



Use this checklist to keep track of information required for the Wastewater Management Plan

WASTEWATER MANAGEMENT PLAN CHECKLIST	
A Title Page	<input type="checkbox"/> Identified the name of the WMP <input type="checkbox"/> Identified the name of the WMP Agency <input type="checkbox"/> Identified WQM Plan(s) affected <input type="checkbox"/> Identified the date of the submittal <input type="checkbox"/> Left a blank line for adoption date (to be filled out by DEP)
Table Of Contents	<input type="checkbox"/> Identified and numbered properly major text components <input type="checkbox"/> Identified and numbered properly tables <input type="checkbox"/> Identified and numbered properly figures <input type="checkbox"/> Identified and numbered properly maps <input type="checkbox"/> Identified and numbered properly, if applicable, the appendix
Summary Of Actions	<input type="checkbox"/> Described, if applicable, number of acres added and/or removed from the Sewer Service Area <input type="checkbox"/> Described, if applicable, strategies to address any potential capacity deficiencies
A Narrative Section	<input type="checkbox"/> Described the Wastewater Management Planning (WMP) Area <input type="checkbox"/> Described the municipality <input type="checkbox"/> Described the relationships between and among municipalities and Wastewater Treatment Facilities <input type="checkbox"/> Described the information used to perform the build-out and results <input type="checkbox"/> Described the information used to perform wastewater treatment capacity and results <input type="checkbox"/> Described the information used to perform nitrate dilution and results <input type="checkbox"/> Described the strategies that demonstrate the potential to address capacity deficiencies identified through the analyses
Wastewater Treatment Facility Table(s)	<input type="checkbox"/> Included all WTF tables for facilities existing and anticipated and denoted as such <input type="checkbox"/> Identified the name of the wastewater treatment facility <input type="checkbox"/> Identified the name of wastewater treatment facility owner and permittee <input type="checkbox"/> Identified the physical location of the wastewater treatment facility including municipality, county, street address, and lot/block <input type="checkbox"/> Identified the NJPDES permit number ¹ <input type="checkbox"/> Identified the permitted flow in million gallons per day (MGD) ³ and indicated whether it is expressed as an annual average, max monthly average, 30-day average, daily max, or on some other basis <input type="checkbox"/> Identified the type of discharge(s) (SW, GW, or Both) and location via XY Coordinates <input type="checkbox"/> Identified the name of the receiving surface water body or aquifer and classification ² <input type="checkbox"/> Identified the existing and projected population and/or development and wastewater flow to be served by the wastewater treatment facility during the planning period of 20-years for urbanized municipalities or at build-out for all other municipalities
Maps	<input type="checkbox"/> Included WMP Area Map (Map No. 1) <input type="checkbox"/> Included Selected Environmentally Sensitive Features Map (Map No. 2) <input type="checkbox"/> Included Wastewater Service Area Map (Map No. 3) <input type="checkbox"/> Included Zoning map(s) (Map No. 4) <input type="checkbox"/> Included Other map(s) (Map 5)

Footnotes:

1. If the wastewater treatment facility has been assigned a NJPDES permit number but the final permit has not been issued, the word "pending" should follow the NJPDES permit number
2. As specified in the Surface Water Quality Standards, N.J.A.C. 7:9B, or the Ground Water Quality Standards, N.J.A.C. 7:9C
3. If the wastewater treatment facility does not have a final NJPDES permit, space shall be provided for insertion of the flow, once the permit is issued



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WASTEWATER MANAGEMENT PLANNING CHECKLIST	
WMP Area Map (Map No. 1)	<input type="checkbox"/> Identified the WMP area boundary <input type="checkbox"/> Identified WQM planning area boundaries <input type="checkbox"/> Identified municipal boundaries <input type="checkbox"/> Identified, if applicable, The Coastal Area Boundary <input type="checkbox"/> Identified, if applicable, The Hackensack Meadowlands District <input type="checkbox"/> Identified, if applicable, The Pinelands Area and the Pinelands National Reserve <input type="checkbox"/> Identified, if applicable, The Highlands preservation area and the Highlands planning area
Selected Environmentally Sensitive Features Map (Map No. 2)*	<input type="checkbox"/> Identified, if applicable, Suitable habitat for endangered and threatened species, Ranks 3, 4, and 5** <input type="checkbox"/> Identified, if applicable, Natural Heritage Priority Sites <input type="checkbox"/> Identified Surface waters as mapped on the Department's GIS Hydrography coverage <input type="checkbox"/> Identified, if applicable, Category One Waters and 300-foot riparian zone*** <input type="checkbox"/> Identified, if applicable, coastal wetlands <input type="checkbox"/> Identified, if applicable, other freshwater and estuarine wetlands <input type="checkbox"/> Identified, if applicable, Coastal Fringe Planning Areas, Coastal Rural Planning Areas, and Coastal Environmentally Sensitive Planning Area <input type="checkbox"/> Identified, if applicable, environmentally sensitive areas in which 201 Facilities Plan grant limitations prohibit the extension of sewer service <input type="checkbox"/> Map states, <i>"Development in areas mapped as environmentally sensitive features may be subject to special restrictions under Federal or State statutes or rules. Interested persons should check with the Department of Environmental Protection for the latest information. Depiction of environmental features shall be for general information purposes only, and shall not be construed to define the legal geographic jurisdiction of such statutes or rules."</i>
Wastewater Service Area Map (Map No. 3)	<input type="checkbox"/> Identified, if applicable, the Pinelands Management Area boundaries within the Pinelands Area and the Pinelands National Reserve <input type="checkbox"/> Identified, if applicable, the land use capability zones established within the Highlands Regional Master Plan <input type="checkbox"/> Identified, if applicable, district boundaries of sewerage, municipal, and municipal authority districts <input type="checkbox"/> Identified, if applicable, franchise areas for sewer utilities regulated by the Board of Public Utilities and other contractual boundaries defining sewer service area commitments or other legally binding arrangements <input type="checkbox"/> Identified, if applicable, the location of each domestic and industrial wastewater treatment facility that is anticipated or existing, the discharge outfall for each, and the NJPDES permit number(s) for each <input type="checkbox"/> Delineated and Identified Assigned sewer service area; differentiating between areas that convey wastewater to different treatment facilities <input type="checkbox"/> Delineated and Identified Unassigned sewer service area <input type="checkbox"/> Delineated and Identified Non-Sewer service area
Zoning map(s) (Map No. 4)	<input type="checkbox"/> Identified proper zoning used as the basis for the build-out analysis

Footnotes:

* All of this information should be based on the Department's GIS layers

** Based on the Department's Landscape Maps of Habitat for Endangered, Threatened and Other Priority Wildlife

*** C1 waters as designated on the Department's Surface Water Quality Standards. 300 foot buffer applied to all upstream tributaries with the same HUC14 watershed set forth in the Flood Hazard Area Control Act Rules, N.J.A.C. 7:13