



NJ DEPARTMENT OF ENVIRONMENTAL PROTECTION SPARK PROFESSIONAL INTERNSHIP PROGRAM NOTICE OF VACANCY

Title: Coastal Planning Intern

Posting Number: WLM-2024-5i

Opening Date: December 14, 2023

Closing Date: March 13, 2024

Approximate Start Date of Internship: June 3, 2024

Approximate Duration of Internship: 8-12 weeks

Existing Vacancies: One (1)

Location: Trenton, NJ

Program: Watershed and Land Management – Division of Land Resource Protection

Internship Hours Per Week: Fully in-person 21-35 Hours per week

Hourly Rate: Sliding Scale based on Education Level (\$16-\$21 Per Hour).

Program Description: Under close supervision of a supervisory official in an environmental services program, learns to conduct routine surveys, studies, inspections, and/or investigations relating to the improvement and/or monitoring of environmental conditions, and/or the enforcement of environmental laws/regulations; does other related duties.

Project Description: Under direct supervision, the intern will review, process, and approve Coastal Area Facilities Review Act, Waterfront Development and Coastal Wetland Permits.

Specific to the Position: Under direct supervision the appointee will review, process, and approve Coastal Area Facilities Review Act, Waterfront Development and Coastal Wetland Permits. Conduct pre-reviews of submitted applications to identify presence of environmentally

sensitive areas onsite (such as wetlands, beaches, dunes, and T&E habitat), to assist project managers in their review. Work would include, but not be limited to, researching property ownership information, researching existence of any deed restricted areas onsite, review of GIS mapping data and aerial photography review.

Required Area of Study: Seeking Individuals enrolled at an accredited university / college studying physical sciences, environmental sciences/studies, chemical sciences, biological sciences, environmental planning, physical geography or in civil engineering, sanitary engineering, chemical engineering, environmental engineering, mechanical engineering, agricultural engineering, mining engineering, industrial engineering, or bio-resource engineering.

Preferred Skills: Familiarity with software such as ArcPro, ArcMap, ArcGIS Online, Adobe, Microsoft Office Is preferred.

License: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

Residency: All persons newly hired on or after September 1, 2011, have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey subject to the provisions of N.J.S.A. 52:14-7 (L.2011, Chapter 70), also known as the "New Jersey First Act".

Authorization to Work: Selected candidates must be authorized to work in the United States per the Department of Homeland Security, United States Citizenship, and Immigration Services regulations. Note: The State of New Jersey does not provide sponsorship for citizenship to the United States.

Veteran's Preference: To qualify for New Jersey Veteran's Preference/status, you must establish Veteran's Preference through the Department of Military and Veterans' Affairs. Please submit proof of your Veteran's Preference along with your resume as indicated below. For more information, please visit <https://nj.gov/military/veterans/services/civilservice/preference/>

Submit Resume and Internship Information Form by 4:00PM on the closing date to:

NJDEP Internship Coordination Team

DEPinternships@dep.nj.gov

Please include the title and posting # of this Notice of Vacancy in the subject line of your e-mail.

The New Jersey Department of Environmental Protection is an Equal Opportunity Employer and is committed to inclusive hiring and a diverse workforce. We strongly encourage people from all backgrounds to apply. Accommodation under ADA will be provided upon request.