

**NEW JERSEY TEMPORARY DEBRIS MANAGEMENT AREA (TDMA)  
PRE-APPROVAL REQUEST FORM**

*For information on completing this form please see "Frequently Asked Questions on Pre-Approval of TDMA's" and "Disaster Debris Planning Tool Kit for New Jersey Municipalities" or contact the Division of Solid and Hazardous Waste at (609) 633-1418.*

*E-mail completed form with attachments to: [solidwasteemergencies@dep.nj.gov](mailto:solidwasteemergencies@dep.nj.gov) or fax to: (609) 984-0565.*

**1. Applicant**

**Government Entity Requesting:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Primary Contact:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Office #:** (\_\_\_\_) \_\_\_\_ - \_\_\_\_ **Fax#:** (\_\_\_\_) \_\_\_\_ - \_\_\_\_ **Cell #:** (\_\_\_\_) \_\_\_\_ - \_\_\_\_

**e-Mail:** \_\_\_\_\_

**2. Location of TDMA** (Use separate forms for multiple sites):

**Street Address:** \_\_\_\_\_

**Nearest Intersection:** \_\_\_\_\_

**County:** \_\_\_\_\_ **Block #** \_\_\_\_\_ **Lot #** \_\_\_\_\_

**Normal use of site:** \_\_\_\_\_

**Is the property owned by the entity requesting approval?** \_\_\_ NO \_\_\_ YES

If **No**, name of property owner: \_\_\_\_\_

(Attach written agreement with property owner for use of property)

**Will multiple municipalities utilize the site?** \_\_\_ No \_\_\_ Yes

(If **Yes**, attach shared service agreement and list municipalities below)

\_\_\_\_\_  
\_\_\_\_\_

**Describe security measures to prevent unauthorized access to the site (i.e., fence, gate, police patrol, etc.):**

\_\_\_\_\_  
\_\_\_\_\_

Describe measures to control dust emissions (i.e., water truck, hosing, paved road, truck tarping, etc.): \_\_\_\_\_

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**3. Storage Area**

**Type of Debris to be Stored:**

- Construction & Demolition Debris
- Bulky Solid Waste Debris
- Household Hazardous Waste\*
- Putrescible Solid Waste\*
- e-Waste\*
- Vegetative Debris
- Other: \_\_\_\_\_

**Description of Storage Area Surface:**

Asphalt  Concrete  Grass  Gravel Other: \_\_\_\_\_

\*Putrescible Solid Waste, White Goods, Household Hazardous Waste (HHW), and e-Waste storage areas must be paved.

**Will waste be stored in containers?**  NO  YES

If **Yes**, which waste type(s): \_\_\_\_\_

**Stockpile Dimensions and Volume:**

(Vegetative stockpile size is limited to 250' X 150' X 25')

**Unprocessed Stockpile 1:**

**Length:** \_\_\_\_\_ feet      **Width:** \_\_\_\_\_ feet      **Height:** \_\_\_\_\_ feet

**Unprocessed Stockpile 2:**

**Length:** \_\_\_\_\_ feet      **Width:** \_\_\_\_\_ feet      **Height:** \_\_\_\_\_ feet

**Processed Stockpile (if applicable) 1\*:**

**Length:** \_\_\_\_\_ feet      **Width:** \_\_\_\_\_ feet      **Height:** \_\_\_\_\_ feet

**Processed Stockpile (if applicable) 2\*:**

**Length:** \_\_\_\_\_ feet      **Width:** \_\_\_\_\_ feet      **Height:** \_\_\_\_\_ feet

4. **Vegetative Debris Chipping/Grinding\***

Will chipping or grinding of vegetative debris be performed at the site?

\_\_\_ NO \_\_\_ YES

If **Yes**, will an outside contractor be retained to conduct the Processing? \_\_\_ NO \_\_\_ YES

If **Yes**, provide name of contractor, if known, and attach contract or operating agreement:

\_\_\_\_\_

\* Note: only vegetative debris may be chipped or ground at a TDMA.

5. **Attachments**

The following items must be submitted with this form:

**A. Site Drawing** showing unprocessed and processed material stockpile locations and dimensions, stormwater controls, site access, traffic flow within site, and security measures (see sample site drawing).

NOTE: Site drawing does **not** have to be prepared by a professional engineer.

**B. Photographs** of the site showing existing conditions (Google Earth or other satellite images are not sufficient).

**Date photos were taken:** \_\_\_\_\_

Note: The Department will coordinate obtaining approvals regarding Historic Preservation, Stormwater Management, Endangered Species, Freshwater Wetlands, Flood Hazard Areas, the Pinelands Commission (if applicable), and the Highlands Council (if applicable). Additional information may be requested.

**6. Certifications and Endorsements**

**Certification by Mayor, Public Works Supervisor, or local OEM of entity requesting approval:**

"I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and all attachments and that, based on my inquiry of those individuals immediately responsible for obtaining the information, I believe that the information is true, accurate, and complete. I am aware that there are significant penalties for submitting false information and that submitting false information may be grounds for termination of any approval granted. I further certify that I have read and fully agree to the terms listed in the 'New Jersey Department of Environmental Protection Disaster Debris Management Tool Kit for New Jersey Municipalities', that if I am storing putrescible solid waste, household hazardous waste, white goods, or e-waste the area will be paved, and that non-vegetative debris will not be processed."

**Name (print):** \_\_\_\_\_

**Title (print):** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**The local fire official and the County OEM Office may sign off below or attach separate endorsements from each official:**

**Local Fire Official**

I have reviewed the information contained on this form and have no issues with the use of the site as a TDMA.

**Signature:** \_\_\_\_\_

**Name (print):** \_\_\_\_\_

**Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**County Office of Emergency Management**

I have reviewed the information contained on this form and have no issues with the use of the site as a TDMA.

**Signature:** \_\_\_\_\_

**Name (print):** \_\_\_\_\_

**Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_