



**LFN 2017-12**

**July 21, 2017**

# Local Finance Notice

Chris Christie  
Governor

Kim Guadagno  
Lt. Governor

Charles A. Richman  
Commissioner

Timothy J. Cunningham  
Director

## Contact Information

### Director's Office

V. 609.292.6613  
F. 609.292.9073

### Local Government Research

V. 609.292.6110  
F. 609.292.9073

### Financial Regulation and Assistance

V. 609.292.4806  
F. 609.984.7388

### Local Finance Board

V. 609.292.0479  
F. 609.633.6243

### Local Management Services

V. 609.292.7842  
F. 609.633.6243

### Authority Regulation

V. 609.984.0132  
F. 609.984.7388

### Mail and Delivery

101 South Broad St.  
PO Box 803  
Trenton, New Jersey  
08625-0803

### Web:

[www.nj.gov/dca/divisions/dlgs](http://www.nj.gov/dca/divisions/dlgs)

E-mail: [dlgs@dca.nj.gov](mailto:dlgs@dca.nj.gov)

## Distribution

Chief Financial Officers

## CY 2017/SFY 2018 STATE AID RECAPITULATION AND PAYMENT SCHEDULES

The adopted Fiscal Year 2018 State Budget maintained formula aid program appropriations. This Local Finance Notice summarizes the aid payment program for CY 2017 and SFY 2018 budgets.

The aid breakdown and amounts for each payment cycle are now available from the Division's [Municipal State Aid webpage](#). **Please do not discard the Aid Recapitulation schedule; keep it available for use during the year.**

**Please read this Notice carefully before calling the Division with questions. You will find that answers for many questions are covered here. If you still have questions after reviewing this Notice, please call us at (609) 292-4806.**

### Energy Tax Receipts and CMPTRA Modifications

The adopted Fiscal Year 2018 State Budget **did not** change the original aid certifications for Energy Tax Receipts (ETR) or CMPTRA that were based on the proposed budget. The net amount shown in the Recapitulation form reflects all formula elements: any decrease in CMPTRA is offset by an increase in ETR and any Qualified Bond offset for municipalities participating in that program.

The CY 2017 Supplemental Energy Tax Receipts payment was paid on July 15, 2017; the SFY 2018 payment will be made June 19, 2018. SFY municipalities receiving these funds for SFY 2017 were paid on June 29, 2017.

### Other Programs

1) Municipalities receiving aid under the Watershed Moratorium Offset Aid program will receive those funds as part of the October 1 aid payment.

Payments in lieu of taxes from the Open Space PILOT (formerly Garden State Trust) program made in the fall of 2017 are for all CY 2017 and SFY 2018 budgets. The payment for CY municipalities is expected to put Open Space Pilot Funding on line with other aid programs in the state budget whereby a municipality is paid in the same year as it is budgeted. If your municipality has a question regarding this please call the division.

2) The statutory payment date for the Senior Citizens and Veterans Tax Deductions is November 1 (a separate Finance Notice will identify the amounts and breakdown). The deposit date for this payment is also November 1.

The GovConnect Vendor Payment Inquiry (VPI) system enables user to determine the source of State payments. If you have questions on how to use VPI, contact the GovConnect help desk at [egg@dca.state.nj.us](mailto:egg@dca.state.nj.us) or at 609-973-4724.

### Payment Schedules

The CMPTRA and ETR aid installment payment schedules are unchanged for Calendar Year and State Fiscal Year municipalities. Payments are subject to adjustment based on the municipality's compliance with the Best Practices Questionnaire. The State budget requires program compliance in order for the full annual amount of CMPTRA/ETR to be released.

The following schedule details direct deposit dates for ACH payments:\*

Statutory Payment Date	Percent of Aid	ACH Deposit Date
August 1	45%	<i>August 1</i>
September 1	30%	<i>September 1</i>
October 1	15%	<i>October 2</i>
November 1	5%	<i>November 1</i>
December 1 (CY and TY)	5%	<i>December 1</i>
June 1 (SFY)	5%	<i>June 1</i>

\*Subject to adjustment resulting from municipality's response to the Division's best practices questionnaire.

To recap the single payment schedule:

- Watershed Moratorium and Open Space PILOT (Garden State Trust) on October 2.
- Calendar Year Transitional Aid will be disbursed pursuant to the Memorandum of Understanding that each recipient will execute.
- Senior Citizens/Veterans Property Tax Deductions are paid in November.

*Municipalities with fire districts are reminded that they must make the appropriate payments for the old Supplemental Fire Services Program to their fire districts by November 1.*

Thank you for your attention to these issues.

---

Approved: Timothy J. Cunningham, Director

### Table of Web Links

Page	Shortcut text	Internet Address
1	Fiscal Reports webpage	<a href="http://www.nj.gov/dca/divisions/dlgs/resources/fiscal_rpts.shtml">http://www.nj.gov/dca/divisions/dlgs/resources/fiscal_rpts.shtml</a>
1	Municipal State Aid webpage	<a href="http://www.nj.gov/dca/divisions/dlgs/resources/muni_stateaid.html">http://www.nj.gov/dca/divisions/dlgs/resources/muni_stateaid.html</a>