



COMMUNICATION COMMITTEE

Seetha Holmes, Chairperson
Cheryl Mojta, Vice Chair

Tuesday, August 16, 2016

10:00 am – 12:00 pm

Capital Center

50 East State Street

5th Floor, Room 536-A & B

Trenton, NJ 08625

Minutes

In-Person Attendance:

Ernest Landante
Cheryl Mojta

DCF – Public Affairs and Communications
Child Assault Prevention

Conference Call Participation:

Cory Cassar

Office of Public Defender

Staff

Ifeanyi Pole

DCF - NJTFCAN

Review and Approve April 2016 Minutes

The Committee approved the April 26, 2016 minutes without edits.

Business

Review and Edit NJTFCAN and SORS report content

Ifeanyi Pole informed the Committee that it is scheduled to convene on September 7, 2016 for a final review and discussion on the drafted 10th Annual SORS and 6th Annual NJTFCAN report content.

Review of SORS Report

The Committee reviewed the 10th Annual SORS Report and discussed the following edits:



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- Under the Staffing Oversight and Review Subcommittee Members section:
 - The Committee added, “Note: All members listed, status of membership, job titles, and organization affiliations are as of June 30, 2016.”
- Under the Subcommittee Proceedings section:
 - The Committee amended the language referring to the URL for SORS’ meeting minutes and confirming that the URL address is correct. Ifeanyi Pole stated that she would verify the URL address.
- Under the Summary of Activities and Focus – 2015 - 2016 section:
 - The Committee deleted the first paragraph of this section that referenced SORS’ charge in the NJTFCAN stature because this same information was previously noted in the first paragraph of the report’s introduction section.
 - The Committee amended the description of the presentations made to SORS that is referenced under the second paragraph for clarity and consistency.
- Under the Priorities of SORS section:
 - Workforce Survey
 - The Committee amended the listing of the Division of Child Protection and Permanency to the acronym CP&P for consistency.
 - DCF Sustainability and Exit Plan
 - The Committee amended this paragraph with the notation that DCF’s Commissioner’s Office presented its Sustainability and Exit Plan to SORS.
- Under the Issues for Follow-up in 2016 – 2017 section:
 - The Committee changed the bulleting format in this section to a numbering format.

Review of NJTFCAN Report

The Committee reviewed the 6th Annual NJTFCAN Report and discussed the following edits:

- Under the Table of Contents section:
 - The Committee deleted the indentation of the Prevention Committee’s recommendation to the New Jersey Department of Children and Families.
- Under the Children’s Trust Fund - Improving Outcomes for Families of Infants and Young Children (Early Childhood Outcome) section:
 - The Committee deleted the funding amount for this project because its listing was not consistent with overall report.



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- Under the Training for the Standards for Prevention Programs (Rutgers University) section:
 - The Committee amended the first sentence to more clearly describe the training information that was presented on the Standards for Prevention.
 - The Committee changed the formatting of the information describing the introductory and advanced training on the Standards for Prevention from numbers to bullets.
 - The Committee added the URL to the Standards for Prevention on the website of Prevent Child Abuse New Jersey (PCANJ).
 - The Committee deleted Rutgers University in the main heading for the Standards for Prevention section and instead added a the heading of PCANJ above the first paragraphs that reference the webinar trainings and added the heading of Rutgers University above the section that references both the in-person/webinar trainings.
- Under the NJTF CAN Proceedings section:
 - The Committee amended the language of this paragraph to more clearly reference the one subcommittee and three committees that support NJTF CAN's work.
- Under the Summary of Activities section:
 - The Committee deleted the words "child victim" at the end of the first paragraph and replaced them with "children."
 - The Committee deleted the detailed listing of the event and program outcomes
- Under the Conferences section, the Committee added quotation marks around the name of the Biennial and Skill Building conferences for consistency with the other conference and/or training listing

Due to time limits of this meeting, the Committee agreed to review the remaining sections of this report and email their recommendations to Ifeanyi by the close of business Friday, August 19, 2016.

New Business

The Committee did not discuss any new business.

Next meeting – September 7, 2016 at 1:00 pm at PerformCare in Robbinsville, NJ.