



NEW JERSEY DEPARTMENT
OF CHILDREN AND FAMILIES

New Jersey Department of Children and Families Policy Manual

Manual:	NJAC	NJ Administrative Code Excerpts	Effective Date:
Title	10	Human Services	
Chapter	133D	Case Management	9/22/2009
Subchapter:	1	Case Plan	
Section	6	Process of developing the case plan (N.J.A.C. 10:133D-1.6)	

§10:133D-1.6 Process of developing the case plan

(a) Participation in developing the case plan shall include providing information, identifying needs, outcomes, supports, services and tasks, which are needed to meet the needs and achieve the case goal, suggesting the time frames for beginning and completing the identified services and tasks and specifying who is responsible for completing the identified services and tasks.

(b) If the participants in the case plan development process are unable to participate in a family team meeting, they may participate by:

1. Meeting individually with the Division representative;
2. Providing written information to the Division representative; or
3. Talking with the Division representative by telephone.

(c) The Division representative shall prepare a written case plan.

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