



New Jersey Department of Children and Families Policy Manual

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Double click here to view or print the CP&P Form [21-42](#), CP&P Final Agency Decision.

WHEN TO USE IT

The purpose is to record the final agency decision resulting from an appeal.

HOW TO USE IT

- Access it through the NJ Spirit Desktop> Check Participant View> Click Actions to the right of the individual's name who has requested a dispositional review> Click the radio button on the pop-up window for either Create CAN Appeal or Create Other Appeal> Click Continue> Highlight Final Agency Decision in the Options Drop-down> Click Go.
- Form instructions are also available through the NJ Spirit Desktop.
- The Administrative Hearing Officer enters the final agency decision in narrative format on the form in NJ Spirit.

DISTRIBUTION

Original - Maintained in NJS, in the electronic case record