



NEW JERSEY DEPARTMENT
OF CHILDREN AND FAMILIES

New Jersey Department of Children and Families Policy Manual

Manual:	CP&P	Child Protection and Permanency	Effective Date:
Volume:	IV	Out-of-Home Placement	
Chapter:	B	Resource Care	1-5-2009
Subchapter:	6	Management of Resource Family Homes	
Issuance:	400	Child Care Plans	

Resource Parent's Employment and Supervision or Child Care for the Child in Placement 1-5-2009

“If a single resource parent is, or both resource parents are, employed outside the home, the Division representative (Worker) shall develop with the resource parent, as part of the case plan, a plan for the care and supervision of each child in placement while the resource parent is at work. The plan shall be appropriate to the age and needs of the child in placement, subject to supervisory approval, and in compliance with N.J.A.C. 10:122C-6.1(a)4.” (N.J.A.C. 10:122B-5.6(a)).

The Worker submits a Special Approval Request, CP&P Form [16-76](#), to the Office Manager requesting approval of the child care plan which includes any payment. Attach to the CP&P Form [16-76](#) the following:

- a statement justifying the need or lack of need for child care;
- the type of child care to be provided;
- the name of the provider, if any, and a statement as to whether the provider is currently approved (if provider is not approved, state anticipated date of approval); and
- the estimated weekly cost of the child care if the cost is to be paid by CP&P.

“When a child in placement attends a child care center or a family child care home, the program shall be either licensed, as specified in N.J.A.C. 10:122, or registered, as specified in N.J.A.C. 10:126 and 10:126A, as applicable.” (N.J.A.C. 10:122C-6.1(a)4)

“If the plan is approved, the Division shall pay for the child care arrangements as outlined in the case plan, according to rates established in N.J.A.C. 10:15-10.1 (DFD child care rules).” (N.J.A.C. 10:122B-5.6(b)).

“The resource family parent shall be reachable by telephone in the event of an emergency or illness when the child in placement or the resource family parent is not in the home.” (N.J.A.C. 10:122C-6.1(a)2).

“The participants of the Division's placement review, as indicated in N.J.A.C. 10:133H-3.6 and 3.7, shall review the child care plan.” (N.J.A.C. 10:122B-5.6(c)).

When the resource parent or CP&P recruits a provider to be used for a particular child, the provider is referred to the county Family Day Care Provider OR is evaluated by the Local Office as an In-Home Child Care Provider.

A Family Day Care Provider must be formally registered in accordance with N.J.A.C. 10:126 and meet the additional CP&P standards as outlined in N.J.A.C. 10:126A, prior to the placement of a CP&P supervised child in the provider's home even when (s)he will provide care for fewer than three children and/or fewer than 15 hours per week.

In accordance with the Family Day Care regulations, the prospective provider is required to pay the registration fee to the sponsoring agency.

An In-Home Child Care Provider must be evaluated and approved prior to providing services to the child in the resource home in accordance with [CP&P-III-C-2-700](#).

Family day care providers and day care centers are provided with appropriate medical/health information on each child enrolled in the home or center. The Worker submits a CP&P Form [11-2](#) to the provider upon the child's admission or within thirty days of admission. See [CP&P-V-A-1-250](#) for specific information required.