

Frequently Asked Questions

Q: Who has to complete the form?

A: *Any State agency, State authority or State commission; local governmental unit including municipalities and counties; local authorities or commission; state and county colleges.*

Q: The law refers to contracts over \$5 million. What does that mean?

A: *It means any contract in excess of \$5 million funded by the federal government regardless of federal agency, such as a debris removal contract with a vendor.*

Q: What if a particular project has more than one contract – is a form required for each contract?

A: *Yes. The Integrity Monitor Act requires that the State Treasurer make a determination with respect to each “contract”.*

Q: What kinds of contracts are covered by the Integrity Monitor Act?

A: *Any contract which is entered into with respect to a “recovery and rebuilding project” which is defined in the Integrity Monitor Act as follows; (1) the use of funds provided pursuant to federal legislation enacted by the 113th U.S. Congress which contains, but is not limited to, disaster assistance for impacts associated with Super Storm Sandy, or other major storms, in New Jersey; (2) the use of funds disbursed through the State Treasury to address damage associated with the state of emergency identified in Executive Order No. 104, dated October 27, 2012 (Christie) concerning Super Storm Sandy which shall include emergency operations, loss reimbursement, repairs, rebuilding, restorations, reconstruction, removal of debris, temporary housing, household assistance, relief, hazard mitigation improvements, construction and other recovery and rebuilding activities deemed to be a recovery and rebuilding project by the State Treasurer; and (3) the use of funds provided through federal legislation or disbursed through the State Treasury for undertakings to address the damage associated with any other major storm or natural disaster.*

A recovery and rebuilding project could mean a particular project such as the construction of a new library, new roof on a building, beach replenishment or new boardwalk.

In addition, while not required by the Integrity Monitor Act, the Department of the Treasury will also review federally funded contracts, projects and programs that exceed \$2M..

Q: Is the requirement measured at the program or grantee level?

A: *The State Treasurer has determined that programs administered by a government agency that exceed \$2 million in the aggregate are required to be submitted for review and that a determination as to whether an integrity oversight monitor is required shall be made at the program level. Example – your State agency administers a federally funded Sandy recovery program totaling \$20 million and awards individual grants of \$100,000. The determination of whether an integrity oversight monitor is needed will be made at the program level. This review may not be required by the Integrity Monitor Act, but the State Treasurer may exercise discretion as to whether an integrity oversight monitor is required.*

Frequently Asked Questions (continued....)

Q: Will contracts under \$5 million be reviewed?

A: You are required to forward all contracts, projects or programs over \$2 million to the State Treasurer for a risk assessment.

Q: Where do I send the requested information?

A: Until further notice, all notifications should be sent to:

Department of the Treasury
Office of the State Treasurer
PO Box 002
Trenton, NJ 08625
Attn: Dave Ridolfino, Associate Deputy State Treasurer

or email directly at David.Ridolfino@treas.state.nj.us

Q: The law references the creation of a pool of integrity oversight monitors. Where can I find the pool?

A: The pool is being created and will be posted to the Department of the Treasury's website at <http://www.state.nj.us/treasury/> Additional firms will be added over time.

Q: What if I already have ongoing or completed contracts, do I still need to complete a contract notification?

A: Yes.

Q: When should the form be submitted?

A: Upon notification of award by the granting authority to your agency. If the contract has already started or is already completed, please complete the form and provide all materials by May 24, 2013.

Q: Will there be opportunities for contractors to provide services in integrity oversight monitoring?

A: An RFQ was advertised on the federal GSA site and responses were due back on April 8, 2013. Responses were evaluated to create the pool. An additional bidding opportunity was announced by the Division of Purchase and Property on May 2, 2013 and interested bidders should visit their website at <http://www.state.nj.us/treasury/purchase/>.

Q: Am I able to apply for a waiver?

A: The decision as to whether or not an integrity oversight monitor is required is the sole responsibility of the State Treasurer. However, agencies already employing integrity oversight monitors should describe their controls environment in detail on the Contract Notification Form.