



Award Ceremony Location:

Monmouth Battlefield State Park Visitor Center
16 Business Rt. 33
Manalapan, NJ 07726

Thursday May 14, 2015 3-5 PM

(arrive at 2 pm & experience the new visitor center)

Each year the Department of Environmental Protection, Historic Preservation Office, in cooperation with the New Jersey Historic Sites Council honors individuals, businesses, and organizations in New Jersey who have made an important contribution to the preservation of the State's historic and archaeological resources. The nomination deadline for "Awards for Outstanding Contributions" or "Excellence" is April 3, 2015 by 4:00 PM.

The purpose of the NJ Historic Preservation Awards Program is to:

- Increase public awareness of historic preservation;
- Recognize contributions by individuals, volunteers, organizations and/or agencies to preserve historic properties and advocate historic preservation;
- Recognize projects of excellent quality;
- Recognize volunteer contributions to preserve historic resources.

Categories of Eligibility

Each entry will be considered for its "Outstanding Contribution" or "Excellence" in one of four categories below. Awards will be presented to the winners at a ceremony celebrating Historic Preservation Month in May. We are particularly interested in good projects related to disaster recovery in any of the categories noted below.

A Individuals, Organizations, and Agencies:

- Volunteers, professionals, and/or agencies who have made significant contributions throughout their lifetime to the advancement of historic preservation and/or the preservation of historic resources in New Jersey.

B Projects:

- Restoration, rehabilitation, or adaptive use of historic buildings, structures, sites, cultural landscapes, or maritime properties, especially projects that incorporate sustainability and green design, and/or urban revitalization through historic preservation.

C Preservation Documents:

- National Register nomination.
- Innovative survey which contributes to regional or statewide knowledge of historic resources and/or historic context.
- Innovative historic preservation planning documents, including architectural design guidelines, master plan elements, and local ordinances.
- Publications which contribute to a regional or statewide knowledge of historic resources and/or context.
- Historic Structure Report or Preservation Plan.

D Innovations:

- Pioneering or inventive efforts in sustainability, historic preservation education or interpretive programs.
- Pioneering or inventive efforts in planning to preserve communities, buildings, complexes, archaeological sites, or other types of historic resources.
- Stewardship.

Nominations must be received on or before April 3, 2015 by 4:00 p.m. Sorry, telephone facsimile (FAX) submissions will not be accepted.

Nomination Standards

Awards will be made to those individuals, projects, or programs that are judged to demonstrate exceptional merit in the field of historic preservation. All individual accomplishments, projects, and programs are limited to activities involving historic resources eligible for listing or already listed in the New Jersey and/or National Registers of Historic Places. In addition, projects and programs will be reviewed for compliance with the Secretary of the Interior's Standards for the Treatment of Historic Properties.

Application Instructions:

All applications shall include a completed form and narrative with supporting documentation. The application materials may be digitally submitted as a PDF, or as an 8.5" x 11" booklet format accompanied by a CD-ROM. All architectural drawings or renderings must be reduced to 8.5" x 11" or 8.5" x 14", clearly labeled, and folded to booklet size. If a nominated activity resulted in a planning document, publication or scholarly report, one (1) original must be submitted within the application. Letters of support for the nomination are desirable and should be included at the end of the package.

All applicants must provide a written narrative [one (1) page minimum] explaining why the individual, project, or program deserves recognition. The narrative must substantiate the exceptional quality and success of the candidate's project in terms of historic preservation. The narrative must clearly identify all impacts, goals, objectives, and benefits (cost savings, innovations, energy savings, community/economic development, historic/scientific research, planning innovations, etc.) produced by the nominated activity. All applicants must provide the total project cost, length of time required to complete the project, and a list of the members of the project team. Please limit the number of team members to five (5) persons.

Visual Aids:

All applications must be accompanied by photographs and digital images burned onto a CD-ROM. These images will become part of the awards display, power point presentation, and subsequent announcements. All visuals must be labeled, identified, and cross referenced in the application narrative. The HPO must receive images in the formats described below.

Digital Image Requirements:

The HPO must receive a CD-ROM containing all of the digital images (five or more) at a minimum of 2100 x 1400 pixels (approximately 2.8 mega-pixels) in size in TIFF format.

All materials will become the property of the Historic Preservation Office (HPO) and will not be returned. Materials may be used (without compensation) by the HPO in promoting the Awards Program or historic preservation in general. (PDF applications also require images on CD-ROM)

Photo Requirements:

All applicants must provide a minimum of five (5) photographs. All photographs must be 5" x 7" or larger, mounted on 8.5" x 11" pages inserted into the application package. The photographs must depict nominated individuals, programs and/or work. Before and after views are encouraged.

Nomination Submission:

PDF applications should be emailed to:

Kathleen.Cannelongo@dep.nj.gov

or

Hard Copy or Application on CD-ROM must be submitted in a sealed envelope addressed to:

NJ Historic Preservation Awards
Mail Code 501-04B
NJ DEP
Historic Preservation Office
P.O. Box 420
Trenton, New Jersey 08625-0420

Please contact the HPO directly to make arrangements for hand carried applications.

Tel: (609) 984-0176 - Fax: (609) 984-0578

www.nj.gov/dep/hpo

Selection:

The Historic Preservation Awards Jury will review all award applications and select the award winners. The Awards Jury will consist of:

- 1 member of the NJ Historic Preservation Office
- 1 member of the NJ Historic Sites Council
- 1 invited juror who is professionally active in historic preservation

Award winners and their nominators will be notified by the NJ Historic Preservation Office.

Inquiries:

For questions concerning the awards, please contact Michele Sbarro or Kathleen Cannelongo at the NJ Historic Preservation Office, (609) 984-0176.



State of New Jersey
Chris Christie, Governor
Kim Guadagno, Lt. Governor
Bob Martin, Commissioner



2015 New Jersey Historic Preservation Awards Program Application

Nominations must be received on or before April 3, 2015 by 4:00 p.m. Sorry, telephone facsimile (FAX) submissions will not be accepted.

Submission Name: _____

Location/Address of Entry: _____

Nominated by: _____

Organization: _____

Address: _____

Day Telephone: () _____ FAX: () _____

E-Mail Address: _____

Application Information Checklist

- _____ Category - Please select A, B, C, or D
- _____ Nomination Form
- _____ Narrative, comprised of _____ pages
- _____ Project Cost
- _____ List of Project Team Members with mailing addresses included (see below)
- _____ Time required to complete the project
- _____ Photographs included. Number of photos _____
- _____ CD-Rom included. Number of images _____
- _____ Maps included and number of maps _____
- _____ Architectural drawings/renderings folded to 8.5" x 11". Number of documents _____
- _____ Letters of support included and number of letters _____
- _____ Other attachments are listed on a separate sheet of paper

Project Team:

Please provide the names and contact information of all major contributing organizations having a significant role in the accomplishment of the achievement. This may include volunteers, nonprofit organizations, municipal or state offices, architects, contractors, craftspeople, consultants, and other professionals. The HPO reserves the right to limit the number of award certificates to five (5) persons.