**Notice of Intent to Apply - CDBG Essential Services Grant Program**

**Division of Local Government Services - Department of Community Affairs**

Complete this form if your local government or school district seeks to apply for financial assistance under the CDBG Essential Services Grant program for CY 2015/FY2016. Please submit this Notice, no later than **February 6, 2015** via email to [Jason.Martucci@dca.nj.gov](mailto:Jason.Martucci@dca.nj.gov) with the subject heading “Essential Services Grant”.

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| Name of Local Government: | | |  | | | | County: |  |
| Contact Person: | |  | | | | | Title: |  |
| Phone**:** |  | | | Fax: |  | E-mail: |  | |

1. Your local government or school district must have received a Community Disaster Loan from FEMA and all of that loan must be exhausted no later than your CY2015/FY2016 budget.
   1. Did you receive a Community Disaster Loan? Yes/No
   2. What was your authorized loan amount?
   3. How much was used in CY 2013/FY 2014?
   4. How much was used in CY 2014/FY 2015?
   5. How much will be used in CY 2015/FY 2016?
   6. If you still have a remaining Community Disaster Loan balance, has FEMA authorized drawing down the remaining loan balance?
2. How much do you anticipate your local government or school district will apply for if it seeks an Essential Services Grant?
3. Estimate the total loss in revenue from all sources in CY2015/FY2016 directly attributable to the effects of Superstorm Sandy, also setting forth each of those revenue sources and the corresponding amount in reduced revenue. Examples can include, but are not limited to, reductions in revenue from Sandy-attributable ratable losses, delinquent property taxes and user fees.
4. Estimate the total dollar amount of any Superstorm Sandy-related unreimbursed disaster-related expenses that your local government or school district will experience in CY2015/FY2016, and set forth in detail the nature of these expenses.
5. ***Local Governments Only -*** Your draft budget for planning purposes (submitted with this form) should include the following:

a. Projected tax levy or rates for CY2015/FY2016

b. Anticipation of a Preliminary Essential Service Grant Award that, in combination with any unused balance of Community Disaster Loan, equals no more than 75% of the combined Community Disaster Loan and Essential Service Grant amounts anticipated as part of the CY2014/FY2015 adopted budget.

i. How much was the combined Community Disaster Loan and Essential Service Grant amount anticipated as part of the CY2014/FY2015 adopted budget?

ii. What is 75% of this combined amount?

See the following examples below:

* If a local government anticipated the remaining $1,000,000 balance of their Community Disaster Loan (and no Essential Service Grant) in 2014, or if having exhausted their CDL Loan they anticipated $1,000,000 in a 2014 Essential Services Grant, their draft budget for 2015 should anticipate a 2015 Essential Service Grant of no more than $750,000 (75% of 1,000,000.)
* If in 2014 a local government anticipated only $800,000 of a $1,000,000 Community Disaster Loan and no Essential Service Grant, their draft budget for 2015 should anticipate a 2015 Essential Service Grant of nothing more than $400,000 (75% of $800,000 less the balance available from the Community Disaster Loan.)
* If a local government anticipated all of a $1,000,000 Community Disaster Loan and an additional $1,000,000 Essential Service Grant, their draft budget for 2015 should anticipate a 2014 Essential Service Grant of no more than $1,500,000 (75% of $2,000,000.)

Does your draft budget for planning purposes include these items as required?