



NEW JERSEY DEPARTMENT
OF CHILDREN AND FAMILIES

New Jersey Department of Children and Families Policy Manual

Manual:	NJAC	NJ Administrative Code Excerpts	Effective Date:
Title	5	Community Affairs	
Chapter	61	Address Confidentiality Program	1/11/2010
Subchapter:	3	Application And Certification Process	
Section	1	Requirements for participation in ACP (N.J.A.C. 5:61-3.1)	

§5:61-3.1 Requirements for participation in ACP

(a) All applicants for participation in ACP must be 18 years of age or over, an emancipated minor, a parent or guardian acting on behalf of a minor, or a guardian acting on behalf of an incapacitated person.

(b) All applicants shall complete a standard application form and an authorization form, which may be obtained from a local domestic violence program. Information about how to contact the local domestic violence programs can be obtained by contacting the New Jersey Address Confidentiality Program at 1-877-218-9133.

1. The standard application form shall require the provision of the following:

- i. The applicant's name;
- ii. The names and ages of minor children who will participate in the program;
- iii. A statement that an act or acts of domestic violence has been reported to a law enforcement agency and/or court;
- iv. The application assistant's name (printed), signature and agency;
- v. The applicant's statement that the applicant fears further violent acts from the batterer and that the applicant has relocated to a location unknown to the batterer;
- vi. The applicant's new residential address, mailing address (if different from the residential address), work address, and/or school address and telephone numbers for which confidentiality is being requested;
- vii. The name(s), address(es), and telephone number(s) of a contact person(s) through whom the ACP may reach, or with whom the program manager may leave a message for, the applicant;

viii. The applicant's designation of the Commissioner as her or his agent for service of process and for receipt of mail;

ix. The applicant's birth date;

x. The applicant's signature; and

xi. The application date.

2. The authorization card form shall require the provision of the following:

i. The applicant's name;

ii. The applicant's birth date;

-End-