

BOARD MEMBER AND CHARTER SCHOOL TRUSTEE
TRAINING REQUIREMENTS¹

I. Training requirements for a board member or charter school trustee who starts his or her service on the board with a full three year term:

A. Elected or Appointed to a Three-year Term

Year 1 of term	New Board Member Orientation
Year 2 of term	Governance I: NJQSAC
Year 3 of term	Governance II: School Finance

B. Re-elected or Re-appointed to a Three-year Term

Year 1 of re-elected/re-appointed term	Advanced Training: Legal Update
Years 2 and 3 of re-elected/re-appointed term	No training requirement

II. Training requirements for a board member or charter school trustee who starts his or her service on a board by being appointed to fill an unexpired term of twelve months or more:

A. Appointed to Fill a One-Year Unexpired Term and No Election or Re-appointment

Unexpired term of 12 months or more	New Board Member Orientation
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B. Appointed to Fill a One-Year Unexpired Term and Elected to a Full Three-Year Term

Unexpired term of 12 months or more	New Board Member Orientation
Year 1 of term (second year of service)	Governance I: NJQSAC
Year 2 of term (third year of service)	Governance II: School Finance
Year 3 of term	No training requirement

C. Appointed to Fill a One-Year Unexpired Term and Elected to the Two Years Remaining of the Term

Unexpired term of 12 months or more	New Board Member Orientation
Year 2 of term (second year of service)	Governance I: NJQSAC
Year 3 of term (third year of service)	Governance II: School Finance

D. Appointed to Fill a One-Year Unexpired Term and Elected to One Year Remaining on the Term

Unexpired term of 12 months or more	New Board Member Orientation
Year 3 of term (second year of service)	Governance I: NJQSAC

¹ Years of service are calculated in accordance with the term of service of the board member/trustee, rather than the calendar year. This term of service generally begins in either March or April.

III. Training requirements for a board member or charter school trustee who starts his or her service on a board by being appointed to fill an unexpired term of less than twelve months:

A. Appointed to Fill a Less than One-Year Unexpired Term and Elected to a Full Three-Year Term

Unexpired term of less than 12 months	No training requirement
Year 1 of term (first full year of service)	New Board Member Orientation
Year 2 of term (second year of service)	Governance I: NJQSAC
Year 3 of term (third year of service)	Governance II: School Finance

B. Appointed to Fill a Less than One-Year Unexpired Term and Elected to Two Years Remaining of the Term

Unexpired term of less than 12 months	No training requirement
Year 2 of term (first full year of service)	New Board Member Orientation
Year 3 of term (second full year of service)	Governance I: NJQSAC

C. Appointed to Fill a Less than One-Year Unexpired Term and Elected to One Year Remaining of the Term

Unexpired term of less than 12 months	No training requirement
Year 3 of term (first full year of service)	New Board Member Orientation

N.J.S.A. 18A:12-33 Training program; requirements.

a. Each newly elected or appointed board member shall complete during the first year of the member's first term a training program to be prepared and offered by the New Jersey School Boards Association, in consultation with the New Jersey Association of School Administrators, the New Jersey Principals and Supervisors Association, and the Department of Education, regarding the skills and knowledge necessary to serve as a local school board member. The training program shall include information regarding the school district monitoring system established pursuant to P.L.2005, c.235, the New Jersey Quality Single Accountability Continuum, and the five key components of school district effectiveness on which school districts are evaluated under the monitoring system: instruction and program; personnel; fiscal management; operations; and governance.

The board member shall complete a training program on school district governance in each of the subsequent two years of the board member's first term.

b. Within one year after each re-election or re-appointment to the board of education, the board member shall complete an advanced training program to be prepared and offered by the New Jersey School Boards Association. This advanced training program shall include information on relevant changes to New Jersey school law and other information deemed appropriate to enable the board member to serve more effectively.

c. The New Jersey School Boards Association shall examine options for providing training programs to school board members through alternative methods such as on-line or other distance learning media or through regional-based training.

L.1991, c.393, s.13; amended L.2007, c.53, s.17.L.1991,c.393,s.1.

This information was prepared by the School Ethics Commission in consultation with the New Jersey School Boards Association.