**RFP: CHILD ADVOCACY CENTER COMPETITIVE GRANT PROGRAM**

**GRANTS FOR CAPITAL FUNDING FOR CHILD ADVOCACY CENTERS IN COUNTIES WHERE NONE EXIST**

**Supporting Document Checklist for:**

**County or Prosecutor Offices**

|  |  |  |
| --- | --- | --- |
|  | **Part I: Proposal** | |
|  |  | **Proposal Cover Sheet** – Use the RFP forms found directly under the Notices section on  Website: [www.nj.gov/dcf/providers/notices/](http://www.nj.gov/dcf/providers/notices/)  Form: <http://www.nj.gov/dcf/providers/notices/Proposal.Cover.Sheet.doc> |
|  |  | **Table of Contents** – Please number and label with page numbers if possible in the order as stated in Part I & Part II Appendices for paper copies, CD and electronic copies. |
|  |  | **Proposal Narrative** in following order- **20 pg. limitation**   1. Needs Justification 2. Project Implementation Timeline 3. Budget Narrative 4. Management Resources to Ensure Purchase/Permitting/Delivery and Installation |
|  |  | **Part II: Appendices** |
|  |  | **One Bid- for proposed work** |
|  |  | Current or Proposed Agency **Organization Chart** |
|  |  | Proposed **Program Implementation Schedule** – **Exhibit E** |
|  |  | **Safe-Child Standards Description** of your agency’s implementation of the standards (no more than 2 pages) |
|  |  | DCF **Annex B-3** Budget Forms **Exhibit D** |