

QUESTIONS AND ANSWERS

And Clarification to the RFP for Coordination Center for Child Abuse and Neglect Forensic Evaluation and Treatment

Questions? Email us anytime at dcfaskrfp@dcf.state.nj.us

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IMPORTANT NOTICES DISCUSSED AT THE BIDDERS CONFERENCE

Page 14 is clarified to increase the number of pages that the proposal narrative may be limited to from 20 to 25 pages.

Page 16 under Budget Narrative is clarified to include a limitation on Indirect Costs must be reasonable and no more than 15%. Be clear about what is being included in this category and how it is being allocated. The Budget Narrative must address this and the numbers in the Annex B budget forms conform to the 15% limitation.

- 1. What types of outcomes is the Coordination Center responsible for achieving? Is DCF's expectation that the outcomes should address whether "kids are getting better" or should they address the adherence of forensic evaluations to quality standards and guidelines?**

The Coordination Center will not be responsible for measuring child or family wellbeing outcomes, but rather the quality of the forensic assessment and evaluation. Please see page 16 of the RFP for more information on Outcome Evaluation and Deliverables.

- 2. Is the focus solely on forensic evaluation services or on treatment as well?**

The focus of the Coordination Center will be forensic evaluations—please see Pages 6 and 7 of the RFP for a description of services to be funded. Forensic

evaluations often have treatment recommendations, and as part of its quality assurance work, the Coordination Center should assess whether the recommendations being provided are reasonable or require improvement.

3. Is it the intent for this to be a one year project or ongoing?

The intention is to have ongoing funding. Continuation funding will be subject to appropriations, achievement of performance outcomes, and compliance with contracted obligations.

4. What has been the oversight structure to date? Are there any reports available?

DCF has no reports on forensic evaluation services. This RFP seeks to establish an oversight and quality improvement process and structure.

5. Is the Coordination Center intended to be a physical space or a team of people that work full time on this project?

DCF is not providing specifications regarding any physical space that may be required to support the work of the Coordination Center. Applicants will be expected to demonstrate that individuals or teams they propose to employ or contract with are qualified to do the proposed work.

6. There seems to be an emphasis on forensic mental health evaluations including psychologicals. Is the Coordination Center also looking at pediatric and psychiatric forensic evaluation work?

Please see page 16 of the RFP under Outcome Evaluation and Deliverables where applicants are asked to describe their “proposed process...to help assess the quality of medical and mental health forensic evaluations.”

7. To help us understand the extent of these services, can you provide the number of forensic evaluations being conducted?

The Department purchases a significant amount of forensic evaluations each year, and estimates this number to be between 800-1,000 per month.

8. How many providers do you have in the network providing forensic evaluations?

DCF has approximately 200 agreements with individuals or organizations to conduct forensic evaluations.

9. If we choose to partner with an agency or individual provider, can this partner be a part of or affiliated with an RDTC or is this a conflict of interest?

Yes. However, peer review processes must ensure that professionals not evaluate or review their own work or the work of their employees.

10. Are the RDTCs precluded from applying?

No.

11. Which children and youth are referred to the RDTCs for evaluations?

The specific CP&P Policy Referral Guidelines for RDTCs can be found at: http://www.state.nj.us/dcf/policy_manuals/CPPII-C-2-625_issuance.shtml.