

New Jersey Emission Repair Technician (ERT) Identification Number Registration Form – For Initial Technicians Only

Please Type or Print Legibly in Ink

* Applicant's Name (as it appears on your driver's license or other photo identification):		
Last:	First:	Middle Initial:
* Street Address:		
* City:	* State:	* Zip Code:
* Last 4 Digits of Social Security Number:	Cell Phone Number with Area Code:	
* Date of Birth (mm/dd/yyyy):	Home Phone Number with Area Code:	
* Preferred E-mail Address – <u>REQUIRED</u> for all future correspondence:		
NJ Motor Vehicle Commission Inspector License Number (INL #) – If Applicable:	Automotive Service Excellence (ASE) ID # – If Applicable:	
Employer's Full Business Name (if you have more than one employer, please attach additional sheets as necessary):		
Business Street Address:		
City:	State:	Zip Code:
Business Phone Number with Area Code:	Business Fax Number with Area Code:	
Employer's E-mail Address:		

*** Required Field**

Release Statement and Signature - REQUIRED OR FORM WILL BE REJECTED.

By submission of this form, I hereby authorize the Emission Technician Education Program (ETEP)/Inspector Training Providers, Automotive Service Excellence (ASE), or their designated representatives, to release my official training transcripts and/or current certification status to the New Jersey Department of Environmental Protection (NJDEP) for the purpose of verification of ERT Certification requirements. All information provided on this form will remain confidential.

SIGNATURE _____ DATE _____

Instructions

1. Form Submittal Options

Mail to: NJDEP, Bureau of Mobile Sources, 401 East State Street, Mail Code 401-02E, PO Box 420, Trenton, NJ 08625
Attn: ERT Certification Program

Fax Instructions – Please follow in this order to protect your personal information:

1. Call NJDEP's Bureau of Mobile Sources at (609) 292-7953 to inform of incoming fax
2. Fax to (609) 633-8236
3. NJDEP's Bureau of Mobile Sources will call you back at the phone number you provide to confirm receipt of fax

For additional inquiries, please call: NJDEP, Bureau of Mobile Sources (609) 292-7953

2. Issuance of ERT ID

Once the NJDEP receives your form, your ERT ID # will be e-mailed to you at the Preferred E-mail Address you provided on Page 1 of this form. If your form is found to be incomplete or not acceptable for any reason, the NJDEP will contact you by phone or e-mail for additional information and/or clarification.

3. Activation of ERT ID

Your ERT ID # will not be activated until you complete all ERT training and/or testing requirements (see Page 3 for current requirements), and proof of such training and/or testing is submitted to the NJDEP by the ETEP /Inspector Training Providers, ASE, or their designated representatives as follows:

For Verification of ASE Certifications: You must follow the attached "Automotive Service Excellence (ASE) Certification Status Verification Process for New Jersey Emission Repair Technician (ERT) Certification". This gives ASE permission to release your ASE certification status and e-mail your ASE Status Letter to the NJDEP.

For Verification of ETEP/Inspector Training Courses: You must provide your ERT ID # to the ETEP/Inspector Training Provider where you are attending class at. The Training Provider will use this number to report your training completion status to the NJDEP. There are no additional forms to fill out or procedures to follow.

4. Issuance of ERT Credentials

Once the NJDEP has received all of the applicable information noted in Step 3 above and has determined that all ERT requirements are met, your approval will be e-mailed to you at the Preferred E-mail Address you provided on Page 1 of this form. The approval e-mail will contain your ERT ID # and your expiration date. The e-mail will also contain PDF files of a certificate and wallet-sized ID cards, suitable for printing, laminating, and/or framing if you wish.

5. Updates to Information

If any of the information you provided on this form changes, you must call the NJDEP at (609) 292-7953 to have your records updated. The NJDEP is not responsible for information regarding your ERT certification that you might not receive due to unreported changes in your contact information. The NJDEP will make every effort to provide you with ongoing information regarding your ERT certification, but it is ultimately your responsibility to keep track of your ERT status and ensure that it is up to date.

6. ERT Requirements – Effective January 1, 2015

Track I - the Test Option

- Certification in the Automotive Service Excellence (ASE) A6, A8, and L1 tests is required.
- Certification in the ASE A9 Light Vehicle Diesel Engines test, or successful completion of the Emission Technician Education Program (ETEP) Section 7 and the 2015 ETEP Section 9 “Advanced Light Duty Diesel Technologies”, is required.
- Certification in the new ASE L3 Light Duty Hybrid Electric Vehicles test, or successful completion of the 2015 ETEP Section 10 “Hybrid/Electric Technologies”, is required.
- Attendance at the 2009 New Jersey Specific Informational Course, or a 2009 New Jersey Inspector Training Course, is required.

Track II - the Education Option

- Successful completion of ETEP Sections 1 through 6 is required.
- Successful completion of the 2015 ETEP Section 8 “Advanced Gasoline Technologies” is required.
- Successful completion of ETEP Section 7 and the 2015 ETEP Section 9 “Advanced Light Duty Diesel Technologies”, or certification in the ASE A9 Light Vehicle Diesel Engines test, is required.
- Successful completion of the 2015 ETEP Section 10 “Hybrid/Electric Technologies”, or certification in the new ASE L3 Light Duty Hybrid Electric Vehicles test, is required.
- Attendance at the 2009 New Jersey Specific Informational Course, or a 2009 New Jersey Inspector Training Course, is required.