

FRATERNAL SOCIETIES

COMPANY NAME: _____ **NAIC Company Code:** _____

Contact: _____ **Telephone:** _____

REQUIRED FILINGS IN THE STATE OF: STATE OF NEW JERSEY **Filings Made During the Year 2009**

(1) Check-list	(2) Line #	(3) REQUIRED FILINGS FOR THE ABOVE STATE	(4) NUMBER OF COPIES*			(5) DUE DATE	(6) FORM SOURCE**	(7) APPLICABLE NOTES
			Domestic		Foreign			
			State	NAIC	State			
		I. NAIC FINANCIAL STATEMENTS						
	1	Annual Statement (8 1/2"x14")	3	EO	xxx	3/1	NAIC	Must be bound
	1.1	Printed Investment Schedule detail (Pages E01-E25)	3	EO	xxx	3/1	NAIC	
	2	Quarterly Financial Statement (8 1/2" x 14")	2	EO	xxx	5/15, 8/15, 11/15	NAIC	
	3	Separate Accounts Annual Statement (8 1/2"x 14")	3	EO		3/1	NAIC	
		II. NAIC SUPPLEMENTS						
	10	Accident & Health Policy Experience Exhibit	3	EO	xxx	4/1	NAIC	
	11	Actuarial Certification Related Annuity Nonforfeiture Compliance	3	EO	xxx	3/1	Company	
	12	Actuarial Opinion on X-Factors	3	EO	xxx	3/1	Company	
	13	Actuarial opinion on Separate Accounts Funding	3	EO	xxx	3/1	Company	
	14	Actuarial Opinion on Synthetic Guaranteed Investment Contracts	3	EO	xxx	3/1	Company	
	15	Interest Sensitive Life Insurance Products Report	3	EO	xxx	4/1	NAIC	
	16	Investment Risk Interrogatories	3	EO	xxx	4/1	NAIC	
	17	Long Term Care Experience Reporting Forms	3	EO	xxx	4/1	NAIC	
	18	Management Discussion & Analysis	2	EO	xxx	4/1	Company	
	19	Medicare Supplement Insurance Experience Exhibit	3	EO	xxx	3/1	NAIC	
	20	Medicare Part D Coverage Supplement	3	EO	xxx	3/1, 5/15, 8/15, 11/15	NAIC	
	21	Reasonableness of Assumptions Certification	3	EO	xxx	5/15, 8/15, 11/15	Company	
	22	Reasonableness & Consistency of Assumptions Cert.	3	EO	xxx	5/15, 8/15, 11/15	Company	
	23	Reasonableness of Assumptions Cert. for Implied Guaranteed Rate Method	3	EO	xxx	5/15, 8/15, 11/15	Company	
	24	Reasonableness & Consistency of Assumptions Cert. (Updated Average Market Value)	3	EO	xxx	5/15, 8/15, 11/15	Company	
	25	Reasonableness & Consistency of Assumptions Cert. (Updated Market Value)	3	EO	xxx	5/15, 8/15, 11/15	Company	
	26	Risk-Based Capital Report	1	EO	xxx	3/1	NAIC	
	27	RBC Certification required under C - 3 Phase I	1	N/A	xxx	3/1	Company	
	28	RBC Certification required under C - 3 Phase II	1	N/A	xxx	3/1	Company	
	29	Statement of Actuarial Opinion	3	EO	xxx	3/1	Company	
	20	Statement on non-guaranteed elements – Exhibit 5 Interr. #3	3	EO	xxx	3/1	Company	
	31	Statement on participating/non-participating policies – Exhibit 5, Interr. #1	3	EO	xxx	3/1		
	32	Supplemental Compensation Exhibit	1	N/A	N/A	3/1	NAIC	
	33	Trusted Surplus Statement	3	EO	xxx	3/1, 5/15, 8/15, 11/15	NAIC	
		III. ELECTRONIC FILING REQUIREMENTS						
	40	Annual Statement Electronic Filing	xxx	1	xxx	3/1	NAIC	
	41	March .PDF Filing	xxx	1	xxx	3/1	NAIC	
	42	Separate Accounts Electronic Filing	xxx	1	xxx	3/1	NAIC	
	43	Separate Accounts .PDF Filing	xxx	1	xxx	3/1	NAIC	
	44	Supplemental Electronic Filing	xxx	1	xxx	4/1	NAIC	
	45	Supplemental .PDF Filing	xxx	1	xxx	4/1	NAIC	
	46	Quarterly Statement Electronic Filing	xxx	1	xxx	5/15, 8/15 & 11/15	NAIC	
	47	Quarterly .PDF Filing	xxx	1	xxx	5/15, 8/15 & 11/15		
	48	June .PDF Filing	xxx	1	xxx	6/1	NAIC	
		IV. AUDITED FINANCIAL STATEMENTS						
	61	Accountants Letter of Qualifications	1	N/A	N/A		Company	If applicable
	62	Audited Financial Statements	1	1	1	6/1	Company	
	63	Audited Financial Statements Exemption Affidavit	1	N/A	N/A		Company	If applicable
	64	Independent CPA	1	N/A	N/A		Company	If applicable
	65	Notification of Adverse Financial Condition	1	N/A	N/A		Company	If applicable
	66	Report of Significant Deficiencies in Internal Controls	1	N/A	N/A		Company	If applicable
	67	Request for Exemption to File	1	N/A	N/A	12/31/2008	Company	Written
		V. STATE REQUIRED FILINGS						
	101	Certificate of Compliance	0	0	1	3/1	State	Retaliatory
	102	Certificate of Deposit	0	0	1	3/1	State	Retaliatory
	103	Certificate of Valuation	0	0	1	3/1	State	Retaliatory
	104	Filings Checklist (with Column 1 completed)	1	1	1	3/1	State	
	105	Premium tax	N/A	0	N/A		State	
	106	State Filing Fees	1	0	1	3/1	State	See fee letter
	107	Signed Jurat	xxx	xxx	1	3/1	NAIC	See note L
	108	NJ Medicare Supplement Under 50 Plan	1	0	1	3/1	State	See Note O

***If XXX appears in this column, this state does not require this filing, if hard copy is filed with the state of domicile and if the data is filed electronically with the NAIC. If N/A appears in this column, the filing is required with the domiciliary state. EO (electronic only filing).**
****If Form Source is NAIC, the form should be obtained from the appropriate vendor.**

NOTES AND INSTRUCTIONS (A-K APPLY TO ALL FILINGS)		
A	Required Filings Contact Person:	Joann Jones Telephone (609) 292-5350 ext 50085 Admissions&selfinsurance@dobi.state.nj.us
B	Mailing Address: Regular and Express Mail delivered by the United States Postal Service	Office of Solvency Regulation P.O. BOX 325 Trenton, NJ 08625-0325
B-1	Address for delivery by Courier Services (FedEx, UPS, DHL)	20 West State Street, 10 th Floor Trenton, NJ 08608
C	Mailing Address for Filing Fees:	Same as above
D	Mailing Address for Premium Tax Payments:	N/A
E	Delivery Instructions:	All filings must be received no later than the indicated due date. If the due date falls on a weekend or holiday, then the deadline is extended to the next business day.
F	Late Filings:	Companies will be fined \$100 per day for a late filing.
G	Original Signatures:	Original signatures required on all filings from domestic companies. Foreign companies should follow the instructions from the NAIC.
H	Signature/Notarization/Certification:	President and Secretary, or in their absence, two principal officers must sign the annual statement.
I	Amended Filings:	Amended items must be filed within 10 days of their amendment, along with an explanation of the amendments. If there are signature requirements for the original filings, same should be followed for any amendment.
J	Exceptions from normal filings:	Foreign companies must supply a written copy of any exemption or extension received from its state of domicile at least 10 days prior to the filing due date to receive such from NJ. Domestic companies should apply at least 30 days prior to the due date.
K	Bar Codes (State or NAIC)	Not Required
L	Signed Jurat	All foreign companies must file a copy of the jurat page of its annual statement to allow New Jersey to update its database.
M	NONE Filings:	See NAIC Annual Statement Instructions.
N	Filings new, discontinued or modified materially since last year:	Commencing January 1, 2007 all filings must be received by their due date.
O	New Jersey Medicare Supplement Under 50 Plan	Mail to: NJ Medicare Supplement Under 50 Plan C/o Pool Administrators 100 Great Meadow Road, Suite 704 Wethersfield, CT 06109

**General Instructions
For Companies to Use Checklist**

Please Note: This state's instructions for companies to file with the NAIC are included in this Checklist. The NAIC will not be sending their own checklist this year.

Electronic filing is intended to include filing via the Internet or filing via diskette with the NAIC. Companies that file with the NAIC via the Internet are not required to submit diskettes to the NAIC. Companies are not required to file hard copy filings with the NAIC.

Column (1) (Checklist)

Companies may use the checklist to submit to a state, if the state requests it. Companies should copy the checklist and place an "x" in this column when mailing information to the state.

Column (2) (Line #)

Line # refers to a standard filing number used for easy reference. This line number may change from year to year.

Column (3) (Required Filings)

Name of item or form to be filed.

The *Annual Statement Electronic Filing* includes the annual statement data and all supplements due March 1, per the *Annual Statement Instructions*. This includes all detail investments schedules and other supplements for which the *Annual Statement Instructions* exempt printed detail.

The *March .PDF Filing* is .pdf files for annual statement data, detail for investment schedules and supplements due March 1.

The *Separate Accounts Electronic Filing* includes the separate accounts annual statement and investment schedule detail.

The *Separate Accounts .PDF Filing* is the .pdf file for the separate accounts annual statement and investment schedule detail.

The *Supplemental Electronic Filing* includes all supplements due April 1, per the *Annual Statement Instructions*.

The *Supplemental .PDF Filing* is the .pdf file for all supplements due April 1.

The *Quarterly Electronic Filing* includes the quarterly statement data.

The *Quarterly .PDF Filing* is the .pdf for quarterly statement data.

The *June .PDF Filing* is the .pdf file for the Audited Financial Statements.

Column (4) (Number of Copies)

Indicates the number of copies that each foreign or domestic company is required to file for each type of form. The Blanks (E) Task Force modified the 1999 *Annual Statement Instructions* to waive paper filings of certain NAIC supplements and certain investment schedule detail, if such investment schedule data is available to the states via the NAIC database. The checklists reflect this action taken by the Blanks (E) Task Force. XXX appears in the "Number of Copies" "Foreign" column for the appropriate schedules and exhibits. **Some states have chosen to waive printed quarterly and annual statements from their foreign insurers and to rely upon the NAIC database for these filings. This waiver could include supplemental annual statement filings. The XXX in this column might signify that the state has waived the paper filing of the annual statement and all supplements.**

Column (5) (Due Date)

Indicates the date on which the company must file the form.

Column (6) (Form Source)

This column contains one of three words: “NAIC,” “State,” or “Company.” If this column contains “NAIC,” the company must obtain the forms from the appropriate vendor. If this column contains “State,” the state will provide the forms with the filing instructions (generally, on its website). If this column contains “Company,” the company, or its representative (e.g., its CPA firm), is expected to provide the form based upon the appropriate state instructions or the NAIC *Annual Statement Instructions*..

Column (7) (Applicable Notes)

This column contains references to the Notes to the Instructions that apply to each item listed on the checklist. The company should carefully read these notes before submitting a filing.