

NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION
COMPLIANCE ASSISTANCE INSPECTION FORM
MARINAS

COUNTY: _____ MUNICIPALITY: _____

MARINA NAME: _____ SIC CODE: _____

STREET ADDRESS: _____

PROPERTY OWNER: _____

MAILING ADDRESS: _____

SITE CONTACT PERSON & TELEPHONE NO.: _____

NAME OF INSPECTOR/TITLE: _____

AGENCY _____ TELEPHONE NO. _____

DATE & TIME OF INSPECTION: _____

ANY EXISTING ENFORCEMENT DOCUMENTS/ADMINISTRATIVE CLEANUP AGREEMENTS WITH NJDEP? _____

A. SOLID WASTE MANAGEMENT:

1. Does the marina provide containers to collect solid waste/recyclables? ____yes____no
2. Are the containers clearly marked with types of waste to be source separated? ____yes____no
3. Are the containers animal and bird proof? ____yes____no
4. Are the containers provided with lids or a restricted opening to prevent the material from becoming windblown or to prevent rainwater from collecting inside? ____yes____no
5. Is the collection point in a designated area away from the water and well-marked? ____Yes____no
6. Where is the disposal site for recyclables? _____

7. Are tires stored on site to be used as dock/bulkhead bumpers? If so, are they stored under cover?
____Yes ____No
8. Is there any evidence of landfilling or the use of unapproved materials for land stabilization on the property?
____Yes ____No

General Observations: _____

B. HAZARDOUS WASTE GENERATION/STORAGE HAZ. WASTE GENERATOR ID# _____

1. Does the marina have unlabeled chemical containers? ____Yes ____No
2. Does the marina generate spent solvents (typically used to clean surface, thinning and cleaning equipment)?
____Yes ____No. If yes, what is the approximate quantity generated? _____

3. Does the marina generate more than 220 lbs. of hazardous waste per year? ____Yes ____No. If yes, do they have a hazardous waste generator ID#? ____Yes ____No. Are they manifesting all hazardous waste for disposal? ____Yes ____No

C. USED/WASTE OIL:

1. Does the marina collect and store used oil? * ____Yes ____No If yes, AST ____ or UST ____?
If no, skip questions 2 through 6 below.
2. Are all containers and tanks of used oil marked with the words "Used Oil"? ____Yes ____No
3. Are the containers stored in a containment area? ____Yes ____No
4. Does the marina keep containers and tanks of used oil closed to prevent spillage? ____Yes ____No
5. Who is the transporter removing the waste oil (all used oil disposal receipts must be kept for three years)?

6. Does the marina keep records/receipts of used oil disposal? ____Yes ____No
7. Does the marina ensure that oil and gasoline filters are fully drained before disposing with trash or recycling as scrap metal? ____Yes ____No

D. UNDERGROUND STORAGE TANKS (UST)

1. Does the marina have an underground storage tank(s) (greater than 10% of its volume below ground)?
____Yes ____No. If yes, answer the following questions. If not, skip this section.
2. Are the tanks registered with the State (registration form must be posted or available)? ____Yes ____No
3. How many tanks are on site? # ____. What materials are they constructed with? Fiberglass ____ Steel ____,
Fiberglass coated steel ____ Double-walled ____.
4. What type of materials are stored in the tank? _____
5. What are the capacities of each tank? _____
6. Have the tanks been upgraded (spill, overfill and corrosion protection)? ____Yes ____No
7. Are the tanks equipped with a leak detection device (if auto/alarm type, unit must be located in work area where alarm is noticeable)? ____Yes ____No. Specify type: _____
8. Are the tank levels measured on a regular basis? ____Yes ____No
9. Are there any out-of-service USTs on site? ____Yes ____No. Number ____ and time out of service _____
10. Do gasoline dispenser nozzles have an automatic cutoff? ____Yes ____No

E. BATTERIES:

1. Does the marina collect and store used batteries? ____Yes ____No
If no, skip questions 2 through 8 below.
- _____

* Used oil includes: crankcase oil, gear oil, metal working oil, waste oil based paints, transmission, brake, hydraulic and dielectric fluids, and tank bottoms from used oil tanks only.

2. Does the marina ensure that lead acid batteries are stored with caps in place? ____Yes ____No
If the caps are missing or the casing is cracked, does the marina store batteries under cover or in a container so the battery acid does not spill onto the ground? ____Yes ____No
3. Does the marina store other non-lead acid battery types in containers of good condition? ____Yes ____No
4. Are the battery containers marked "Universal Waste – Batteries", "Waste Batteries", or "Used Batteries"?
____Yes ____No
5. What is the estimated amount of batteries on site? _____
6. Who is the transporter removing the batteries? _____
7. What is the frequency of disposal (batteries must not _____)? _____

F. STORAGE AND DISPOSAL OF PESTICIDES, LATEX AND/OR OIL-BASED PAINT:

1. Does the marina conduct pest/rodent control? ____Yes ____No. If yes, who conducts the pesticides application? _____. Applicator License #: _____
2. Are TBT antifouling paints used here? ____Yes ____No
3. Are any of the following waste materials collected and stored on site?
Pesticides ____ Latex Paint ____ Oil-Based Paint ____ Varnish ____ Other ____
4. Does the marina store them under cover? ____Yes ____No
 - a) If yes, are they stored properly? (Locked & secure when unattended; well ventilated.) ____Yes ____No
 - b) Is the expected inventory & location of storage area sent to the local fire department? ____Yes ____No
 - c) How are waste scrapings from TBT painted boat hulls collected and disposed? _____

5. Name of the transporter removing the waste materials? _____
6. What is the frequency of disposal? _____

G. STORAGE AND DISPOSAL OF ANTI FREEZE:

1. Does the marina collect used anti-freeze? ____Yes ____No
2. How does the marina dispose of used anti-freeze (anti-freeze should not be poured into the sanitary sewer, into water or on the ground)? _____
3. Is the marina encouraging use of "environmentally friendly" anti-freeze (ethanol-based)? ____Yes ____No

H. MANAGEMENT OF CFCs AND DISCARDED BOAT APPLIANCES:

1. Does the marina recover refrigerant fluid (CFCs) on site? ____Yes ____No
2. If yes, does the marina ensure that there is no venting of the fluid? ____Yes ____No
Describe: _____

3. Are the discarded appliances removed for disposal? ____Yes ____No.
4. How are they disposed? _____

I. WASTE WATER/STORM WATER SECTION:

*NJPDES PERMIT # _____

1. Does the marina discharge to a: _____sanitary sewer _____septic tank _____unknown
a) If applicable, when was septic tank last pumped?_____
2. Does the marina dispense fuel? ____Yes ____No
If yes, do the gasoline dispenser nozzles have Stage I Vapor Recovery installed? ____Yes ____No
3. Is the marina connected to a: ____public water supply ____potable well ____non-potable well
a) If applicable, when was the potable well last tested? ____ Parameters _____
b) Did any of the parameters exceed maximum containment levels (MCL) for drinking? ____Yes ____No
4. Are there vessel pump out facilities? ____Yes ____No
5. Are there floor drains inside any buildings? ____Yes ____No
Name of building(s) with drains _____
Where do drains go?_____
6. If the marina has a visible discharge of stormwater, briefly describe the discharge's origin(s), discharge location(s) and general appearance: _____

7. Does the marina utilize vegetative or structural controls for storm water management? ____yes ____no
If yes, describe: _____

8. Is there:
(a) Sanding/sand blasting/scraping of boats at the marina?____yes____no
(b) Does the marina conduct mechanical repairs? ____Yes ____No
(c) Is boat rehabilitation permitted at the marina? ____Yes ____No
(d) Are there lubrication or equipment cleaning operations? ____Yes ____No

Are there designated work areas to contain the solid and/or liquid waste material and minimize the spread of pollutants? ____yes____no. Describe how the marina minimizes the impact of these activities:

9. Does the marina wash boats on site?____yes____no. Do they pressure wash boats?____yes____no
If detergents are used, is the water discharged directly to the sewer system?____yes____no. If no, where does it discharge to. Describe: _____

Describe how the impacts of pressure washing are minimized _____

* Facilities with SIC codes 3731 and 3732 (ship and boat building and repairing), and 4493 (marinas) conducting maintenance (vessel rehabilitation, mechanical repairs, cleaning painting, fueling and lubrication) require a general permit authorization for stormwater discharges. Under NJPDES general permit NJ0088315 no exposure of maintenance activities to stormwater is allowed.

10. Does the marina conduct painting of boats, or permit customers to self-paint boats? yes no.
Is spray painting conducted at the site? yes no. If yes, how does the marina minimize the impact of the painting operations? _____

11. Is there an oil/water separator on site where engine work is done, or oily bilge's emptied? Yes No
Explain: _____

J. AIR

1. Does the marina use any equipment required to have an air pollution control permit? Yes No
If yes, describe: _____

2. Does the marina have any operations that may result in air pollution? Yes No
If yes, describe: (spray paint booth, above ground tanks, boiler, water heater, etc.) _____

3. Does the marina have fuel burning equipment (used oil burner, emergency generators, boilers, etc.) that operate greater than 1 MM BTU heat input? Yes No. If so, identify the equipment:

5. Are there any fiberglass boat repairs conducted or any other equipment used which generates dust or odors (either that remain on site or migrate off-site)? Yes No
If so, describe: _____

6. Are there any visible emissions for any stacks? Yes No
If so, identify the stacks and equipment: _____

7. Does the marina burn any wastes or conduct open burning? Yes No
If so, describe: _____

K. SPILL PREVENTION/EMERGENCY PLANNING

1. Is there a spill response plan in place in case of a release? Yes No

2. Are staff members trained to implement the spill response plan? Yes No

3. Are there booms available and stored on the fueling docks in case of a release? Yes No

4. Is the US Coast Guard, National Response Center phone number (1-800-424-8802) posted for reporting any spill that produces a sheen on the water? Yes No

5. Is the NJDEP Hotline number (1-877-WARNDEP) posted at fueling and chemical storage areas?
 Yes No

6. Is there a list of local police, fire and ambulance squads in case of emergency? Yes No

7. Is there evidence of a petroleum discharge on the ground under small boats in dry storage? Yes No

L. GENERAL OBSERVATIONS (This grace period is not applicable for these items.)

LITTER CONTROL:

Corrective Measures

Taken: _____

VECTOR CONTROL:

Describe Status: _____

SITE SECURITY:

Describe Measures

Taken: _____

RTK:

Has the facility submitted a federal Community Right-to-Know Survey? ____Yes ____No

Is this marina inspected by any other federal, state, county or local agencies? ____Yes ____No.

If yes, list the names of the agencies: _____

A grace period of _____ is provided to correct the issues identified above. (Not to exceed 180 days.)

A follow-up inspection will be conducted at the end of this grace period.

Date of next scheduled inspection (month/year): _____

Will this site be referred to any DEP programs for inspection? ____ Yes ____ No

Which DEP program(s) will receive a referral? Solid Waste: _____ Hazardous Waste: _____ UST: _____

Water: _____ Air: _____ Pesticides: _____ RTK: _____ Other: _____

(Initial inspection reports are due to DEP/OLEM within 30 days of the inspection; follow-up inspection reports are due to DEP/OLEM within 15 days of the follow-up inspection.)

SITE SKETCH (necessary only if there are areas of concern for follow-up or referral to DEP):

ATTACHMENT TO NJDEP COMPLIANCE ASSISTANCE INSPECTION FORM

This attachment provides contacts and those NJ DEP regulations that may apply to Marina inspections.

1. NJPDES Stormwater Permit (N.J.A.C. 7:14A)
 - Bureau of Nonpoint Pollution Control: (609) 633-7021
2. Solid Waste Management (N.J.A.C. 7:26 and 7:26A)
Contacts:
 - Solid Waste Enforcement, all regions: (609) 584-4180
 - Solid Waste Permitting and Registration: (609) 984-2080
3. Water Pollution Control (N.J.A.C. 7:14 and 14A)
 - Enforcement, Regional Offices:
 - Northern: (973) 299-7592
 - Central: (609) 584-4200
 - Southern: (856) 614-3655
4. Underground Storage Tanks (N.J.A.C. 7:14B)
 - Bureau of Underground Storage Tanks: (609) 292-8761
5. New Jersey Worker & Community Right to Know Act (N.J.A.C. 7:1G)
 - Bureau of Chemical Release Information and Prevention: (609) 292-6714
6. Air Pollution Control (N.J.A.C. 7:27)
 - Enforcement, Regional Offices:
 - Northern: (973) 299-7700
 - Metro: (973) 669-3935
 - Central: (609) 584-4100
 - Southern: (856) 614-3601
 - Permitting, Bureau of New Source Review: (609) 633-2753
7. Pesticides Control Act (N.J.A.C. 7:30)
 - Enforcement: (609) 984-6568
 - Licensing and Permitting: (609) 530-4070
8. Hazardous Waste (Resource Conservation and Recovery Act Regulations) (N.J.A.C. 7:26G)
 - Enforcement, Regional Offices:
 - Northern: (973) 299-7592
 - Central: (609) 584-4250
 - Southern: (856) 614-3658
 - Permitting, Office of Permitting and Technical Programs: (609) 984-5950
9. Office of Local Environment Management/County Environmental Health Act
 - 401 E. State Street, P.O. Box 422, Trenton, NJ 08625-0422
 - (609) 292-1305
10. NJDEP Web Site: www.state.nj.us/dep
11. NJDEP Communications Center Hotline (Spill reporting): 1-877-927-6337 (1-877-WARNDEP)
12. NJDEP Office of Permit Coordination ("One-Stop" for permits) and Office of Small Business Assistance: (609) 292-3600
13. Clean Vessel Act (Funding for pump-outs)
 - Division of Fish and Wildlife: (609) 748-2056