

Minutes LICEB February 17, 2015

Minutes Taker- Joanne Taroco

Start Time: 12:00 pm

End Time: 3:45 pm

LANDSCAPE IRRIGATION CONTRACTORS EXAMINING BOARD

Meeting Location: DEP Building
401 E. State Street
4th Floor Conference Room (4E005)
Trenton, NJ

Attendees:

Board Members

George M. McCarthy

William Frederick Rapp

Ken Scherer

Gaetano Virone

Affiliation

Spring Irrigation Co. Inc.

Atlantic

Hillsborough Irrigation

Environmental Designers Irrigation

DEP Staff

Trish Conti

Joanne Taroco

Bureau of Licensing and Pesticide Operations-NJDEP

Bureau of Licensing and Pesticide Operations-NJDEP

Teleconference:

Robert Dobson

Middletown Sprinkler

Official Start Time: 12:00 PM

Joanne Taroco read aloud the Open Public Meetings Act statement for the Landscape Irrigation Contractors Examining Board (LICEB) and announced that adequate notice of this meeting had been provided to the Secretary of State and designated newspapers, as well as posted in Department of Environmental Protection (DEP)

The minutes from the 2/5/2015 were not reviewed or approved because the timeframe between the 2/5 meeting and present meeting was not ample to finalize a draft. (See Action Items)

Treasurer's report was not reviewed because there were no additional expenses since the 2/5/2015 meeting.

Discussion began with conversation about completed items that were considered Actions Items from the previous Board Meeting held on 2/5/2015.

1. Letter to Cornelius Lindenmulder -completed on 2/17/2015
2. Letter to Bernardo Luciano- completed on 2/13/2015
3. Questionable CEC letters to course providers (1 of 2 letters completed 2/13/2015)
4. LICEB email - Completed 2/14/2015
5. Contact NJDEP OPRA Office to seek clarification on making information available to the public for NOV's- completed email sent on 2/9, response received 2/10
6. Closed Cases 615, 778, 791 on 02/5/2015
7. Issue SOLs-
 - Case 508-Issue date 2/12/2012 (response required by 6/2/2015)
 - Case 510-Referred to DAG 2/11/2015
 - Case 700- Referred to DAG 1/29/2015 draft and 2/11/2015 final
 - Case 787-Referred to DAG 2/13/2015
 - Case 800- Referred to DAG 2/12/2015

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Case 803-Referred to DAG 2/12/2015

8. Resend NOV's

Case 789- sent 2/12/2015, response required by 3/6/2015

Case 793- sent 2/12/2015, response required by 3/6/2015

9. Began using new and updated CEC submittal form- completed 2/8/2015

Trish Conti has drafted a template letter for NOV's for both Advertising and working without permit or license complaints.

Discussion moved to the NOV processes

1. NOV comes in, DEP sends out NOV on behalf of the LICEB
2. No response received after 14 days, SOL drafted and sent to DAG
3. No response to SOL, need to issue AONOCAPA

Discussion ensued about AONOCAPA and the need to prepare a template utilizing a previously drafted version and Gene Rosenblum should draft the AONOCAPA.

Guy Virone motioned to go into closed session; Ken Scherer seconded motion Closed Session began at 1:18 P.M.

2:00 PM Bob Dobson phones in. Closed session is paused and conversation shifted to Continuing Education Credits.

Phil Horowitz instructor for Rain Bird requested credits for water conservation LICEB votes that Mr. Horowitz would need to submit evidence of 8 water conservation credits- **Action Item: Joanne to send letter to Mr. Horowitz notifying him of the need to submit proof of water conservation credits.**

Salvatore Assante previously submitted certificate for the same class for six years he is now OK to receive renewal invoice

There are questions about the validity of John Beresford's certificates from Central Irrigation **Action Item: Joanne send same letter to Central Irrigation that was sent to Bernardo Luciano.**

Fred Oppmann has administered courses but there is not enough information to assign CEC's. **Action Item George McCarthy will put a letter together requesting additional information so that proper CEC values can be assigned to individuals who had attended one of Mr. Oppmann's courses.**

The LICEB decides to send out additional letters to individuals who are still short on Continuing Education Credits.

Bob Dobson left meeting via telephone at 2:45 PM.

Guy Virone motioned to return to closed session, Ken Scherer seconded motion

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4:01 PM Ken Scherer motioned to return to Open Session

Fred Rapp Seconded motion

Guy Virone motioned to accept all actions discussed during closed session as follows:

Issue 9 SOLs

Close 3 cases

Issue 3 AOs

Refer 2 cases to Investigator

Resend 1 NOV letter

Ken Scherer seconded motion unanimous approval for actions.

Fred Rapp motioned to adjourn.

George McCarthy seconded motion to adjourn.