



NJ Department of Environmental Protection  
Division of Fish and Wildlife  
23 Reese Avenue  
Hackettstown, NJ 07840  
Phone: (909) 852-4950 Fax: (908) 852-6630

April 23, 2012

**There's still time! Don't miss out on this unique opportunity to celebrate the Hackettstown State Fish Hatchery's 100 year anniversary!**

On **Saturday and Sunday, June 2, and 3, 2012**, from 10:00 am to 5:00 pm, the Hackettstown State Fish Hatchery will once again open its gates to the general public, but for one weekend only! Join the Division of Fish and Wildlife in not only celebrating the hatchery's long standing history but in also celebrating the many outdoor interests New Jersey has to offer. The hatchery, located in the heart of Hackettstown, encompasses over 200 acres with over 65 freshwater ponds and a state of the art intensive culture facility. The original hatchery building and raceways constructed in 1912 still stand.

The Centennial Celebration is a free event designed for visitors to not only see a fully operating fish hatchery but also to experience the many outdoor activities New Jersey offers. The Division is seeking organizations, conservation groups, artists, and businesses alike to help celebrate this historic occasion. If you or your organization would like to take part in this exciting event, please visit the Division's website at [NJFISHandWILDLIFE.com](http://NJFISHandWILDLIFE.com) Click on the Hatchery Centennial icon on the main home page for more information and registration forms. As the event is approaching fast registration forms must be submitted **no later than May 15, 2012**. We want this event to be as engaging and interactive for the public as possible. Therefore, if you would like to conduct a demonstration or provide a hands-on activity, in addition to a booth or display, please let us know.

If you have questions, please call (908) 852-4950 or e-mail at [hatchery100years@earthlink.net](mailto:hatchery100years@earthlink.net). As many New Jersey residents remember visiting the hatchery years ago we are anticipating a large turn-out for this event. We look forward to your participation and rely on your help make this event a success! We hope to see you there!

Sincerely,

Chief, Freshwater Fisheries  
NJ Division of Fish and Wildlife



Proudly serving New Jersey anglers for 100 years

# EXHIBITOR REGISTRATION

**MUST RESPOND BY May 15, 2012\*\***

Please complete this registration form to participate in the Centennial Celebration of the Hackettstown State Fish Hatchery

Commercial vendors should complete the Vendor Registration Form



## ORGANIZATION INFORMATION

Yes, I will attend the Centennial Celebration on June 2 and June 3, 2012 at the Hackettstown State Fish Hatchery, 23 Reese Avenue, Hackettstown, NJ 07840, from 10 am to 5 pm daily, rain or shine.

Name of Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Day Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

**Please check the category that best describes your organization:**

Non-Profit 501(c)(3)       Non-Government       Government       Local Business

Other \_\_\_\_\_

**A. Please check the category that best describes your exhibit/activity/demonstration:**

Hunting     Fishing     Firearms     Archery     Wildlife Watching     Camping

Hiking/Backpacking     Watercraft     Environmental Conservation     Environmental Education

Other (specify): \_\_\_\_\_

**B: Organization Exhibit Description:** Please describe the type and purpose of your exhibit and any planned hands-on activities. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**C. Would you like to lead an activity/presentation/demonstration at the Event?**  Yes  No  
(Note: You will be notified by Event organizers Management if your activity/program/demo has been selected.)

If yes, provide name of your Activity/Presentation/Demo: \_\_\_\_\_

Would you be willing to present your program or demo more than once at the event?  Yes  No

Circle your preferred time slots (times are not guaranteed):

11:00–11:45      12:00–12:45      1:00–1:45      2:00–2:45      3:00–3:45      4:00–4:45

Provide a brief description of the activity, program or demonstration: \_\_\_\_\_

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### **SPACE REQUIREMENTS**

**Note: Water and electricity are difficult to arrange at this site and will not be readily available.**

The exhibitor space is 10'x10' in size and includes 1 table and 2 chairs. When possible, exhibitors are encouraged to bring and set up their own popup tent, table and chairs.

Will you set up your own popup tent with table(s) and chairs? (Y / N)      Tent dimensions: \_\_\_\_\_

Will you need access to water? (Y / N)      Will you need access to electricity? (Y / N)

Additional needs (i.e. more space for display, equipment, etc.): \_\_\_\_\_

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### **SETUP AND BREAKDOWN**

When will you be setting up?  Fri., 6/1, from 2:00–5:00 PM       Sat., 6/2, from 6:30–9:00 AM

Setup must be complete by 9:00 AM Saturday morning and exhibitors will not be permitted to breakdown before 5:00 PM on 6/3/12. Tents and grounds must be vacated by 7:00 PM on Sunday, June 3<sup>rd</sup>, 2012.

### **IMPORTANT INFORMATION**

- Event spaces are limited and will be reserved on a first-come-first-serve basis. Event spaces will be assigned by event organizers.
- Event organizers reserve the right to reject late registrations or registrants that are not in accordance with the event's objectives. Incomplete applications may not be accepted.
- You will be **e-mailed** an event confirmation, logistical information and a parking pass before the event.
- The Centennial event will be held rain or shine, so please prepare accordingly. If the forecast is particularly dire, you will be contacted 2 days prior to the event to let you know if there will be activity cancellations.
- No exhibitors shall be permitted to remain overnight on the grounds
- No alcoholic beverages or controlled substances shall be sold, consumed or possessed on the grounds.

- Exhibitors shall keep their assigned space(s) in a neat, clean and sanitary condition at all times by removing all debris, litter and refuse and depositing the same in containers provided for this purpose.
- Exhibitors are encouraged to bring tablecloths or table coverings and signs identifying your organization.
- Stations shall remain adequately staffed for the entire duration of the event.
- Overnight security will be provided on the grounds for Friday, 6/1 and Saturday, 6/2. Exhibitors shall be responsible for the safekeeping of their exhibits, displays, merchandise and supplies. Event organizers are not responsible for the loss, theft or destruction of the same.
- All commercial vendors shall assume all responsibilities for any damage resulting from the operation of their exhibit, product or service. All vendors shall understand and agree that event organizers and their agents and employees shall be held harmless from any liability arising from the use of exhibit or vending space(s). Event organizers and their agents shall also not be responsible for any loss, damage or injury due to theft, fire, explosion, natural effects of the weather, vandalism, or arising out of failure of electric power or related equipment, or for any force of nature, civil commotion or disasters of any kind, or for any other condition beyond their control resulting to persons, equipment, merchandise, display or exhibitor/vendor space contents.
- Questions should be directed to the Hackettstown Fish Hatchery at (908) 852-4950 or hatchery100years@earthlink.net.

By **May 15, 2012**, please mail the completed Registration Form, Proof of Insurance if required and

**Attn: Centennial Celebration  
Hackettstown State Fish Hatchery  
23 Reese Avenue  
Hackettstown, NJ 07840**

**Fax:** (908) 852-6630  
**E-mail:** hatchery100years@earthlink.net

**THERE IS NO FEE FOR VENDOR OR EXHIBITER SPACE AT THIS EVENT**