



## State of New Jersey

DEPARTMENT OF EDUCATION  
PO Box 500  
TRENTON, NJ 08625-0500

JON S. CORZINE  
*Governor*

LUCILLE E. DAVY  
*Commissioner*

June 29, 2009

TO: Chief School Administrator  
School Business Administrator

FROM: Katherine P. Attwood *Katherine P Attwood*  
Assistant Commissioner

SUBJECT: 2008-09 Extraordinary Aid

Your application for extraordinary aid for fiscal year 2008-09 was received and processed. In your district's School Aid Payments and Notices folder you will find a copy of your 2008-09 State School Aid Extraordinary Aid calculation (FY09 Ex Aid Notice.pdf). Your district will fall into one of the three categories below. Please review and determine which category fits your district's extraordinary aid award. Your 2008-09 revenue must then be adjusted accordingly.

1. Your actual FY 09 extraordinary aid (item E) is greater than your December 12, 2007 extraordinary aid amount and you did not receive adjustment aid in FY 2009:
  - a. You will receive the payment shown in (item H). You should record the full amount of the award (item E) as extraordinary aid. If you included an estimated amount of extraordinary aid in your original budget, increase the extraordinary aid revenue by the amount necessary to reflect the amount of the award.
2. Your actual FY 09 extraordinary aid (item E) is greater than your December 12, 2007 extraordinary aid amount and you received adjustment aid in FY 2009:
  - a. You will receive the payment shown in (item H). You should record the full amount of the award (item E) as extraordinary aid but also reduce the amount of adjustment aid by the amount of the increase (item G minus item H) to reflect the net payment amount. If you included an estimated amount of extraordinary aid revenue in your original budget, increase the extraordinary aid revenue by the amount necessary to reflect the actual award amount. You must also reduce adjustment aid to reflect the final award. The attachment entitled "Adjusted 2008-09 State School Aid State Aid Summary" (FY09 Revised Net State Aid.pdf) has been updated to reflect the new adjustment aid amount.
3. Your actual FY 2009 extraordinary aid (item E) is less than your December 12, 2007 extraordinary aid amount:
  - b. If your district was subject to the 10 or 20 percent cap, you will receive additional state aid (item F) pursuant to the hold harmless provision in SFRA. Record the actual extraordinary aid award amount (item E) and increase the state aid category(ies) that was(were) stabilized by the amount in (item F). Please refer to the instruction sheet (FY09 ExAid Instructions Adjusting Stabilized Aid.pdf) included with your notice for a description of how you should adjust stabilized aid categories to reflect the increase in

2008-09 Extraordinary Aid Award

June 29, 2009

Page 2 of 2

aid. If you included an estimated amount of extraordinary aid revenue in your original budget, you need to reflect the actual amount by adjusting your extraordinary aid revenue.

- c. If your district received adjustment aid, you will receive additional state aid (item F) pursuant to the hold harmless provision in SFRA. Record the actual extraordinary aid award amount (item E), and use the additional aid (item F) to increase your adjustment aid.
- d. If your district was neither capped/stabilized nor received adjustment aid, you must record the actual extraordinary aid award amount (item E). If you included an estimated amount of extraordinary aid revenue in your original budget, you need to reflect the actual amount (item E) by adjusting your extraordinary aid revenue. Additionally:
  - i. If the reduction in extraordinary aid results in a FY 2008-09 total aid increase that is less than 2 percent, you will receive additional state aid (item F) pursuant to the hold harmless provision in SFRA. Please use the additional aid (item F) to increase your adjustment aid.
  - ii. If the reduction in extraordinary aid does not result in a FY 2008-09 total aid increase that is less than 2 percent, please do not make adjustments to any other aid categories.

Note: For all districts mentioned in this paragraph, your extraordinary aid award is item E, and you will receive a payment of item H.

Please contact [exaid@doe.state.nj.us](mailto:exaid@doe.state.nj.us) if you have any questions about your application, [staid@doe.state.nj.us](mailto:staid@doe.state.nj.us) for questions about your state aid calculations, and [budget@doe.state.nj.us](mailto:budget@doe.state.nj.us) for questions about how to account for the aid or about your budgeting requirements.

KPA:YOT:OSF:cindy/totaid09adj/exaid/extraordinary aid award fy2009.doc

Attachments

- c: State Board Members  
Willa Spicer  
Assistant Commissioners  
County Superintendents  
County School Business Administrators  
Yut'se Thomas  
Beth Brooks  
LEE Group