NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
AIR QUALITY PERMITTING
GENERAL PERMIT REGISTRATION FORM FOR NON-HAP DRYCLEANING EQUIPMENT

SECTION A: FACILITY PROFILE

Facility ID Number_____ Facility Name _____

Street Address
Address Line 1 _____
Address Line 2 _____
Address Line 3 _____
City _____State_____Zip _____

Mailing Address ☐ Check if same as street address above
Address Line 1 _____
Address Line 2 _____
Address Line 3 _____
City _____State_____Zip _____

County
County Where Facility Is Located_____

Location Description
_____
_____

Mailing Instructions and Information:

Mail Registration Form & Fee to:
NJDEP - Air Quality Permitting Program
401 E. State Street, PO Box 027
Trenton, New Jersey 08625-0027

For Assistance, Please call:
(609) 633-2829

Industry Information
NAICS Code _____

Facility Contact
Contact Person (check all applicable boxes) ☐ Owner ☐ Operator

Name _____
Title _____
Phone ( ) _____
Fax ( ) _____
Other ( ) _____
Type _____
E-mail _____

Organization _____
Organization Type_____
NJ EIN _____
Mailing Address _____
Address Line 2 _____
Address Line 3 _____
City _____State_____Zip _____

SECTION B: REASON FOR APPLYING
(Check one)

☐ New or Existing, Unpermitted Unit(s)

☐ Permitted Unit(s) Previous Permit and/or Certificate Number(s): _____
_____
_____

SECTION C: TYPES OF EQUIPMENT AT FACILITY

(Check all that are present at the facility and are included in this permit)

☐ Non-HAP VOC Solvent Dry Cleaning Machine(s) ☐ CO_2 Dry Cleaning Machine(s)

SECTION D: EQUIPMENT INVENTORY

Non-HAP VOC Solvent Dry Cleaning Machines

Equipment NJID	Facility Designation Of Dry Cleaning Equipment	Make	Model	Capacity (Lb./Load)	Installation Date
E -					
E -					
E -					

CO_2 Dry Cleaning Machines

Equipment NJID	Facility Designation Of Dry Cleaning Equipment	Make	Model	Capacity (Lb./Load)	Installation Date
E -					
E -					
E -					

SECTION E: PERMITTING SCENARIOS

This General Permit allows for the construction, installation, reconstruction, modification and operation of one or more of the following types of equipment located at a dry cleaning facility:

1. Non-HAP VOC Dry-to-Dry Machines where the facility uses less than 1000 gallons of Non-HAP VOC solvent per 12-month period.

2. Dry Cleaning Machines that use Carbon Dioxide (CO_2)

An owner or operator should check to see if air pollution control permits are needed prior to the installation and operation of any equipment not described in this permit.

Each facility may possess only one GP-013 at any time. If a facility wants to make a change to a source which has already been registered under GP-013, a new General Permit Registration is required, unless the changed source would remain within the class of sources which qualify for GP-013, and the source would continue to be operated in accordance with the parameters set forth in the option chosen in the Registration.

SECTION F: CERTIFICATION

"I certify under penalty of law that I believe the information provided in this document is true, accurate, and complete. I am aware that there are significant civil and criminal penalties, including the possibility of fine or imprisonment or both, for submitting false, inaccurate or incomplete information."

Name of Individual with Direct Knowledge	Title	Signature	Date

"I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attached documents and, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the submitted information is true, accurate and complete. I am aware that there are significant civil and criminal penalties, including the possibility of fine or imprisonment or both, for submitting false, inaccurate or incomplete information."

Name of Responsible Official	Title	Signature	Date

For Department Use Only PER# _____ Fee

INSTRUCTIONS FOR COMPLETING THE REGISTRATION FORM FOR

NON-HAP DRYCLEANING EQUIPMENT

SECTION A: FACILITY PROFILE

Facility (ID Number & Name) - Enter the New Jersey air pollution facility identification number (ID) followed by the facility name for which the General Permit is being registered. The ID is a five-digit number assigned by the New Jersey Department of Environmental Protection. Your facility name is the one registered with the New Jersey Secretary of State, under which your facility does business.

Street Address - Enter the address of the facility where the equipment to be permitted is physically located.

Mailing Address - Enter the facility's mailing address. If it is the same as the facility location, check the box provided.

Mailing Instructions & Information - Once the General Permit Registration Form has been completed, it should be mailed along with the appropriate fee to the New Jersey Department of Environmental Protection at the address listed on the front page of the Registration form.

County - Enter the county in which the facility is located (**not the mailing Address County)**.

Location Description - Describe the facility's location if it is difficult to find using the street address. If you have to give a visitor directions to your facility, consider showing them here. (*Example*: Two miles down the access road that leaves state highway 29 at mile marker 10.)

Industry Information - Enter the facility's four-digit primary and secondary (if any) Standard Industrial Classification Codes (SIC) or equivalent. Use the codes registered with the US Department of Labor. You may also refer to the Standard Industrial Classification Manual from the U.S. Office of Management and Budget or equivalent industrial classification code.

Facility Contact - Check the box indicating the facility contact person for this General Permit Registration. If the owner and operator are the same, check both boxes. Enter the name, title, phone and fax numbers, other phone numbers and type of number (*Example:* pager, toll free, cell phone), e-mail address, the organization that the contact person works for, the type of organization (federal, local, public, private, state or utility), the New Jersey Employer Identification Number (EIN) and the contact mailing address.

SECTION B: REASON FOR APPLYING

This section of the General Permit Registration Form provides the Department with the reason the General Permit Registration Form is being submitted.

New or Existing, Unpermitted Unit(s) - Check this box if this application is being filed for a unit(s) for which no current permit exists.

Permitted Unit(s) - Check this box if this application is being filed to supercede an existing permit(s) covering a single or multiple units.

Previous Permit or Certificate Number - If the Unit (s) are covered by a previous permit or certificate, list the previous permit or certificate number (s).

SECTION C: TYPES OF EQUIPMENT AT FACILITY

Check the box or boxes that describe the equipment to be included in the registration. You may check one or two boxes depending on the source operations you wish to permit.

SECTION D: EQUIPMENT INVENTORY

There are three tables listed in the application. The number of source operations you checked in Section C will determine what tables you need to complete in the equipment inventory.

1. **If you indicated you wish to permit a Non-HAP VOC Solvent Dry Cleaning machine, you will need to complete the table for each piece of Non-HAP VOC Solvent Dry Cleaning equipment.**
2. **If you indicated you wish to permit a CO_2 Dry Cleaning machine, you will need to complete the table for each piece of CO_2 Dry Cleaning equipment.**

Non-HAP VOC Solvent Dry Cleaning Machines

Equipment NJID # - A facility may do either one of the two following:

1- Enter a unique 6 digit identification number (*Example:* E-000010) for each combustion equipment covered by this General Permit. Once a number is used to identify equipment or any another piece of equipment at the facility, the same number **cannot** be used to identify any other piece of equipment at the facility. (***Note:*** If the 6 digit identification number the facility enters is incorrect or conflicts with any number registered with the Department, then the Department will assign an appropriate number for the equipment);

OR

2- Leave this line blank and the Department will assign an appropriate 6 digit identification number for each equipment covered by this General Permit. The Department will not assign the same two numbers for any piece of equipment registered for the facility

Facility Designation of Dry Cleaning Equipment - Enter the type and a given name of the unit (may want to check with your Maintenance Department for consistency). If the equipment was previously permitted the same designation should be used as before.

Make - Enter the make of the source equipment.

Model - Enter the model of the source equipment.

Capacity – Enter the maximum load size of the drycleaning equipment, in pounds of clothing per load.

Installation Date - Enter the date on which the equipment was installed or is anticipated to be installed.

CO_2 Dry Cleaning Machines

Equipment NJID # - A facility may do either one of the two following:

1- Enter a unique 6-digit identification number (*Example:* E-000010) for each combustion equipment covered by this General Permit. Once a number is used to identify equipment or any another piece of equipment at the facility, the same number **cannot** be used to identify any other piece of equipment at the facility. (***Note:*** If the 6 digit identification number the facility enters is incorrect or conflicts with any number registered with the Department, then the Department will assign an appropriate number for the equipment);

OR

2- Leave this line blank and the Department will assign an appropriate 6-digit identification number for each equipment covered by this General Permit. The Department will not assign the same two numbers for any piece of equipment registered for the facility.

Facility Designation of Dry Cleaning Equipment - Enter the type and a given name of the unit (may want to check with your Maintenance Department for consistency). If the equipment was previously permitted the same designation should be used as before.

Make - Enter the make of the source equipment.

Model - Enter the model of the source equipment.

Capacity – Enter the maximum load size of the dry cleaning equipment, in pounds of clothing per load.

Installation Date - Enter the date on which the equipment was installed or is anticipated to be installed.

SECTION E: PERMITTING SCENARIOS

This General Permit allows for the construction, installation, reconstruction, modification and operation of one or more of the following types of equipment located at a dry cleaning facility:

1. Non-HAP VOC Dry-to-Dry Machines where the facility uses less than 1000 gallons of Non-HAP VOC solvent per 12-month period.

2. Dry Cleaning Machines that use Carbon Dioxide (CO_2)

An owner or operator should check to see if air pollution control permits are needed prior to the installation and operation of any equipment not described in this permit.

Each facility may possess only one GP-013 at any time. If a facility wants to make a change to a source which has already been registered under GP-013, a new General Permit Registration is required, unless the changed source would remain within the class of sources which qualify for GP-013, and the source would continue to be operated in accordance with the parameters set forth in the option chosen in the Registration.

SECTION F: CERTIFICATION

Print or type the Name and Title of the Individual with Direct Knowledge or Responsible Official. Sign and date the application with an original signature.

Individual with Direct Knowledge - Individual listed as the contact person or any person with direct knowledge of and responsibility for the information contained in the General Permit Registration Form. This may or may not be the same person who signs as the Responsible Official defined below.

Responsible Official - A facility official responsible for the General Permit Registration. A Responsible Official as defined in N.J.A.C. 7:27-1.4 is as follows:

- For a corporation: a president, secretary, treasurer, or vice-president of the corporation; any other person who performs similar policy or decision making functions for the corporation; or a duly authorized representative responsible for the overall operation of a facility (plant manager, etc.).
- For a partnership: a general partner.
- For a sole proprietorship: the proprietor
- For a government agency: either a principal executive officer or ranking elected official.