

## JOB VACANCY POSTING

**POSTING #**: 089-14 **ISSUE DATE**: July 14, 2014

TITLE: INVESTIGATOR 1 CHILD PROTECTION CLOSING DATE: July 28, 2014

**LOCATIONS:** Department of Children and Families (DCF)

Institutional Abuse Investigation Unit (IAIU)

Metropolitan Regional Office 2 Gateway Plaza, 8<sup>th</sup> Floor Newark, NJ 07102-5002

POSITIONS: 2 RANGE: 123

**DISTRIBUTION:** DEPARTMENT WIDE **SALARY:** \$55,785.44 - \$79,132.16

**SCOPE OF ELIGIBILITY:** Open to employees of the Department of Children and Families who are permanent in a competitive title with underlying permanent State service as a promotional or lateral opportunity, subject to current promotional and hiring restrictions.

**DEFINITION:** Under close supervision of an Investigator 3 or other supervisory official, in the Department of Children and Families, conducts investigations involving on site, out of home civil child abuse/neglect allegations; does other related duties.

## **REQUIREMENTS**

**EDUCATION:** Graduation from an accredited college or university with a Bachelor's degree.

**EXPERIENCE:** Two (2) years of office and/or field experience conducting investigations, collecting evidence, and preparing investigative reports involving high risk child abuse and/or neglect or other problematic situations involving services to clients with social, emotional, psychological or other behavioral problems.

**NOTE**: Experience as a police officer performing criminal follow-up investigations (not preliminary investigations) may be substituted for the above experience on a year-for-year basis.

**NOTE:** Applicants who do not possess the required education may substitute experience in investigation of criminal, civil, regulatory, matters on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

**NOTE:** A Master's degree in Social Work, Psychology, Guidance and Counseling, Divinity or other related behavioral science area may be substituted for one year of the general experience.

**RESIDENCY LAW:** Pursuant to N.J.S.A. 52:14-7 (L. 2011, Chapter 70), also known as the "New Jersey First Act," which became effective September 1, 2011, all persons newly hired by the Executive Branch on or after that date shall have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey. New Jersey State employees hired prior to September 1, 2011 who transfer from within the Executive Branch or from another State of New Jersey appointing authority without a break in service greater than seven days but who reside outside the State of New Jersey are not required to change their principal residence to New Jersey in order to comply with the act.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**NOTE**: APPLICABLE SPECIAL RE-EMPLOYMENT LIST ESTABLISHED AS A RESULT OF A LAYOFF WILL BE USED BEFORE ANY PROMOTIONS ARE MADE.

## **Electronic Filing:**

Forward a cover letter and resume electronically to:

Jennifer.Dowd@dcf.state.nj.us

Include the Job Posting # in the subject line of your email.

## Alternate Filing:

If unable to file electronically, applicants may forward a cover letter and resume (including Job Posting #) to:

Andrea Maxwell, Manager 1 Human Resources Department of Children and Families Office of Human Resources P.O. Box 717 Trenton, NJ 08625