



NEW JERSEY DEPARTMENT
OF CHILDREN AND FAMILIES

New Jersey Department of Children and Families Policy Manual

Manual:	CP&P	Child Protection and Permanency	Effective Date:
Volume:	X	Forms	
Chapter:	A	Forms	5-1-2009
Subchapter:	1	Forms	
Issuance:	4.9	CP&P Form 4-9, CP&P Kinship Legal Guardianship Subsidy Program Annual Compliance Review Letter	

Click here to view or print the CP&P Form [4-9](#), CP&P Kinship Legal Guardianship Subsidy Program Annual Compliance Review Letter.

WHEN TO USE IT

Use the CP&P Form [4-9](#), CP&P Kinship Legal Guardianship Subsidy Program Annual Compliance Review Letter, to confirm a child's continued eligibility for the CP&P Kinship Legal Guardianship Subsidy Program. See II M 2003.20, Annual Compliance Review Regarding Eligibility.

HOW TO USE IT

- Prepare both pages of the form on Division letterhead.
- Send this letter annually to the kinship legal guardian (KLG caregiver) to review compliance regarding the child's continued eligibility for subsidy.
- The KLG caregiver completes page 2 and returns it with the required verification to the CP&P Office of Adoption Operations within 30 calendar days from the date of the letter.

DISTRIBUTION

Original (page 1) - KLG caregiver

Original (page 2) - Signed and completed in KLG subsidy folder