

NEW JERSEY
SMALL EMPLOYER HEALTH BENEFITS PROGRAM

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ADVISORY BULLETIN 98-SEH-03
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March 27, 1998

To: SEH Program Member Carriers

From: Wardell Sanders, Executive Director

Re: SEH PROGRAM FILING DATES

This bulletin is to provide carriers with assistance in making timely filings to the New Jersey Small Employer Health Benefits (“SEH”) Program Board and the New Jersey Department of Banking and Insurance (“DOBI”) for the SEH Program. Set forth below are important annual filing deadlines established by statute or regulation applicable to members of the SEH Program, and references to other filing requirements. For a complete description of each of the filing requirements, please refer to the appropriate provisions of the New Jersey Small Employer Health Benefits Act (“SEH Act”) set forth at N.J.S.A. 17B:27A-17 et seq. and the regulations applicable to the small group market set forth at N.J.A.C. 11:21-1 et seq. Additional information about the SEH Program may be found at the DOBI web site at: <http://www.naic.org/nj/NJHOMEPEG.HTML>.

Please distribute this bulletin to all employees responsible for submitting SEH Program filings.

I. Annual Filing Dates

February 14: 4th quarter enrollment report
N.J.A.C. 11:21-7.12(b)

March 1: Certification of Compliance with Small Employer Health Benefits Plans
N.J.A.C. 11:21-4.2 and Exhibit BB, Part 1

March 1: Certification of Promotional and Marketing Material
N.J.A.C. 11:21-17.3 and Exhibit BB, Part 2

March 1: Market share report N.J.A.C. 11:21-10 and Exhibit CC

OR

March 1: Certification of Non-member Status N.J.A.C. 11:21-8 and Exhibit KK

- March 15:** Yearly enrollment report
N.J.A.C. 11:21-7.12(a)
- May 15:** 1st quarter enrollment report
N.J.A.C. 11:21-7.12(b)
- August 1:** Loss Ratio Reports/Refund Plan (DOBI filing)
N.J.A.C. 11:21-7A and Exhibit GG
- August 14:** 2nd quarter enrollment report
N.J.A.C. 11:21-7.12(b)
- November 1:** Premium comparison survey filing (DOBI filing)
N.J.A.C. 11:21-19 and Exhibit FF
- November 15:** 3rd quarter enrollment report
N.J.A.C. 11:21-7.12(b)
- December 31:** Notification to Commissioner regarding MEAs (DOBI filing)
N.J.S.A. 17B:27A-49

II. Other Filings

- A. *Optional Benefit Rider Filings of Increasing Value*
N.J.A.C. 11:21-3.2(d)
- B. *Optional Benefit Rider Filings of Decreasing Value (DOBI filing)*
N.J.S.A. 17B:27A-19i
- C. *Alternative Method of Utilization Review Filings*
N.J.A.C. 11:21-4
- D. *Rate Filings (DOBI filing)*
N.J.A.C. 11:21-9
- E. *Nonstandard Plan Forms Certification (DOBI filing)*
N.J.A.C. 11:21-11 and Exhibit BB, Parts 3, 4 and 5
- F. *Withdrawal of Nonstandard Health Benefits Plans (DOBI filing)*
N.J.A.C. 11:21-13
- G. *Market Withdrawal (DOBI filing)*
N.J.A.C. 11:21-16
- H. *Relief from Obligations Imposed Under SEH Act (DOBI filing)*
N.J.A.C. 11:21-15