

# 26<sup>th</sup> ANNUAL



## 2016 New Jersey Historic Preservation Awards



*Washington's Headquarters  
Museum at the Morristown  
National Historical Park,  
30 Washington Place,  
Morristown, NJ  
May 12, 2016 3-5 pm*

*(tour to be offered: 2-3 pm)*

*100th anniversary of the National Park Service, and 50th anniversary of the National Historic Preservation Act*

### ***Call for Nominations!***

The NJ Historic Preservation Office is now accepting nominations for their 2016 Historic Preservation Awards!

Every year, the NJ Department of Environmental Protection's Historic Preservation Office joins with the NJ Historic Sites Council to honor individuals, businesses and organizations across the state that are making important contributions to the preservation of New Jersey's historic and archaeological resources.

Nomination Deadline: April 4, 2016 by 4pm

### ***Our goals for the NJ Historic Preservation Awards Program are:***

- Raise awareness of historic preservation efforts in our state
- Recognize contributions by individuals, organizations & agencies to preserve historic properties, and advocate for preservation
- Recognize projects of exceptional quality
- Recognize volunteer contributions to preserve historic resources.

### ***Eligibility Categories***

Entries are considered for outstanding contribution or excellence in one of the four categories below.

This year, we are particularly interested in projects related to the 50th Anniversary of the National Historic Preservation Act, and the 100th Anniversary of the National Park Service.

#### ***A Individuals, Organizations, and Agencies:***

- Volunteers, professionals, and/or agencies who have made significant contributions throughout their lifetime to the advancement of historic preservation and/or the preservation of historic resources in New Jersey.

#### ***B Projects:***

- Restoration, rehabilitation or adaptive reuse of historic buildings, structures, sites, cultural landscapes or maritime properties – especially projects that incorporate sustainability, green design and/or urban revitalization – through historic preservation.

#### ***C Preservation Documents:***

- National Register nomination.
- Innovative Survey which contributes to regional or statewide knowledge of historic resources and/or historic context.
- Innovative Preservation Planning documents including architectural design guidelines, master plans, and local ordinances.
- Publications contributing to regional or statewide knowledge of historic resources and/or context.
- Historic Structure Report or Preservation Plan.

#### ***D Innovations:***

- Pioneering or inventive efforts in sustainability, historic preservation education, or interpretive programs.
- Pioneering or inventive efforts in planning to preserve communities, buildings, complexes, archaeological sites or other types of historic resources.
- Stewardship.

Nominations must be received on or before April 4, 2016 by 4:00 p.m. Sorry, telephone facsimile (FAX) submissions will not be accepted.

## *Nomination Standards*

The NJ Historic Preservation Awards are presented to nominees judged to demonstrate exceptional merit in the field of historic preservation. All individual accomplishments, projects & programs must involve historic resources eligible for listing, or already listed, in the NJ and/or National Register of Historic Places. Projects and programs will be reviewed for compliance with the *Secretary of the Interior's Standards for the Treatment of Historic Properties*.

---

## *Submission Instructions*

### *Applications must include all of the following components:*

- Fully completed nomination form
- Narrative (see details below)
- All supporting documentation
- Digital TIFF Photographs (5 minimum – 25 maximum) on CD
- Images must depict the nominated individual or project. Before & after views are encouraged.
- Letters of Support are desirable and should be included at the end of the application.

### *Application Format:*

Digital Submissions are encouraged.

Paper Books will be accepted, with the following stipulations:

- Photos should be submitted on a compact disc (CD) in the required format.
- Paper photos should be 5" x 7" or larger.
- All architectural renderings must be letter or legal sized, clearly labeled and folded to letter size.
- If a nominated activity resulted in a planning document, publication or scholarly report, one (1) original copy must accompany the application.

### *Narrative:*

The written narrative must explain why the nominee deserves recognition; substantiate the exceptional quality & success of the project to historic preservation; and clearly identify all impacts, goals, objectives & benefits produced by the nominated activity. All applications must include the total project cost, length of time required to complete, and a list of the project team members (max. 5 people).

- Benefits may include: cost savings, innovations, energy savings, community/ economic development, historic/scientific research, planning innovations, etc.

### *Digital Photographs Format:*

Compact Disc (CD)

- Applications must include 5 (minimum) to 25 (maximum) digital photographs burned onto a compact disc (CD).
- The images must be in TIFF format ONLY.
- Image size must be, at minimum, 2400 x 3000 pixels (approximately 6 mega-pixels).

### *Property of Historic Preservation Office:*

- All images will be used in evaluating the application, as well as marketing the Awards event.
- All images must be labeled, identified and cross-referenced in the Application.
- All materials become property of the NJ Historic Preservation Office (HPO), and will not be returned.
- Materials may be used (without compensation) by the HPO in promoting the Awards event, and in the future.

Nominations must be received on or before April 4, 2016 by 4:00 p.m. Sorry, telephone facsimile (FAX) submissions will not be accepted.

## Submission Instructions

### *Where To Send It?*

- Electronic PDF applications must be emailed to:  
kathleen.cannelongo@dep.nj.gov
- Booklet applications must be mailed in a sealed envelope addressed to:  
NJ Historic Preservation Awards  
Mail Code 501-04B  
NJ DEP / Historic Preservation Office  
PO Box 420  
Trenton, NJ 08625-0420
- For Booklet applications to be hand-delivered, please phone the HPO directly to make arrangements at 609-984-0176.

### *Juried Awards Selection:*

The Historic Preservation Awards applications are evaluated by a Jury of historic preservation professionals. The Jury consists of:

- A member of the NJ Historic Preservation Office staff
- A member of the NJ Historic Sites Council
- An invited juror who is professionally active in historic preservation.

### *Questions?*

For assistance in submitting a Historic Preservation Award application, contact Michele Sbarro or Kat Cannelongo at the NJ Historic Preservation Office, by dialing 609-984-0176.

❖ Award winners & their nominators will be notified by the NJ Historic Preservation Office. ❖

---



State of New Jersey  
Chris Christie, Governor  
Kim Guadagno, Lt. Governor  
Bob Martin, Commissioner

Tel: (609) 984-0176 - Fax: (609) 984-0578

[www.nj.gov/dep/hpo](http://www.nj.gov/dep/hpo)



This publication has been financed in part with federal funds from the National Park Service, U.S. Department of the Interior, and administered by the New Jersey Department of Environmental Protection, Natural & Historic Resources, Historic Preservation Office. The contents and opinions do not necessarily reflect the views or policies of the U.S. Department of the Interior. This program receives federal financial assistance for the identification and protection of historic properties. Under Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, the U.S. Department of the Interior prohibits discrimination on the basis of race, color, national origin, or handicap in its federally assisted programs. If you believe that you have been discriminated against in any program, activity, or facility as described above, or if you desire further information, please write to: Office of Equal Opportunity, National Park Service, 1849 C. Street NW (NC200), Washington, D.C. 20240

Nominations must be received on or before April 4, 2016 by 4:00 p.m. Sorry, telephone facsimile (FAX) submissions will not be accepted.

# 2016 New Jersey Historic Preservation Awards Program Application

Nominations must be received on or before April 4, 2016 by 4:00 p.m. Sorry, telephone facsimile (FAX) submissions will not be accepted.

Submission Name: \_\_\_\_\_

Location/Address of Entry: \_\_\_\_\_

Nominated by: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Day Telephone: ( ) \_\_\_\_\_ FAX: ( ) \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

## Application Information Checklist

- \_\_\_\_\_ Category - Please select A, B, C, or D
- \_\_\_\_\_ Nomination Form
- \_\_\_\_\_ Narrative, comprised of \_\_\_\_\_ pages
- \_\_\_\_\_ Project Cost
- \_\_\_\_\_ List of Project Team Members with mailing addresses included (see below)
- \_\_\_\_\_ Time required to complete the project
- \_\_\_\_\_ Photographs included. Number of photos \_\_\_\_\_
- \_\_\_\_\_ CD-Rom included. Number of images \_\_\_\_\_
- \_\_\_\_\_ Maps included. Number of maps \_\_\_\_\_
- \_\_\_\_\_ Architectural drawings/renderings folded to 8.5" x 11". Number of documents \_\_\_\_\_
- \_\_\_\_\_ Letters of support included. Number of letters \_\_\_\_\_
- \_\_\_\_\_ Other attachments are listed on a separate sheet of paper

### Project Team:

Please provide the names and contact information of all major contributing organizations having a significant role in the accomplishment of the achievement. This may include volunteers, nonprofit organizations, municipal or state offices, architects, contractors, craftspeople, consultants, and other professionals. The HPO reserves the right to limit the number of award certificates to five (5) persons.