



## New Jersey Department of Environmental Protection Site Remediation and Waste Management Program

### INSTRUCTIONS FOR THE TECHNICAL ASSISTANCE GRANT (TAG) APPLICATION

The New Jersey Department of Environmental Protection (Department) is pleased to provide you with a Technical Assistance Grant (TAG) application. TAGs are available to community groups to employ independent environmental professionals for the purpose of interpreting and explaining technical reports, site conditions, and proposed remedial actions at a contaminated site. The Department will allow one grant per site. A grant up to **\$10,000** per remediation phase (remedial investigation and remedial action) is available to eligible community groups to hire licensed site remediation professionals (LSRPs) to interpret and help the community understand technical information.

#### Pre-Application Requirements

1. A community group may request the Department make a finding of substantial public interest in a particular contaminated site, as a condition of seeking a technical assistance grant, by submitting a petition to the Department pursuant to N.J.A.C. 7:26C-10.4(a).
2. Prior to filing an application, the community group must submit a Letter of Intent to the Department. For more information on the requirements of the Letter of Intent, please refer to N.J.A.C 7:26C-10.4(c). Please note, if more than one community group has submitted a Letter of Intent for a site, the Department recommends forming a coalition and submitting one application. For more information on forming a coalition, please refer to the **Guidance for Technical Assistance Grants** at [http://www.nj.gov/dep/srp/guidance/srra/draft\\_tag\\_guidance.pdf](http://www.nj.gov/dep/srp/guidance/srra/draft_tag_guidance.pdf). If no coalition is formed, the Department will not award a grant.

#### Application Requirements

The use of the TAG shall be limited to hiring a licensed site remediation professional (LSRP) for the purpose of interpreting technical reports, evaluating remediation methods, and monitoring site conditions at a specific site that is of local public concern. For more information regarding the limitations, restrictions, and requirements of the grant, please refer to N.J.A.C 7:26C-10, and the guidance documents available at [http://www.nj.gov/dep/srp/guidance/srra/draft\\_tag\\_guidance.pdf](http://www.nj.gov/dep/srp/guidance/srra/draft_tag_guidance.pdf).

All forms below must be completed and submitted to the address below:

- TAG Application Form - (Pages 1-3 of 4);
- Notarized Certification Form- (Page 4 of 4); and
- NJ W-9 Questionnaire- (Available at <http://www.state.nj.us/treasury/omb/forms/pdf/W9.pdf> )

**ONE original and ONE copy** of all TAG application forms and attachments must be mailed to:

Office of Community Relations  
Site Remediation Program  
NJ Department of Environmental Protection  
401-06P  
PO Box 420  
Trenton, NJ 08625-0420