



NEW JERSEY DEPARTMENT
OF CHILDREN AND FAMILIES

New Jersey Department of Children and Families Policy Manual

Manual:	NJAC	NJ Administrative Code Excerpts	Effective Date:
Title	5	Community Affairs	
Chapter	61	Address Confidentiality Program	1/11/2010
Subchapter:	5	Certification Withdrawal, Invalidation, Expiration And Termination	
Section	2	Termination (N.J.A.C. 5:61-5.2)	

§5:61-5.2 Termination

(a) The program manager may terminate a program participant's certification and invalidate her or his authorization card if:

1. The program participant obtains a name change through an order of the court;
2. Any information provided by the program participant on his or her application is false;
3. The program participant no longer resides at the residential address listed on the application and has not provided written notice of the change of address at least seven days prior to the change as required by N.J.A.C. 5:61-3.2(d); or
4. A service of process document or mail forwarded to the program participant by the ACP is returned as non-deliverable and the program participant cannot be located.

(b) The program manager shall notify the program participant that she or he has been terminated from the ACP by a method most likely to result in contact with the program participant. Such methods may include, but shall not be limited to, telephone contact with the program participant or telephone and/or mail contact with the program participant's designated contact person.

(c) A program participant whose certification has been terminated or invalidated shall have 20 business days in which to appeal the termination, in accordance with N.J.A.C. 5:61-6.

(d) Following termination of a program participant's certification, the program manager may disclose information contained in the program participant's application.