \$400,000. However, this maximum may be exceeded if compelling reasons are presented and accepted by the DCA.

108 Loan Program

The 108 Loan Program authorizes the State to extend financing to commercial projects and to real estate and industrial businesses with a proven ability to expand. The 108 Program funds may be used for fixed-asset financing; for land, construction or renovation; for machinery and equipment; or for working capital. Such loans may be provided for up to 90% of the total fixed-asset financing.

The terms of the loans are a maximum of 20 years for real estate, 10 years for machinery and equipment, and 6 years for working capital. The interest rate is fixed at 200 basis points above the rate charged to the State by HUD, except for projects located within a Federal Empowerment Zone. In such locations the interest rate is 175 basis points above the rate charged to the State by HUD. The purpose of the 108 loan program is to stimulate private sector investment and to retain and create permanent job opportunities for people of low and moderate income residing in eligible units of local government. The project may also qualify if it produces a vital service consistent with one of the statutory objectives of the CDBG program.

108 Loan Authorization

\$ TBD *

NOTE: NJEDA no longer administers the 108 Loan Program. NJDCA may be administering the program.

*This figure has not been established at this time.

Matching Requirements

Units of local government seeking assistance from the Innovative Development Fund, the Public Facilities Fund, and the Housing Rehabilitation Fund are required to commit a percentage of the grant request, based on the applicable Municipal Distress Index ranking (MDI Rank). The matching share is determined as follows:

MDI Rank	Matching Share
0 to 100	5%
101 to 200	10%
201 to 300	15%
301 to 400	20%
401 and above	25%

The MDI rank for each Small Cities-eligible unit of government is provided in the Appendix. Where more than one municipality is participating in the proposed project, the matching requirement will be determined by combining the MDI of each participant and dividing by the number of participating municipalities. Where in-kind services will be used, identified costs borne by the applicant must be consistent with established DCA standards as set forth in the applicable application guide. The matching fund requirement does not apply to Emergency Housing Repair assistance and Innovative Development Fund grants.

Number of Applications

Applicants may apply for one Housing Rehabilitation grant, one Public Facilities grant, and one Innovative Development grant per year. Each grant application can only cover one specific project. The Department retains the discretion to award only one grant a year per jurisdiction.

Open Balances of Prior Awards

The Department reserves the right not to fund an applicant should a substantial balance exist in prior grant awards at the time of application.

Reallocation of Funds

The DCA may transfer funds (including those recaptured from cancellations or closeout balances and program income) among funding categories based on demand for assistance demonstrated by the number of applications received.

Evaluation Criteria

Emergency Housing Repair

Funding to correct emergency conditions in single family owner-occupied housing units may be requested by an eligible local government at any time throughout the funding year and will be evaluated according to the following considerations:

1. Compliance with a statutory National Objective.
2. Documented needs and costs.
3. Certification that other public or private funding sources are not available.
4. Date of submission.

108 Loan Program

This program is currently in the process of transferring to the Department. Program requirements have not been established as of this date. However, once the program is setup applications for 108 loans will be evaluated by the Department to determine compliance with applicable federal statutes and regulations, with State program objectives and for credit worthiness.

Community Development and Housing Needs Statement

To be considered for assistance from any Small Cities fund (with the exception of the Emergency Housing Repair Fund and the 108 Loan Program), the applicant must provide a *Community Development and Housing Needs Statement*. This statement must include at least three components – community development needs, housing needs, and status of applicable land use plans. The proposed program must address at least one of the areas identified in the Statement of Community Development and Housing Needs to be considered for a grant. Instructions for preparing this document are set forth in the SAGE application guide for each Small Cities Fund.

Innovative Development

To qualify for funding this year, applicants must document that the problem to be addressed and/or the remedy proposed fall(s) outside the scope of other funding categories. Only programs that are designed to provide 100 percent benefit to people of low and moderate-income or programs that meet one of the national

objectives and are designed to create alternative energy sources and energy conservation are eligible. Employment development is not an eligible activity under this fund. A pre-application must be submitted first, which can be downloaded from the Program's website. The Program will invite applicants to submit full applicants if the pre-applications are fundable.

Housing Rehabilitation, Public Facilities and Innovative Development Funds

All proposals will be subject to the following review process. Utilizing a standardized Application Review Form (Attachment A), staff of the Small Cities CDBG Program will review all applications to determine if threshold requirements are met. **Applications that fail to meet a threshold requirement will not be funded.**

Threshold Requirements

- **Attachment A:** Refer to the Threshold Requirements in the Small Cities Application Review Form attached, page 13 and the SAGE Application Instructions for more details.

- **All Federal Compliance Items:** (submit the following)
 - 1) Resolution for citizen participation and plan
 - 2) Resolution for affirmatively furthering fair housing
 - 3) Grant management plan and resolution
 - 4) Environmental Review Record (ERR), one of the following may be submitted:
 - a. Complete draft of the environmental review record (ERR) for the level of review required (completed to the point before publishing a public notice) and include a draft Notice of Intent to Request Release of Funds, (NOI/RROF), or combined notice of Finding of No Significant Impact (FONSI) and NOI/RROF, and comments on potential problems encountered with the ERR

 - b. Final or completed ERR, the final ERR must include proof of official public notice, NOI/RROF or combined notice FONSI and NOI/RROF, and letters documenting findings, a phase I environmental site assessment if required, (Refer to the Small Cities ERR Handbook section on the Program's web page or contact the Small Cities Program for more information)
 - 5) Professional services agreement drafts
 - 6) Third party cooperative agreement draft for ID projects

7) Adopted policies and procedures manual and resolution for housing programs

8) Matching funds certification

All items above, except for the ERR, must be 100 percent complete and executed before submitting the application. Applicants that do not complete the above items and do not submit them with the application may not be eligible for funding. Please refer to the Program's web page at <http://www.nj.gov/dca/divisions/dhcr/offices/cdbg.html> for more information.

- **All Housing Rehabilitation Applications:** Housing programs must establish a revolving loan fund and include such provision in an adopted policies and procedures manual.

Rated Criteria

Applications that meet all threshold requirements will then be scored based upon the following criteria:

- **Municipal Distress:** The relative need of an applicant will be evaluated by using the Statewide Municipal Distress Index (MDI), which appears in the attached table pages 15 -17. The indices are used by State agencies in allocating need-based assistance to municipalities. Applicants may receive up to 100 points as follows:

MDI Rank	Score
0 to 100	100 Points
101 to 200	80 Points
201 to 300	60 Points
301 to 400	40 Points
401 and above	20 Points

- **Readiness to Proceed:** The degree to which an applicant is ready to proceed with the proposed project will be evaluated as follows: **Housing Rehabilitation** - applications that include a list of three or more income-eligible households with biddable work write-ups and a copy of the resolution to implement a property maintenance code will receive 100 points. **Public Facilities and Innovative Development** - applications that include biddable plans and specifications will receive 100 points.
- **Balance Ratio:** Applicants will be rated on the remaining balance of grant awards received in a funding category over a three year period, including all open grants at the time of application. Applicants with ratios of .50 or less will

receive 100 points and applicants with ratios above .50 will receive zero points.

- **Program Impact:** A public facility application having a project which serves 20 to 99 low and moderate income people will receive 75 points. An application having a project which serves 100 or more low and moderate income people will receive 150 points.
- **Past Performance:** Past performance will affect an applicant's overall rated score. Good past performance will increase the score. However, multiple instances of poor performance in managing grants, e.g., where concerns and findings were documented as a result of monitoring visits and failure to adhere to reporting requirements and policies will lower the overall rated score.

Past Performance Rating	Range of Score
Good	51 to 100 Points
Fair	1 to 50 Points
Poor	0 to -100 Points

The Department reserves the right not to fund an applicant based on the past performance, competency and experience of the management team including the project coordinator, which may be an employee or consultant. Slow progress, multiple and repetitive instances of noncompliance with program requirements will weigh heavily in the decision-making process.

Eligible Activities

Activities assisted under the Small Cities CDBG Program are limited to the following:

1. Acquisition of real property that is blighted, appropriate for rehabilitation, appropriate for preservation as a historic site, or used for provision of public works or other public purposes.
2. Acquisition, construction, reconstruction, or installation of public works or facilities (except buildings for the general conduct of government) and site and other improvements.
3. Code enforcement in deteriorated or deteriorating areas in which such enforcement may arrest the area's decline.
4. Clearance, demolition, removal, and rehabilitation of buildings.
5. Special projects directed to the removal of architectural barriers that restrict the accessibility of the elderly and handicapped.

6. Payments to housing owners for losses of rental income incurred in holding units for relocated individuals and families displaced by activities under the program.
7. Disposition of real property acquired pursuant to the program.
8. Provision of public services if the local government has not provided such services during the 12-month period immediately preceding implementation of the program.
9. Payment of the non-Federal share required in connection with a Federal grant-in-aid program undertaken as part of this program.
10. Payment of the cost of completing a project funded under Title I of the Housing Act of 1949.
11. Relocation payments for displaced individuals, families, businesses, and organizations as a result of activities under the program.
12. Activities necessary to develop a comprehensive community development plan and to develop a policy-planning-management capacity to enable the recipient to more effectively administer the program.
13. Payment of reasonable administrative costs.
14. Activities carried out by public or private non-profit organizations including:
 - a. Planning
 - b. Acquisition, construction, reconstruction, rehabilitation, or installation of public facilities (except for buildings for the general conduct of government), site improvements, and utilities and commercial or industrial buildings or structures.
15. Assistance to non-profit organizations serving non-entitlement areas, local development corporations or entities organized under the Small Business Investment Act of 1985 to carry out a neighborhood revitalization or community economic development or energy conservation projects, including the development of shared housing opportunities for the elderly (other than by construction of new facilities).
16. Activities necessary to the development of a comprehensive community-wide energy-use strategy.
17. Assistance to private, for-profit entities, when the assistance is appropriate to carry out an economic development project.
18. Rehabilitation or development of housing assisted under Section 17 of the United States Housing Act of 1937.
19. Assistance to facilitate the substantial reconstruction of housing owned and occupied by low- and moderate-income persons.
20. Technical assistance to increase the capacity of public or non-profit entities to carry out eligible neighborhood revitalization or economic development activities.

21. Housing services designed to assist homeowners, tenants, and others seeking to participate in eligible housing activities.
22. Assistance to institutions of higher education capable of implementing eligible activities.
23. Assistance to public and private organizations (for-profit as well as non-profit) to facilitate the development, stabilization, and expansion of micro-enterprises.
24. Assistance to facilitate and expand homeownership by subsidizing interest rates, financing acquisition, guaranteeing mortgages, paying up to 50% of down payments, or paying reasonable closing costs for income-eligible people.
25. Activities necessary to repair and operate housing units acquired through tax foreclosure to prevent abandonment and deterioration.

Grant Funds Recaptured and Other Recaptured Funds (Program Income)

CDBG Grants

Grant funds recaptured will remain with the grantee when the grantee demonstrates, as determined by the State, that recaptured funds can be distributed in a timely way to carry out the same activity for a specific project in accordance with a reuse plan that has been approved by the State.

The State of New Jersey interprets the phrase “the same eligible activity” to mean that the grantee must use the recaptured funds for the same activity for which it was originally funded, as taken from the list of eligible activities (see pages 9-11). For example, if the recaptured funds were derived from a loan to a private firm, it must be used again for loans to private firms. This does not mean that the income may only be used for an additional loan to the same firm. Nor can “continuing the activity” be so broadly defined as to mean use for the same general purpose, such as economic development.

The State will consider exceptions to this policy on a case-by-case basis. However, in the event a grantee fails to demonstrate an acceptable reuse of recaptured funds, the State will recapture program funds and distribute such funds in accordance with the provisions set forth in the applicable plan for

Distribution of Allocation.

A recaptured funds statement must be included in the application documenting the balance of all previous grant funds recaptured by applicant as of the date of application. The Department reserves the right not to fund a new project should a substantial balance exist that is not obligated in a particular funding category.

Applicants are required to submit a summary statement each year on the balance of the revolving loan funds. The funds must be in separate accounts that are based on the original activity of the local program from the Housing Rehabilitation, Innovative Development, and Employment Development funds. Refer to the Small Cities Program Handbook, Grant Management Section, and Revolving Loan Fund Reporting Procedures for further guidance.

Displacement

The Small Cities CDBG Program will seek to minimize involuntary displacement of persons from their neighborhoods and homes and to mitigate the adverse effects of any such displacement on low-and moderate-income persons. The State will require applicants to assess all feasible alternatives to any activity resulting in involuntary displacement.

In the event that involuntary displacement is the only feasible alternative, the State will require that grantees comply with the requirements of the Housing and Community Development Act of 1974, as amended; the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended; and the statutory amendments implementing regulations (CFR Part 24). In addition, the State will require that grantees comply with the requirements of the New Jersey Relocation Assistance Acts (P.L. 1971, c.362 and P.L. 1967, c. 79) and the New Jersey Regulations for Provision of Relocation Assistance (N.J.A.C. 5:40-1 et seq.).

Notice of Awards

DCA will announce the 2012 Small Cities CDBG awards on the Department and Small Cities' website page.

Bonus Awards

The Small Cities CDBG program will consider awards of additional funds to existing grants throughout the year to those grantees whose production/performance and/or nature of activity warrant additional funding.

Small Cities Application Review Form, Final Plan SFY 2012

Applicant: _____ \$ _____ Requested

Project Type: Public Facilities Housing Rehabilitation Innovative Development Application No. _____

Threshold Requirements		Comment
Does the proposal meet one of the National Objectives set forth in the Housing and Community Development Act?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Benefit to Low/Moderate Income People <input type="checkbox"/> Prevention or Elimination of Slums & Blight <input type="checkbox"/> Urgent Need
Where Benefit to Low/Moderate Income people is claimed, indicate the source of the claim and whether the claim is Area-Wide or targeted at a Special Population or HR.		<input type="checkbox"/> Census or <input type="checkbox"/> Survey or <input type="checkbox"/> Housing Rehabilitation, <input type="checkbox"/> Area-Wide or <input type="checkbox"/> Special Population or <input type="checkbox"/> Housing Rehabilitation
For all proposals, provide the jurisdiction-wide population, number of low/ moderate income people and L/M percent. Provide the total number of people served and number of low/moderate income people served and the percent L/M.		Jurisdiction-wide (Municipal/County/Target) Number Benefiting: Population _____ Number of L/M _____ Percent L/M _____ Total number of people served by project: Population _____ Number of L/M _____ Percent L/M _____
Does the proposal address at least one of the State Program Objectives?	<input type="checkbox"/> Yes <input type="checkbox"/> No <small>Refer to 1 to 8 in page 2 of the Plan.</small>	
Are the proposed activities permitted by the Act?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Does the application include evidence of a public notice (display ad) in compliance with Citizen Participation Requirements?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Does the proposal address at least one of the areas identified in the applicant's Statement of Community Development and Housing Needs?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Does the application include evidence that the required local match will be met?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Does the application establish a revolving loan fund and include a provision in the policies and procedures manual? (HR programs – only)	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Does the application include evidence that the required compliance items have been completed? Note: The application may be rejected if applicant failed to complete the required compliance items and the establishment of a revolving loan fund, HR programs - only.	<input type="checkbox"/> Yes <input type="checkbox"/> No	Compliance Items: 1 <input type="checkbox"/> Citizen Participation Resolution, also as above 2 <input type="checkbox"/> Fair Housing Resolution 3 <input type="checkbox"/> Matching Funds Certification 4 <input type="checkbox"/> Grant Management Plan & Resolution 5 <input type="checkbox"/> Professional Services Agreements (Drafts) 6 <input type="checkbox"/> Complete Draft Environmental Review Record, or <input type="checkbox"/> 100 % Complete Final ERR 7 <input type="checkbox"/> Policies & Procedures Manual & Resolution (HR Only) 8 <input type="checkbox"/> Cooperative Agreement (ID Only - Draft)
Rated Criteria		Comment
What is the applicant's Municipal Distress Index rank (MDI)?	Score: _____ (100 Max.)	Score for MDI Rank: Refer to page 7 and the MDI Ranking Table.
Does the applicant claim " Readiness to Proceed "?	<input type="checkbox"/> Yes <input type="checkbox"/> No Score: _____ (100 Max.)	1 <input type="checkbox"/> A list of income-eligible housing units to be improved including biddable work write-ups and resolution for property maintenance code (HR Only). Note: Existing HR programs with a balance of funds greater than 50 percent cannot receive readiness points. 2 <input type="checkbox"/> Biddable Plans and Specifications (PF & ID Only)
Balance Ratio: Is the applicant's balance ratio equal to or less than .50? Balance of all Small Cities CDBG grant funds prior three years & open = Bal. Total amount of all SC CDBG grant awards prior three years & open grants = Tot.	Calculation: Bal./Tot.= B. Ratio _____ / _____ = _____ B. Ratio Score: _____ (100 Max.)	Score for Balance Ratio: <input type="checkbox"/> Ratios of .50 or less will receive 100 points <input type="checkbox"/> Ratios above .50 will receive zero points.

Attachment A

Small Cities Application Review Form, Final Plan SFY 2012 (Continued)

Applicant: _____ \$ _____ Requested

Project Type: Public Facilities Housing Rehabilitation Innovative Development Application No. _____

Rated Criteria (Continued)	Comment										
<p>Program Impact: How many L/M income people will benefit? <i>Scoring: 20 to 99 = 75 points, ≥ 100 = 150 points.</i></p> <p>Past Performance: Describe the applicant's past grant management performance in terms of good, fair, and poor. Provide a brief justification for your score. <i>Scoring: Good = 51 to 100 points, Fair = 1 to 50 points, Poor = 0 to - 100 points</i></p> <p>Number of monitoring visit findings / audit findings:</p> <table border="0"> <tr> <td></td> <td style="text-align: center;"><u>Findings</u></td> <td style="text-align: center;"><u>Audit Findings</u></td> </tr> <tr> <td>1.) Applicant</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>2.) Management - Team/Coordinator</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </table> <p>Slow Performance? <input type="checkbox"/> Yes <input type="checkbox"/> No Multiple Instances of Noncompliance? <input type="checkbox"/> Yes <input type="checkbox"/> No Repetitive Findings? <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		<u>Findings</u>	<u>Audit Findings</u>	1.) Applicant	_____	_____	2.) Management - Team/Coordinator	_____	_____	<p><input type="checkbox"/> 20 to 99 _____ <input type="checkbox"/> ≥ 100 _____ Score: _____ (150 Max.)</p> <p><input type="checkbox"/> Good, _____ <input type="checkbox"/> Fair, _____ <input type="checkbox"/> Poor, _____ Score: _____ (100 Max.)</p>	<p>Justification for scores:</p> <p>Dates of Monitoring Visit Findings:</p> <p>Dates of Audit Findings:</p> <p>Does the application include evidence that an experienced and competent management team/coordinator will implement the project? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, explain below.</p>
	<u>Findings</u>	<u>Audit Findings</u>									
1.) Applicant	_____	_____									
2.) Management - Team/Coordinator	_____	_____									
Additional Policy Considerations	Comment										
<p>Will other funds be leveraged (beyond the required match) if an award is made?</p>	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>If yes, provide the amount \$ _____ and source below.</p>									
Application Scoring Summary	Comment										
<p>Does the application meet threshold requirements? <input type="checkbox"/> Yes <input type="checkbox"/> No Rated criteria? <input type="checkbox"/> Yes <input type="checkbox"/> No Recaptured funds statement provided? <input type="checkbox"/> Yes <input type="checkbox"/> No Does the applicant have a balance in prior awards? <input type="checkbox"/> Yes <input type="checkbox"/> No Based on the above threshold requirements and rated criteria, do you find this application: Eligible? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, provide Comment. Fundable? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, provide comment. Amount \$ _____</p>	<p>Total Score: _____ Balance of Recaptured Funds \$ _____ Open Balances of Prior Awards \$ _____ Comments:</p>										
Date:	Name of Reviewer:										

<u>Mercer County</u>	<u>MDI Rank</u>	<u>Sussex County</u>	<u>MDI Rank</u>
East Windsor Township	342	Andover Borough	269
Hightstown Borough	90	Andover Township	302
Hopewell Borough	431	Branchville Borough	334
Hopewell Township	531	Byram Township	437
Lawrence Township	472	Frankford Township	326
Pennington Borough	438	Franklin Borough	158
Princeton Borough	374	Fredon Township	385
Princeton Township	446	Green Township	423
Robbinsville Township	556	Hamburg Borough	267
West Windsor Township	535	Hampton Township	409
		Hardyston Township	320
<u>Monmouth County</u>	<u>MDI Rank</u>	Hopatcong Borough	298
Little Silver Borough	520	Lafayette Township	316
		Montague Township	266
<u>Morris County</u>	<u>MDI Rank</u>	Newton Town	110
Dover Town	27	Ogdensburg Borough	250
		Sparta Township	442
<u>Salem County</u>	<u>MDI Rank</u>	Sandyston Township	292
Alloway Township	347	Stanhope Borough	225
Carneys Point Township	72	Stillwater Township	187
Elmer Borough	118	Sussex Borough	57
Elsinboro Township	167	Vernon Township	369
Lower Alloways Creek Twp.	181	Walpack Township	195
Mannington Township	99	Wantage Township	311
Oldmans Township	162		
Penns Grove Borough	6	<u>Warren County</u>	<u>MDI Rank</u>
Pennsville Township	215	Allamuchy Township	401
Pilesgrove Township	304	Alpha Borough	125
Pittsgrove Township	169	Belvidere Town	75
Quinton Township	58	Blairstown Township	379
Salem City	34	Franklin Township	244
Upper Pittsgrove Township	262	Frelinghuysen Township	389
Woodstown Borough	69	Greenwich Township	360
		Hackettstown Town	153
<u>Somerset County</u>	<u>MDI Rank</u>	Hardwick Township	353
Far Hills Borough	534	Harmony Township	196
		Hope Township	235
		Independence Township	383
		Knowlton Township	210
		Liberty Township	303
		Lopatcong Borough	287

(Continued on next page)

Warren County - Continued **MDI Rank**

Mansfield Township	242
Oxford Township	87
Phillipsburg Town	24
Pohatcong Township	201
Washington Borough	135
Washington Township	340
White Township	327

Eligible Counties **MDI Rank**

Cape May County	262	excluding Ocean City
Cumberland County	56	excluding Bridgeton, Millville, Vineland
Hunterdon County	427	
Mercer County	373	excluding Ewing, Hamilton, City of Trenton
Salem County	151	
Sussex County	290	
Warren County	248	