



## CHECK, P.O. & CREDIT CARD REGISTRATION FORM

You must complete both the Registration Form and the Authorization Form if you are paying by credit card.

First Name: \_\_\_\_\_ Initial: \_\_\_\_\_ Last Name: \_\_\_\_\_

Name as it should appear on your badge: \_\_\_\_\_

Organization/Company: \_\_\_\_\_

Title (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Please check the box if you will require a vegetarian meal

Do you have any special needs or require special accommodations? If so, what?: \_\_\_\_\_

**REGISTRATION FEES** (Please make checks payable to "Governor's Housing Conference"):

**Registration Fee:** \$275.00 **TOTAL:** \$ \_\_\_\_\_

**\*On site Registration will be \$300.00**

**METHOD OF PAYMENT** (check one):

**Purchase Order:** P.O.# \_\_\_\_\_  **Check:** Check #: \_\_\_\_\_

**Credit Card** (See other side for payment information) Checks payable to "Governor's Housing Conference"

- All registrations must be received by August 31, 2009.
- Conference fee includes all sessions and conference materials, trade show, two breakfasts, two lunches, dessert reception and networking reception.
- I acknowledge that the New Jersey Housing and Mortgage Finance Agency (HMFA), its contractors, or agents may take photographs of attendees in connection with the Conference, and I hereby agree that HMFA may, at any time and without payment of compensation of any sort, use and publish my photograph in all media (including web sites) and types of advertising and promotion in connection with activities of HMFA.
- I acknowledge that the New Jersey Housing and Mortgage Finance Agency (HMFA) may use my name or company name to appear on a public list of attendee's and/or sponsors
- Request for a billing invoice or registration confirmation must be received in writing. E-mail your request to **Mary Miller** at [mmiller@njhmfa.state.nj.us](mailto:mmiller@njhmfa.state.nj.us) or mail to her attention at Governor's Conference on Housing & Community Development, PO Box 18550, Trenton, NJ 08650-2085.
- **Refund Policy:** All requests must be received in writing and postmarked no later than August 31, 2009. An administrative fee of \$25 will apply per cancellation. No refunds after September 5, 2009. All cancellations should be sent to the attention of **Mary Miller**.

### SEND ONE FORM PER PERSON, WITH PAYMENT, TO:

Governor's Conference on Housing & Community Development / P.O. Box 18550 / Trenton, NJ 08650-2085 / **Attn:** Mary Miller  
or fax your form (*credit card orders ONLY*) to 1-609-278-7647 / **Attn:** Mary Miller

637 South Clinton Avenue | P.O. Box 18550 | Trenton, NJ 08650-2085

**JON S. CORZINE** Governor, State of New Jersey  
**CHARLES A. RICHMAN** Acting Commissioner, New Jersey Department of Community Affairs  
**MARGE DELLA VECCHIA** Executive Director, New Jersey Housing and Mortgage Finance Agency



## CREDIT CARD AUTHORIZATION FORM

You must complete both the Registration Form and the Authorization Form if you are paying by credit card.

Please charge my credit card in the amount of \$ \_\_\_\_\_ for registration to the 2009 Governor's Conference on Housing and Community Development.

Name of registration attendee: \_\_\_\_\_

### BILLING INFORMATION:

Your name (as it appears on your credit card): \_\_\_\_\_

Type of credit card:  Visa  Mastercard Credit Card #: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Security/CVC Code (3-digit code on back of credit card): \_\_\_\_\_ Expiration Date (mm/yy): \_\_\_\_\_ / \_\_\_\_\_

### BILLING ADDRESS:

Street Address: \_\_\_\_\_ Suite/Apt#: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- **Refund Policy:** All requests must be received in writing and postmarked no later than August 31, 2009. An administrative fee of \$25 will apply per cancellation. No refunds after postmark deadline date. All cancellations should be sent to the attention of **Mary Miller**.

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