

NJDEP Online Registration Instructions

Please follow the instructions below to set up your NJDEP Online account. These same instructions can also be downloaded on the NJDEP Online page at '<http://www.njdeponline.com>' by selecting the button labeled "NJDEP Online New User INSTRUCTIONS."

Step 1: Requesting Access to NJDEP Online

1. Go to '<http://www.njdeponline.com>' and select the button labeled "NEW USERS Request Access to NJDEP Online."
2. Fill in the following fields: 'Contact Name', 'Organization Name', 'Email Address', and 'Confirm E-Mail'.
3. Click on the "Request" button.

NJDEP Online - Windows Internet Explorer

https://www11.state.nj.us/DEP_RSP/Orchestrator.do?initiate=true&orchestrationId=Core-System-GetAuthorizationCod

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NJDEP Online

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njdeponline

department of environmental protection

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Version: 4.6

You are currently not logged in.

Help | Login

1. Request access to NJDEP Online 2. Link Your NJDEP Online service to your myNewJersey account 3. Use NJDEP Online

Use this page to request access to your permit information through NJDEP Online:

*Contact Name:

*Organization Name:

*E-Mail Address:

*Confirm E-Mail:

Request

contact dep | privacy notice | legal statement | accessibility statement

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Department of Environmental Protection
P.O. Box 403
Trenton, NJ 08646-0403

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Step 2: Link Your NJDEP Online Service to Your myNewJersey Account

If you already have a myNewJersey account: Fill out Section A with your myNewJersey ‘Log On ID’ and ‘Password’ and click “Link NJDEP Online to My Account.”

If you do not have a myNewJersey account: Fill out Section B with your desired ‘Log On ID’, ‘Password’, ‘Security Question’, and ‘Security Answer’ and click “Create this new myNewJersey Account and Link NJDEP Online To It.”

Step 2: Link NJDEP Online to Your myNewJersey Account - Windows Internet Explorer

https://portal01.state.nj.us/https://portal20.sa.state.nj.us:8090/signup/NJLoginLinked?oid=nyPxasdkvdOHUpnCa12Qd4F

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Step 2: Link NJDEP Online to Your myNewJersey Acco...

njdep online + mynewjersey Help
More information on myNewJersey

1. Request access to NJDEP Online 2. Link Your NJDEP Online service to your myNewJersey account 3. Use NJDEP Online

Use this page to tell us about your myNewJersey account by picking one of the three choices below.

A. I already have a myNewJersey account. Link it to my NJDEP Online information:

My Log On ID is and my password is

B. I don't have a myNewJersey account yet. I'll create a new one now and link it to my NJDEP Online information:

Pick a Log On ID If you forget your password later, we'll ask you the following question. If you answer it correctly, we'll send a new password to your email address.

Pick a password Question you want us to ask

Retype your password Your answer

First name Email address

Last name Retype your email address

* All items in B are required if you're creating a new account. Your name and email address are filled in based on Step 1, but ignore them and use choice A instead if you already have a myNewJersey account.

Use choice C below if you can't remember your Log On ID - please don't create another new account.

Review your information and be sure it's correct before you click the Create Account button

C. I already have a myNewJersey account but I can't remember what it is.
Please use the [Contact Form](#) to tell us your name and email address and a myNewJersey team member will contact you during normal business hours to help. Then you'll need to start over at step 1

More information:

What is myNewJersey? It's a system that uses a single ID to let you access many services. If you have a business, you can access taxes, permits, payments, and other information. If you're an employee, you can get pension and payroll information, and for many departments, access your email and other resources when you're not in the office

How does myNewJersey help me? It lets you access all of your information without having to remember separate account IDs and passwords for each service. Plus, you only have to log in once each "session" (each time you need any one of the services). You can access any other service during that same session, without having to log in again.

Why do I need myNewJersey to use NJDEP Online? NJDEP Online is the service that lets you work with your permits. myNewJersey is the system that logs you in, or "authenticates" you, to be able to access NJDEP Online and any other services you're authorized to use.

Do I have to do this each time? No, you only have to request access to NJDEP Online once, and you only have to link it to your myNewJersey account once. Each time you need to use NJDEP Online in the future, just use your myNewJersey ID and password to log in and you'll be taken to your NJDEP Online information. Creating more than one myNewJersey account is unnecessary and will cause confusion for you later.

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Step 3: Use NJDEP Online

1. Enter your contact information and at least 1 contact number and click “Continue.”

Version: 4.6
You are currently not logged in.
Welcome MyNewJersey Portal user. Please provide the following information to create your RSP account.

CONTACT INFORMATION

This account setup process is for the new NJDEP Online. Please ensure that you complete the setup before closing your browser.

* First Name:	<input type="text" value="John"/>	Address Line 1:	<input type="text"/>
Middle Initial:	<input type="text"/>	Address Line 2:	<input type="text"/>
* Last Name:	<input type="text" value="Smith"/>	Address Line 3:	<input type="text"/>
Title:	<input type="text"/>	City:	<input type="text"/>
* E-Mail Address:	<input type="text" value="jsmith@dep.nj.com"/>	State:	<input type="text"/>
* Confirm E-Mail:	<input type="text" value="jsmith@dep.nj.com"/>	Zip:	<input type="text"/>
Organization Name:	<input type="text"/>		
Organization Type:	<input type="text"/>		

CONTACT NUMBERS

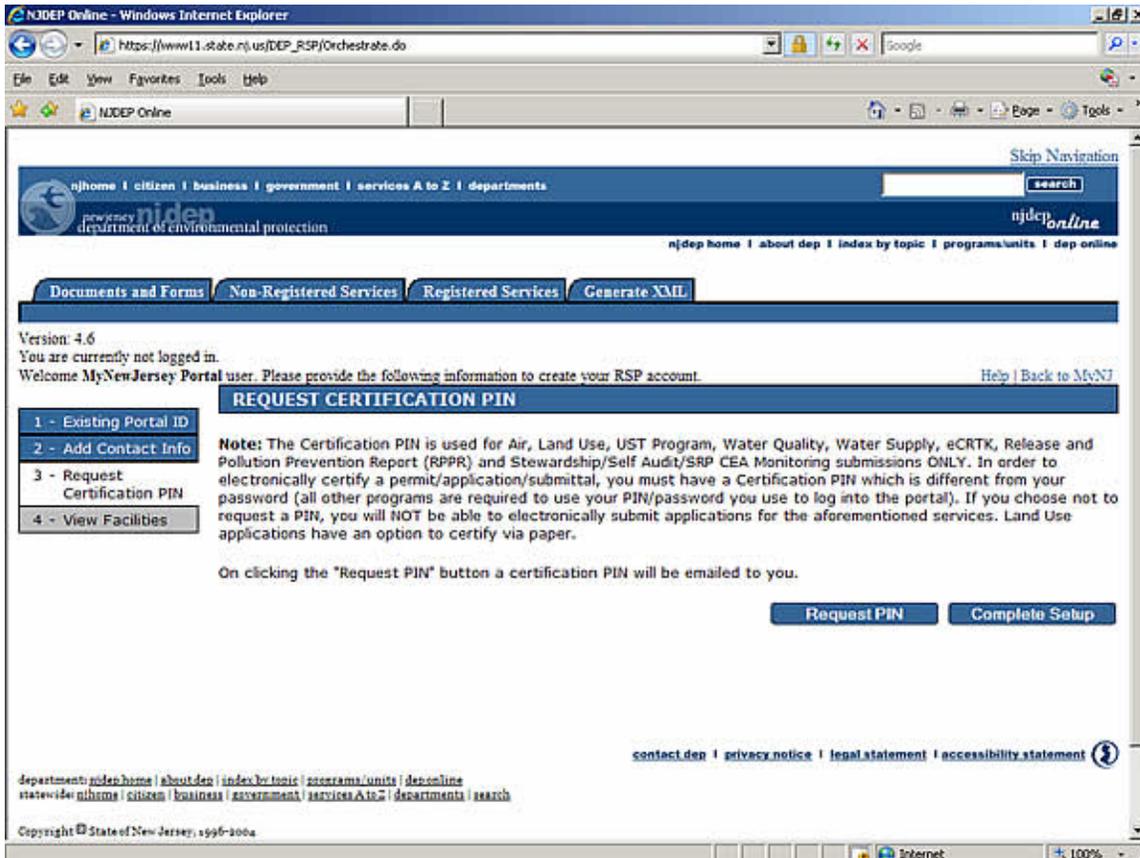
Note: At least one contact number is required.
You do not have any contact numbers. Click 'Add Contact Number' to add one.

contact.dep | privacy.notice | legal.statement | accessibility.statement

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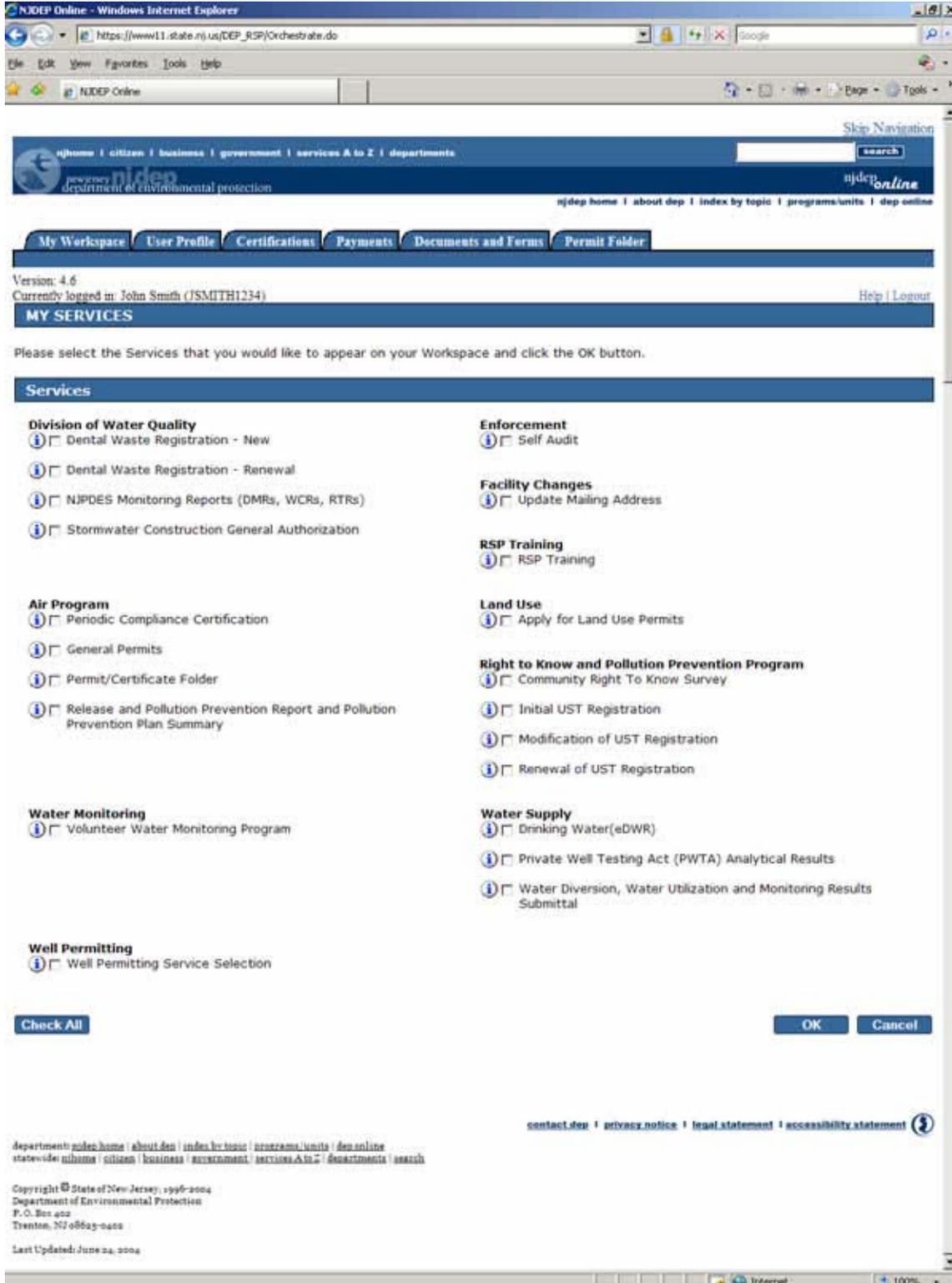
2. Request your Certification PIN by clicking “Request PIN” (you will receive this via email). You will only be required to have a Certification PIN if you plan to electronically certify a permit/application/submittal. If you do not need a Certification PIN, click “Complete Setup.”

Note: Upon requesting your Certification PIN and clicking “Continue” on the confirmation screen, your setup will be complete.



3. Select your service(s) on the My Services screen and click “OK.” Your service(s) will now be displayed on the My Workspace screen.

Note: If your selected service(s) requires you to have associated facilities, you will be forwarded to a page where you can add your facilities.



Note: After completing these steps, you will be able to access NJDEP Online at any time by visiting '<http://www.njdeponline.com>' and clicking "Log in to NJDEP Online" within the blue box at the top right of the screen. NJDEP Online can also be accessed by logging into myNewJersey at '<http://www.nj.gov>' and clicking the 'Login' link near the top of the screen.

If you need further assistance, please contact us at the link labeled 'Address your comments and suggestions to us' at the bottom of <http://www.njdeponline.com>.