

**For Use as a Worksheet Only -- Do Not Send to the Department!**

**State of New Jersey  
Department of Banking & Insurance**



**Annual Report Worksheet for  
Home Financing Agencies  
Year Ending December 31, 2008**

**New Jersey Department of Banking & Insurance  
Division of Banking  
Attn: Al Dillione -- 5<sup>th</sup> floor  
20 West State Street  
Trenton, NJ 08625-0040**

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## *Licensee Demographics*

The online application will populate the associated fields with the data currently found in our Licensing System. All information requested below will be required by the online application (unless indicated otherwise.)

*(This is the 7-digit identification number found on your licensing certificate, followed by one of the following type codes: C04, P04, or I04.)*

NJ License Reference Number: \_\_\_\_\_

Licensee Name: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone Number: \_\_\_\_\_

FAX Number: \_\_\_\_\_

Business E-mail: \_\_\_\_\_

Every licensee **must** include their official business e-mail address in their annual report according to N.J.A.C. 3:23-4.1. Failure to supply your official business e-mail address will result in a failure to comply with the annual report filing.

Note: All licensees who were actively licensed in New Jersey for any period of time from January 1, 2008 through December 31, 2008 are required to file an annual report. You are required to file an annual report even if you did no business in 2008. Audited financial statements are not required to complete your annual report.

If you were actively licensed on December 31, 2008, your annual report must reflect the total activity of your business as of the end of 2008.

If you surrendered your license during 2008, your annual report must reflect the total activity of your business as of the date of surrender.

Your annual report should only reflect the amount of business done in New Jersey thru your main office and all New Jersey branch offices during 2008.

If you actively held two or more New Jersey licenses during 2008, you must file an annual report for each type of license.

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## *Home Financing Agencies Section*

### **Financial Agreement Summary**

The online application will ask for the following information concerning your business activities during 2008. The information provided should reflect your New Jersey based business **only**.

When entering these figures into the online application, round all entries to the nearest whole dollar. Do not enter commas or periods.

	<b>Description</b>	<b>Total Number</b>
1	Total Number of Financial Agreements Purchased	
	<b>Description</b>	<b>Total Dollar Amount</b> <i>(in whole US Dollars)</i>
2	Total Amount of Financial Agreements Purchased <i>(excluding Sales Tax)</i>	
3	Sales Tax <i>(on the Financial Agreements Purchased entered on line 2)</i>	
	<b>Grand Total Amount of Financial Agreements Purchased</b> <i>(Add line 2 and line 3)</i>	

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## *Affidavit*

This sample affidavit is included for completeness only. The online application will collect all of the necessary information. DO NOT MAIL THIS AFFIDAVIT to the Department, unless you are specifically instructed to do so.

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I hereby certify that the information provided in connection with this Annual Report is true to the best of my knowledge and belief:

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Signature of Licensee or Responsible Party)

Please enter the following information for the individual preparing this report:

Name of Preparer \_\_\_\_\_

Title of Preparer \_\_\_\_\_

Phone of Preparer \_\_\_\_\_

E-mail of Preparer  
(if available) \_\_\_\_\_

Please enter the following information for the licensee or individual responsible for the licensed entity:

Name of Responsible Party \_\_\_\_\_

Title of Responsible Party \_\_\_\_\_

Address of Responsible Party \_\_\_\_\_

Phone of Responsible Party \_\_\_\_\_

E-mail of Responsible Party \_\_\_\_\_

Every licensee **must** include their official e-mail address in their annual report according to N.J.A.C. 3:23-4.1. Failure to supply your official e-mail address will result in a failure to comply with the annual report filing.

===== *Notarization* =====

State of \_\_\_\_\_ County of \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_ ,  
and I hereby certify that I am not an officer or director of this entity.

\_\_\_\_\_  
(Signature of Notary Public)

My commission expires on \_\_\_\_\_  
(Date)